



SYMBIOSIS INTERNATIONAL (DEEMED UNIVERSITY)

(Established under section 3 of the UGC Act, 1956)

Re-accredited by NAAC with 'A++' Grade | Awarded Category - I by UGC

Founder: Prof. Dr. S. B. Mujumdar, M. Sc., Ph. D. (Awarded Padma Bhushan and Padma Shri by President of India)

NOTIFICATION NO. 1781

SIU/ U-28/ 2026/ 1117

Date: 17th March, 2026

Subject: Symbiosis International (Deemed University) Code of Conduct [Misconducts, Inquiry Procedure] for Students, 2026

Authority: Executive Council-Resolution No. A13: EC: 09.02.2026

Ref: i) Notification No. SIU/28/181 dated 19th December 2007
ii) Notification No. SI(DU)/28/293 dated 19th May 2010
iii) Notification No. SIU/28/559 dated 29th May 2015
iv) Notification No. SIU/28/1305 dated 14th July 2023

WHEREAS, the Code of Conduct for students is to maintain order and discipline in the University/ Constituents and its campuses and prescribe rules and procedures to deal with violations thereof, ensuring that the actions are taken in pursuance of the same. Furthermore, the Code seeks to balance discipline with fairness, proportionality, and reformative objectives, in keeping with the principles of natural justice. The University has notified the Code of Conduct for the students, from time to time, as cited above.

2] AND WHEREAS, the University has revised the existing Code of Conduct for Students with a view to align it with the current academic, legal and institutional requirements and the revised Code of Conduct [Misconducts and Inquiry Procedure] for Students has been approved by the Executive Council vide Resolution No. A13: EC: 09.02.2026.

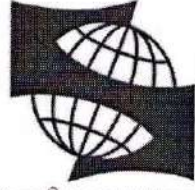
3] NOW THEREFORE, the revised Code of Conduct [Misconducts and Inquiry Procedure] for Students, 2026, is hereby notified for the information of all concerned as Annexure 'A'. The said revised Code of Conduct shall come in force from the date of its notification and shall supersede all earlier Code of Conduct for Students notified by the University.



M. S. Shejul
Dr. M. S. Shejul
Registrar

Copy for information to: The Hon'ble Chancellor, Pro Chancellor, Vice Chancellor, Provost-FoMHS, Principal Director- Symbiosis, Advisor, Symbiosis, Deans of Faculties, Directors/ Heads, Deputy Directors/ Deputy Heads, Administrative Officers/ Assistant Administrative Officers/ Office Superintendents of Constituents/ Research Centres/ Support Departments/ Skills and Continuing Education Departments and Officers of the Symbiosis Society and Symbiosis International (Deemed University)

Annexure 'A'



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Symbiosis International (Deemed University)

**Code of Conduct
[Misconducts, Inquiry Procedure] for Students**

2026



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Key Information	
Title	Symbiosis International (Deemed University) Code of Conduct [Misconducts, Inquiry Procedure] for Students, 2026
Policy Owner	Head-Student Welfare
Responsible Department	Department of Student Welfare
Policy Drafter	Head-Student Welfare, Sr. Asst Registrar-Governance and Senior Section Officer - Student Welfare
Approval Authority	Executive Council, SIU
Resolution No.	Resolution No. A13: EC: 09.02.2026
Version Number	Ver.4-Current
Stakeholders Consulted	Legal Advisor, SIU, Advisor, Symbiosis, Advisor-Off-Campus, Symbiosis and Registrar, SIU
Frequency of Review	Every three years or earlier

Version Control			
Version	Year	Update Information	Author/ Reviewer
Ver. 1	2010	New policy	Registrar, SIU
Ver. 2	2015	revised	Registrar, SIU
Ver. 3	2023	Modification in committee	Registrar, SIU, Section Officer-Student Welfare & Asst. Registrar-Governance
Ver. 4	2025	Revised as per new format	Head-Student Welfare, Sr. Asst. Registrar-Governance, Sr. Section Officer-Student Welfare



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Symbiosis International (Deemed University)
Code of Conduct [Misconducts, Inquiry Procedure] for Students, 2026

Chapter 1

1.1 Preamble

Symbiosis International (Deemed University) [SIU] strives to deliver its academic programmes in an environment that is conducive to learning, development of scientific temper, sensitivity towards community and respect for diversity. These have been enshrined within the mission statements of the University. Discipline in educational institutions is important to foster an effective teaching-learning process and ensure the safety and security of all the stakeholders, including students.

Any disturbance on account of student indiscipline impacts the harmony on the premises of the Constituent/s, hence, universities formulate a Code of Conduct for students and lay down just and fair policies to inquire about and decide on the violation of the Code of Conduct by students. It is binding upon all students who seek admission to comply with the rules and procedures laid down in the Code of Conduct.

The Code of Conduct is established to support and protect the core missions of the university by promoting the academic and civic development of students in a safe and secure learning environment. It aims to safeguard all stakeholders, as well as the university's infrastructure, property, campuses, and overall functioning. By maintaining a community where teaching and learning can occur freely in a safe and disruption-free environment, the Code of Conduct helps ensure that the university can effectively pursue and achieve its educational objectives.

The purpose of the Code of Conduct for students is to maintain order and discipline in the University/ Constituents and its campuses and prescribe rules and procedures to deal with violations thereof, ensuring that the actions are taken in pursuance of the same. Furthermore, the Code seeks to balance discipline with fairness, proportionality, and reformative objectives, in keeping with the principles of natural justice.

The Code, also reserves the right of the University to take necessary disciplinary actions against the alleged delinquent in the event of him/ her having been found guilty or convicted by the appropriate authority under the law to which s/he is subjected.

Hence, the Code of Conduct is prescribed.



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1.2 Short title and Commencement

1.2.1 Short Title: These Rules shall be called Symbiosis International (Deemed University) [Code of Conduct, Procedure to inquire and decide with Misconducts/ Indiscipline by Students] Rules, 2026, which hereinafter shall be called the 'Code of Conduct for Students'.

1.2.2 Commencement: The Code of Conduct shall come in force from the date of its notification and shall supersede the existing Code of Conduct/ Rules/ Guidelines/ Policies issued in this regard.

However, actions taken under the previous Code shall be deemed valid and continued under this Code.

1.3 Definitions

In this Code, unless the context requires-

1.3.1 Academic Integrity means adherence to the ethical and moral principles of honesty, trust, fairness, respect, and responsibility in academic work, including but not limited to teaching, learning, research, evaluation, and scholarly communication. It also includes the prohibition of plagiarism, fabrication, falsification, collusion, impersonation and other forms of academic dishonesty.

1.3.2 Aggrieved means any student — whether internal or external to the University — who has suffered harm, injury, or adverse impact, physically, mentally, emotionally, or reputationally, as a direct or indirect result of an act or omission by a student of the University, including but not limited to acts occurring within University premises, during University-related activities, or through online or digital means.

1.3.3 Alleged Delinquent means a student or any other person accused of committing an act of misconduct under this Code, pending final determination by the competent authority. *"This term does not imply guilt and is subject to final determination."*

1.3.4 Appeal means a formal request made by a student, complainant, or respondent to a higher authority within the University for the review of a decision taken by a disciplinary or grievance redressal body.

1.3.5 Assaultive Conduct means any act — whether verbal, physical, or through electronic means — that intentionally, knowingly, or recklessly causes, or attempts to cause, physical harm, injury, or offensive contact to another person/s, or premises in reasonable apprehension of such harm or contact including death.

1.3.6 Banned substances mean illegal drugs/ compounds/ agents that are prohibited under law, for use, possession, or distribution as they pose health risks due to their harmful, addictive, or performance-enhancing effects.

1.3.7 Campus means and includes the University's Main Campus, Off-Campuses, and Off-Shore Campuses as duly recognised and approved by the competent statutory or regulatory authorities.

1.3.8 Campus Disciplinary Committee (CDC) means the committee constituted at each campus or location of the University to inquire into, adjudicate, and recommend decisions in relation to student disciplinary matters, including but not limited to cases involving substance abuse,

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academic misconduct, and violation of this Code.

- 1.3.9 Code** means the present Code of Conduct for Students of the University, as adopted and amended from time to time by the competent authority.
- 1.3.10 Complaint** means a communication, whether oral or written, made in good faith, alleging misconduct, violation of this Code, or breach of applicable law or University policy, and submitted to an authorised University official in accordance with the prescribed procedure.
- 1.3.11 Complainant** means an individual - including a student, faculty member, staff, service provider, visitor, parent/guardian, or any other stakeholder — who makes a complaint regarding alleged misconduct, academic injustice, harassment, discrimination, or violation of institutional policies. A Complainant may also include:
- a witness or third-party reporter;
 - a legal guardian or authorised representative in the case of a minor or an incapacitated person; or
 - any person acting on behalf of an aggrieved party.
- 1.3.12 Confiscation** means seizure of goods possessed by a student involved in a misconduct.
- 1.3.13 Constituent(s)** means any Institute, School, College, Centre, or Department established and operated under the University and so notified by the competent authority from time to time.
- 1.3.14 Consumption** means the act of using, ingesting, inhaling, injecting, absorbing, or otherwise introducing into one's body any prohibited/ banned substance, whether in whole or in part, and regardless of the quantity. Consumption shall also include being under the influence of such substance within University/ Constituent/ campus premises or at outside campus activities.
- 1.3.15 Disciplinary Appeals Committee** means the committee constituted at the University level to hear and decide appeals against the decisions or recommendations of the Campus Disciplinary Committee.
- 1.3.16 Disciplinary Authority** means any individual or committee that is authorised under this Code to initiate, inquire into, adjudicate, or recommend penalties/ decisions for violations of the Code.
- 1.3.17 Discrimination** shall mean any verbal, physical, written, visual, or symbolic act—whether expressed directly or implied—directed against an individual or group based on race, caste, creed, religion, religious belief, place of origin, domicile, ethnicity, colour, gender, sexual orientation, disability, or any other legally protected characteristic, which:
- A person of ordinary prudence and reasonable sensibility would consider likely to result in a hostile, intimidating, demeaning, or psychologically harmful environment; or
- Has the effect of unreasonably interfering with, limiting, or denying access to the educational or work-related benefits, services, opportunities, or environment provided by the University to its students, faculty, or staff.
- 1.3.18 Disruptive Conduct** means a conduct either in person OR in online mode that intentionally or substantially obstructs or disrupts any curricular/ co-curricular activity or freedom of movement or other activities including workshops/ seminars/ conventions/ moot courts/

student gatherings/ functions etc. on university premises or in connection with any University-sponsored event or activity.

- 1.3.19 Distribution** means the act of delivering, supplying, sharing, giving away, selling, facilitating access to or otherwise transferring a prohibited/ banned substance, item, or material to another person, whether or not for monetary consideration, and regardless of the quantity involved.
- 1.3.20 Fabrication or Forgery of records/ documents** includes the wilful creation, alteration, or manipulation of records or documents, or the inducement, abetment, or conspiracy with any person to do so, with the intent to deceive or mislead.
- 1.3.21 Falsification** shall mean the act of providing false, misleading, or materially incomplete information—whether oral, written, or contained in any document—with or without the intent to conceal material facts, to any Constituent Institute, Section, Department, or Office of the University, or to any official thereof.
- 1.3.22 Hostels** means residential facilities owned, managed, leased, or otherwise provided by the University for student accommodation.
- 1.3.23 International Students** means students who are Foreign Nationals/ Overseas Citizen of India (OCI)/Non-Resident Indian (NRI)/ Person of Indians Origin (PIO)
- 1.3.24 Main Campus** means the Campus of the University at its headquarters, i.e., Pune, Maharashtra, India, wherein its major facilities, faculty, staff, students and' academic departments include all the campuses situated in the same territorial jurisdiction.
- 1.3.25 Misconduct** shall have the meaning assigned in Article 7 of Chapter 2 of this Code, and includes any conduct prohibited under University policies, UGC regulations, or applicable laws.
- 1.3.26 Natural Justice** means the fundamental principles of fairness, equity, and impartiality in decision-making, including the right to be heard (audi alteram partem), the rule against bias (nemo iudex in causa sua), and reasoned decision-making.
- 1.3.27 Off-Campus** means the premises of Symbiosis International (Deemed to be University), other than the main campus or campuses, within India.
- 1.3.28 Off-Shore Campus** means the premises of Symbiosis International (Deemed to be University) approved/ permitted by the Ministry of Education (Formerly MHRD), Government of India and Authorities of the relevant country, situated outside India, other than the main campus/campuses in India. This shall interchangeably be referred as Branch Campus.
- 1.3.29 Outside Campus Activities** means activities, internship(s), training(s), outbound, service learning activities, study visits, excursions, field visits, study abroad/international exchange programs, representation or participation in sports and other co-curricular and extra-curricular activities or festivities.
- 1.3.30 Plagiarism** means the act of using another person's ideas, processes, results, or words without

giving appropriate credit, and includes acts defined under the UGC (Promotion of Academic Integrity and Prevention of Plagiarism in Higher Educational Institutions) Regulations, 2018.

1.3.31 Possession means having under one's control, custody, or ownership any prohibited/ banned substance, item, or material, whether on one's person, among one's belongings/ personal effects, in one's hostel room, locker, in a vehicle, or in any space over which the individual has control.

1.3.32 Privileges means the benefits, entitlements, or facilities granted to a student by the University or its constituents, including but not limited to access to hostels, participation in university curricular and or co-curricular activities, placement assistance, internships, and use of academic or recreational facilities.

1.3.33 Ragging means act, whether directly or indirectly, as defined under the *UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009*, and includes any act of physical or mental abuse, bullying, or coercion by any student(s) towards another student(s), whether inside or outside the campus/ University.

1.3.34 Student means an individual duly admitted to and on the rolls of the University, pursuing a programme of study in any mode (regular, distance, or online), including those enrolled in short-term training programmes or academic distinctions offered by the University.

Provided that a candidate, who is in the process of securing admission to University, although not yet admitted and if University on scrutiny of documents/ report/ information, finds that the candidate has violated the law of the land OR rules of any previous institution/SIU, the University reserves the right of cancelling admission of such candidates;

Provided that a person, who is not a student of the University, but is participating in any of the activities of the University, where any incident of misconduct takes place by / against such student within the campus of the university or at any other venue where the University has organized the activities, shall be treated as aggrieved student or aggrieved individual or the respondent, as the case may be, for the purposes of these rules.

Provided that a person who is not the student of the university but is victim of any misconduct by the student of the university

1.3.35 Unauthorized access means accessing without authorization University property, facilities, services, or information systems, or obtaining or providing to another person the means of such unauthorized access, including, but not limited to, using or providing without authorization keys, access cards, or access codes.

1.3.36 Unfair Means, means any unethical practice or malpractice adopted by a student during examinations or in submission of any assignments leading to internal and/or external evaluation or 'unfair means' adopted by the student under semester exchange programme, twinning programme, credit transfer arrangement or forging/ altering of Grade sheet/ marksheets given by other Indian / foreign university/ institution under any exchange related programme, twinning programme, credit transfer arrangement, etc.

1.3.37 University means Symbiosis International (Deemed University), declared by the Central Government under Section 3 of the UGC Act 1956 and includes its approved constituents,

campuses, and centres.

- 1.3.38 University Community** means all students, faculty members, staff, contractual employees, and persons engaged by service providers who are working for or participating in the activities of the University.
- 1.3.39 Victim** means any individual who has suffered harm, injury, or adverse impact as a result of an act of misconduct, whether physical, emotional, academic, or reputational.
- 1.3.40 Witness** means any individual who has directly observed or has relevant knowledge regarding an incident of alleged misconduct, and who provides a statement or evidence in any related inquiry.
- 1.3.41 Sexual Harassment** means any unwelcome act, behaviour, or conduct of a sexual nature, whether directly or by implication, as defined under the *Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013*, and UGC regulations, including but not limited to physical contact, sexually coloured remarks, showing pornography, or any other unwelcome conduct.
- 1.3.42 Suspension** means the temporary removal of a student from the University/ Constituent, including restriction from entering campus premises (academic and or hostel) or participating in any University curricular and or co-curricular activity, pending inquiry or as a part of punishment.

All words and expressions not defined in this Code of Conduct shall have the same meaning as defined in any other Rules/ Regulations of the University.



1.4 Applicability

1.4.1 The Code of Conduct applies to:

- (i) All students admitted to the programmes offered at all Constituents of the University at its main campus / off-campus / off-shore campus, pursuing degree / diploma / certificate programmes through full-time/part-time/ distance /open/ online and all types of training programmes /or enrolled in any type of academic distinction in the University.
- (ii) A candidate who is in the process of securing admission to university, although not yet admitted, and who has violated the law of the land OR rules of any previous institution/ SIU, where any incident of misconduct takes place by / against such candidates, shall be subject to provisions of this Code.
- (iii) Those students who are aggrieved of being ragged or subjected to violence / harassment and enter into any type of physical assault outside the campus by another student of the University including at the instance of a student of the University, can also invoke the provisions of this Code.
- (iv) A person who is not a student of the University but is participating in any University-organized activity, and is involved in or affected by an incident of misconduct—whether within the University premises or at any other venue where the University activity is held—shall be treated, as the case may be, as a respondent student or an aggrieved individual for the purposes of this code.
- (v) A person who is not a student of the University and is affected by an incident of misconduct by a student of SIU—beyond the University premises including the acts against the Law of Land, shall also be entitled to report such incidents to the University.
- (vi) Any misconduct while being/ part of outside campus activities including but not limited to internship(s), training(s), outbound, service-learning activities, study visits, excursions, field visits, study abroad/international exchange programs, representation or participation in sports and other co-curricular and extra-curricular activities or festivities or any other, as prescribed by the University from time to time.
- (vii) Any misconduct which has not been expressly or specifically defined in this Code of Conduct shall be deemed to be covered under this Code of conduct, meaning thereby that the list of misconducts mentioned in this Code are not exhaustive but only illustrative.
- (viii) The provisions of this Code of Conduct shall be in addition to and not in derogation of any other laws. Notwithstanding the presence of this Code, the university is at liberty to take appropriate action under any other law.
- (ix) In addition to any act of commission and / omission leading to a misconduct, any direct attempt to commit such misconduct or any indirect act of commission and / or omission, including assisting, cooperating, conspiring, concealing, or suppressing shall also be treated as misconduct for the purpose of these Rules.
- (x) A student having been adjudged in prior and having violated any of the provisions of this code or any other disciplinary rules of this university, if is found to be guilty of violation of provisions of this code or any other disciplinary rules, shall be liable for enhanced punishment.

Provided that any misconduct (*Ragging, Gender Equity, Sexual Harassment etc.*) which is subject matter of any specific Regulations/ Guidelines/ Directions issued by any appropriate

Regulatory Authority shall be subject matter of inquiry in terms of such appropriate specific Regulations/ Guidelines.

Provided further that any misconduct (Unfair means/ Plagiarism in Examinations etc.) which is a subject matter of specific Rules notified by the University shall be subject matter of inquiry in terms of such appropriate specific Rules.

1.4.2 The Code of Conduct applies to all the students in connection with:

- i. academic programme/ course requirements or any credit-bearing experiences, such as internships, outbound/service-learning activities, study tours, study abroad / student exchange programme;
- ii. any activity supporting pursuit of a 'title' (degree/ diploma/ certificate/ credit), such as research at another Institution or a professional practice assignment;
- iii. any activity sponsored, conducted, or authorized by the University;
- iv. any activity qualifying as out campus activity.
- v. any activity or event where students are representing or participating as students of the University.
- vi. Any act of misconduct involving a student/s wherein the student is in prescribed uniform or is in possession of any other document identifying them to be a student of the university.
- vii. any activity that causes any destruction of property belonging to the University or members of the University community or causes any harm to the health or safety of members of the University community;
or
any activity in which a police report has been filed, a summon or indictment has been issued, or an arrest has occurred for any act or omission.
- viii. any act via electronic means, such as email or social media or print media or any other medium;
- ix. refusal to cooperate in the process duly prescribed and the implementation of corrective measure, it shall also be construed as 'Gross Misconduct' under the Code of Conduct and shall subject the alleged delinquent/ individual to the proportionate penalty over and above the punishment, they are liable to, for the original act, for which they shall be found guilty; and
- x. while at the University, students continue to be subject to the law of the land and violations of those laws may also be construed as violations of the Code of Conduct. In such instances, the University may proceed with disciplinary action under the Code of Conduct simultaneously with any judicial proceedings involving the same conduct and may impose sanctions for violation of the code even if such proceeding is not yet resolved.



1.5 Disciplinary Ethos of Symbiosis International (Deemed University)

- 1.5.1 Discipline is regarded as a cornerstone of personal and academic growth. The University's disciplinary ethos is built on the foundation of mutual respect, self-governance, and social responsibility. It reflects the values that Symbiosis upholds-integrity, inclusivity, global citizenship, and the pursuit of excellence.
- 1.5.2 This ethos is not confined to the enforcement of rules, but rather emphasizes the development of a responsible and ethical student body. All students, as members of this vibrant academic community, are expected to uphold the dignity of the University through their conduct, both within and outside the campus.
- 1.5.3 The disciplinary framework provides guidelines for acceptable behavior, reinforces accountability, and ensures a safe and supportive environment for all. It is intended to educate and guide students toward making decisions that align with the University's mission and values, promoting not only academic success but also character development and civic consciousness.
- 1.5.4 Symbiosis strongly advocates Drug Free Campuses and has zero tolerance towards use of banned substances and any act of ragging, discrimination, harassment, violence etc.
- 1.5.5 Through this shared commitment to a respectful and principled community, Symbiosis strives to prepare students to become responsible leaders and compassionate global citizens.

1.6 Responsibilities of Students

As members of the University community, students are responsible for their conduct. They are accountable not only to the broader society of which they are citizens, but also to the academic community to which they belong.

- 1.6.1 Admission to the University carries with it the presumption that students will conduct themselves as responsible academic community members inside and outside a campus or in online mode. As a condition of enrolment, all students are required to abide by the rules and policies of the university and the Code of Conduct of the University and are required to assume responsibility for observing standards of conduct that will contribute to the pursuit of academic goals and to the welfare of the academic community. They are expected to practice high standards of academic and professional honesty and integrity and to respect the rights, privileges, and property of other members of the academic community and society. They should refrain from any conduct that would interfere with the functions of the University or endanger other persons' health, welfare, or safety. Students are expected to be in decent and appropriate attire within the premises of the university.
- 1.6.2 Students should not discriminate based on race, colour, creed, age, religion, gender, national or ethnic origin, marital status, sexual preference, physical disability, or any other legally protected status. They should always conduct themselves in a manner that is not prejudicial to any law of the land. Their conduct should aim to achieve the meaning, mandate and manifestation as enshrined in the Constitution of India.
- 1.6.3 The student shall allow campus administrators, wardens, or security guards to inspect their rooms/hostel and personal belongings, vehicles, or themselves as and when deemed necessary. Inspections shall be conducted with due regard to dignity, privacy, and gender sensitivity.

- 1.6.4 The student shall allow campus administrators, wardens, or security guards to inspect their rooms/hostel, drawers, cupboards and personal belongings, vehicles, or themselves as and when deemed necessary. Inspections shall be conducted with due regard to dignity, privacy, and gender sensitivity.
- 1.6.5 Campus administrators, wardens, or security guards are authorized to conduct room inspections at any time of the day or night without prior intimation.
- 1.6.6 Students having knowledge of this misconduct shall immediately report the same to the Director/ Administrative Officer of the concerned Constituent / Campus Administrator / Hostel Warden of the respective campus. If students fail to report despite knowledge, they shall be liable for breaching this rule and shall be subjected to disciplinary action under the Code of Conduct.
- 1.6.7 Whistleblower protection will be applicable as per the said policy.

1.7 Jurisdiction

For students who feel aggrieved with the action taken by the competent authorities of the University for any breach of the Code of Conduct and who wish to avail legal recourse, the Judicial Jurisdiction shall be Pune, Maharashtra, India.

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Chapter 2

Misconducts, Classification of Misconducts and Disciplinary Actions

2.1 Disciplinary Misconduct (DMC)

The students are expected to maintain absolute integrity at all times, observing courtesy and consideration towards one another and acting in the best interest of the university. However, in the event of any misconduct being reported by any person against any university student, measures may be taken by the competent authority depending upon whether the misconduct is of a major or minor nature.

Students found to have committed or to have attempted to commit the following misconducts are subject to appropriate disciplinary action under this Code of Conduct. The instances of misconduct are not to be interpreted as all-inclusive of situations in which disciplinary action will be invoked. These instances are illustrative, and the University reserves the right to initiate disciplinary action in appropriate circumstances not set out in these rules.

The guiding criteria for classification of the misconducts are based on the following broad factors:

- Intent
- Harm caused
- Repetition of misconduct
- Impact on victim/community

2.2 Classification of Misconducts:

- a. **Major misconduct** is a misconduct which is serious in nature and enough that it calls into question the student's registration, admission or association with the University.
Instances of major misconduct may also include but are not limited to, repeated or persistent minor misconducts, multiple concurrent minor misconducts or refusal to comply with an interim measure or penalty imposed under this Code of Conduct.
- b. **Minor Misconduct** is a misconduct which is not serious in nature but not acceptable from the viewpoint of maintenance of discipline in the University and its Constituents.

Note:

- *The penalty imposed for alleged misconduct shall also be decided, considering whether the alleged delinquent / individual is guilty of illustrative misconduct or repetitive misconduct. For this purpose, the student's behavioral history shall be considered.*
- *Where the misconduct could also constitute an offence under criminal law or any other special statute, in such cases, the victim / student is at liberty to institute appropriate proceedings before the appropriate legal authority and simultaneously with university authorities. Depending on the facts and circumstances, the University may either proceed with the inquiry or adjourn it until the police and/or courts have completed their investigation and proceedings.*
- *It may be noted that the misconducts, though elaborate, are not exhaustive. Any type of misconduct not covered herein, may still be construed as misconduct and may be inquired and decided with under the Code of Conduct and any other penalty or punishment as deemed fit may be imposed by the competent authority on a case-by-case basis.*

2.3 Disciplinary Actions/ Penalties:

Considering the seriousness of the misconduct, the Director/ Head of Constituent may take appropriate interim measures towards the concerned student and forward the matter to the Institute Disciplinary Committee who in turn shall conduct preliminary inquiry, review the interim measures taken by the Director/ Head and submit its report to the Campus Disciplinary Committee/ other appropriate Disciplinary Committee.

The Disciplinary Actions for the misconduct are provided below:

- a. **Warning:** A written letter of reprimand resulting from a student's misconduct.
- b. **Suspension:** Suspension is an action that suspends the privileges of the students for specified period of time. Suspension depending upon the nature of misconduct can be imposed either in respect of Hostel, academics (classes in an online and offline mode), scholarships; appearing in examinations or both.
- c. **Monetary Fine:** Monetary Fine is imposed resulting from misconduct in which a student is required to pay an amount as penalty or any amount deposited by him/her is forfeited or adjusted. It also includes restitution, which means making compensation for loss, injury, or damage caused to other students or Institution / University.
- d. **Confiscation:** Confiscation means confiscation of goods possessed by a student involved in a misconduct.
- e. **Restriction of Privileges:** means the restriction of specified privileges, including, but not limited to, including residential and other incidental related benefits, appearing for placements, participating in seminars, representing Constituents/ University, availing scholarships, issuance of recommendations, internships etc. for a defined period of time.
- f. **Denial of Privileges:** means complete denial of the privileges of these students including residential and other incidental related benefits, appearing for placements, participating in seminars, representing Constituents/ University, availing scholarships, issuance of recommendations, internships etc. It shall also include, in appropriate cases and for reasons to be recorded in writing, full OR partial expulsion by the Disciplinary Authority.
- g. **Not allowing to take internal / semester end exams in full or in parts and online / offline mode:** Not allowing to take internal / semester end exams in full or in parts means not allowing the student to appear for the semester end examination and in online / offline mode for all courses prescribed for that particular semester or for some courses prescribed for that particular semester.
- h. **Cancellation of Admission:** Cancellation of Admission means separation of a student from the University due to other reasons such as non- submission of eligibility documents, non-payment of fees for more than one semester, non- reporting to Constituent for more than 30 days without prior permission etc.
- i. **Other sanctions:** Other appropriate sanctions may be imposed by the Competent Authority of the University singularly or in combination with any of the above-listed sanctions.
- j. **Community Service:** Contributing physical hours to an NGO (Community service), Society Institution for a given period of time.
- k. **Termination of Studentship:** Termination of Studentship is withdrawal of studentship from the rolls of the University / constituent on account of disciplinary

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misconduct.

- l. **Rustication:** Rustication is an action which separates a student from the University with an opportunity to re-enroll in the future. It shall also include, in appropriate cases and for reasons to be recorded in writing, tenured rustication whereby the concerned students shall have opportunity to seek admission by following the selection process in the future after a gap of minimum one academic year with necessary undertakings as may be prescribed.
- m. **Expulsion** means permanent withdrawal of studentship from the rolls of the University / constituent on account of serious disciplinary misconduct.
- n. **Counselling by Symbiosis Center for Emotional Wellbeing (SCEW)** means supporting student's mental health and emotional wellbeing.
- o. **Undertaking of good conduct from student endorsed by parents**

It is expected that the concerned disciplinary authority shall necessarily determine the nature of misconduct either major or minor based on its severity, impact, intent, and recurrence, and then proceed to award appropriate disciplinary action/s in accordance with the guidelines prescribed in the Code of Conduct and also considering the principle of proportionality of the disciplinary action/s taken.

For the purpose of clarity, it is stated that the nature of misconduct defined under any particular DMC at different places is required to be read holistically and harmoniously

Note:

- i. *The quantum of disciplinary action/s to be given to the student who has violated the Code of Conduct is as far as possible in proportion to the gravity of the misconduct. However, after considering the view, the respective Disciplinary Authority can take appropriate decisions as it deems fit.*
- ii. *Furthermore, disciplinary action/s and penalty may be combined and concurrent on a case-to-case basis.*
- iii. *Disclaimer – Suspension does not alter the payment obligations of the student. The student remains liable for paying all the applicable fees, including academic and Hostel fees.*
- iv. *For purpose of clarity, it is the disciplinary authority shall as far as possible except for reasons recorded in writing prescribe proportionate disciplinary action to be served concurrently and not consecutively. For further clarity, the maximum disciplinary action prescribed shall be implemented in case of concurrent serving of the awarded disciplinary action.*

2.4 Details of misconduct, classification and Disciplinary Actions thereto:

Notification No.1781 - Code of Conduct for Students



DMC 1: ACADEMIC MISCONDUCTS

Academic Misconducts means misconducts which include (a) Violation of Examination Rules (b) plagiarism as defined in respective Rules / Regulations (c) breach of academic instructions (d) Falsification, Fabrication or Forgery of Academic Credentials/ University records (e) Misuse of learning resources

DMC 1 (a): 'Violation of Examination Rules' mean any breach/ violation of the Examination Rules laid down by the University Authorities or by the Constituent or any unethical practice or malpractice adopted by a student during examinations or in submission of any assignments leading to internal and/or external evaluation or '*unfair means*' adopted under semester exchange programme, twinning programme, credit transfer arrangement. *These cover but are not limited to 'Unfair Means' defined under Clauses III-10.1, III-10.4.1 and III-10.4.2 of the Examination Rule Book.*

DMC 1 (b): Plagiarism means the act of using another person's ideas, processes, results, or words without giving appropriate credit, and includes acts defined under the UGC (Promotion of Academic Integrity and Prevention of Plagiarism in Higher Educational Institutions) Regulations, 2018 and Symbiosis International (Deemed University) Rules for Promotion of Academic Integrity and Prevention of Plagiarism, 2019.

DMC 1(c) Breach of Academic instructions

Academic Instructions mean formal, structured methods and processes through which teaching and learning are delivered in the Constituent/ Academic block OR in online mode.

Breach of academic instructions cover but are not limited to:

- i. Failure to follow Assignment/Project Guidelines
- ii. Violation of Classroom Conduct Norms
- iii. Non-Compliance with Laboratory/Workshop Instructions
- iv. Failure to adhere to Academic Calendar & attendance requirements
- v. Non-Compliance with Faculty directions during academic activities
- vi. Misuse of Learning Management Systems (LMS) and IT resources
- vii. Non-Payment of Fees

This list is indicative but not exhaustive.

DMC 1(d) Falsification, Fabrication or Forgery of Academic Credentials/ University Records



- i. Falsification shall mean the act of providing false, misleading, or materially incomplete information—whether oral, written, or contained in any document—with or without the intent to conceal material facts, to any Constituent Institute, Section, Department, or Office of the University, or to any official thereof.
- ii. Fabrication or Forgery of official University records includes the willful creation, alteration, or manipulation of official University records or documents, or the inducement, abetment, or conspiracy with any person to do so, with the intent to deceive or mislead.
- iii. Fabrication or Forgery of Academic Credentials refers specifically to the falsification, counterfeiting, or unauthorized creation or modification of degree certificates or academic records issued by the University, or any other recognized Indian or foreign institution.

DMC 1(e) Misuse of Learning Resources

Misuse of Learning Resources covers but is not limited to theft, tearing pages, damage to e-resources, not returning books in time, any purposeful activity to learning resources which is harmful to other students, staff and faculty.

The Acts of misuse covers but is not limited to:

- i. Removing library books, journals, or other materials without proper issue or authorization.
- ii. Marking, underlining, tearing, or otherwise damaging books or materials.
- iii. Unintentional shelving of books in wrong sections.
- iv. Concealing library materials to prevent access by others.
- v. Failing to return borrowed items within the prescribed period.
- vi. Using laboratory equipment, chemicals, or workshop tools without booking or supervision.
- vii. Tampering with experimental setups or research instruments.
- viii. Ignoring safety protocols causing damage or injury.
- ix. Damaging furniture, whiteboards, smart boards, or classroom technology.
- x. Blocking access to study areas, computers, or AV equipment without authorization.
- xi. Misappropriating teaching aids or University-owned models.

The above list is indicative and not exhaustive.

Any unauthorized, negligent, or malicious use of university learning resources, whether physical or digital, that impairs their availability, quality, or integrity, shall constitute misuse under this Code.

Classification of misconduct under DMC 1:

DMC Number	Name of Disciplinary Misconduct	Type of Major Misconduct	Type of Minor Misconduct
DMC1	Academic Misconducts		
DMC 1(a)	Violation of Examination Rules	<ul style="list-style-type: none"> As prescribed in the Examination Rule Book 	
DMC 1(b)	Plagiarism	<ul style="list-style-type: none"> Above 40 % similarity 	<ul style="list-style-type: none"> Between 10% to 40% similarity (as per <i>as per Clause 7 (V) of Symbiosis International (Deemed University) Rules for Promotion of Academic Integrity and Prevention of Plagiarism, 2019</i>)
DMC 1(c)	Academic instructions	<p>Indicative sample Illustrations for clarity for DMC 1(c)</p> <ul style="list-style-type: none"> Deliberate refusal to comply with academic rules, circulars, or directives issued by competent academic authority. Tampering with or falsifying attendance, internal assessment marks, project evaluations, or course registration records. Undertaking or submitting academic work, projects, internships, or research without required approvals. Enrolling in courses, examinations, or assessments without authorization. Repeated breach of academic instructions after prior warnings, penalties, or counselling Providing false or misleading information related to attendance, coursework completion, internships, projects, or academic eligibility. Use of unauthorized software/ AI tools Non-submission of assignments Not attending curricular / co-curricular activities Conducting unauthorized experiments. 	<p>Indicative sample Illustrations for clarity for DMC 1(c)</p> <ul style="list-style-type: none"> Uploading irrelevant material on the LMS. Forgetting to log out from a university account on a public device.
DMC 1(d)	Falsification, Fabrication or Forgery of Academic Credentials/ University records	<p>Indicative sample Illustrations for clarity for DMC 1(d)</p> <p>Falsification-</p> <ul style="list-style-type: none"> Producing false medical certificates Falsely implicating another student or staff member by manufacturing evidence. Submitting fake identity documents (Aadhaar, PAN, passport) Using someone else's student ID card <p>Fabrication-</p>	<p>Indicative sample Illustrations for clarity for DMC 1(d)</p> <ul style="list-style-type: none"> Exaggerating personal achievements Misstating attendance Accidental misreporting of marks/grades in internal forms. Incorrect or incomplete listing of participation in seminars, workshops, or training programmes on a CV submitted to the University (without intent to

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		<ul style="list-style-type: none"> • Altering marks/grades on grade sheets or answer scripts. • Hacking into University systems to change grades, attendance, or academic standing. • Submitting fabricated letters of recommendation, internship completion letters, or NOCs. <p>Forgery</p> <ul style="list-style-type: none"> • Forging University transcripts, degree certificates, or other official documents for personal or third-party use. 	mislead external agencies).
DMC 1(e)	Misuse of Learning Resources	<p>Indicative sample illustrations for clarity for DMC 1(e)</p> <ul style="list-style-type: none"> • Theft or deliberate concealment of books to prevent others' access. • Tearing pages or damaging materials. • Removal of library items without proper issue. • Sharing login credentials with unauthorised persons. • Posting plagiarised, false, or defamatory academic material. • Downloading and redistributing copyrighted materials in violation of licence terms. 	<p>Indicative sample illustrations for clarity for DMC 1(e)</p> <ul style="list-style-type: none"> • Returning books late without repeated/default pattern.

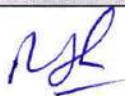


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Disciplinary Action(s) under DMC 1:

Jurisdiction of Disciplinary Officer/ Committee/ Cell

Details of Misconduct of 1(a) - 'Violation of Examination Rules	1(a) - 'Violation of Examination Rules' mean any breach/ violation of the Examination Rules laid down by the University Authorities or by the Constituent or any unethical means and malpractices adopted by the student during examinations or in submission of any assignments leading to internal and/or external evaluation or 'unfair means adopted by the student under semester exchange programme, twinning programme, credit transfer arrangement
Disciplinary Authority at the Institute level for continuous Assessments	The Unfair Means Disciplinary Committee at the Constituent level shall consist of Dy. Director (Chairperson), one senior teacher nominated by the Director, and faculty in charge of the examinations as prescribed in the Examination Rule Book
Disciplinary Action to be given by Unfair Means Disciplinary Committee	As per the rules prescribed in the Examination Rule Book (Clause III-10.2 (b)) / University Examination Department
Disciplinary Authority at the University level for Term-End Examination	Unfair Means Committee at the University level for Term End Examinations consisting of one Director (Chairperson), one Dy. Director, Head - Student Welfare, External member nominated by Vice Chancellor and Controller of Examinations.
Disciplinary Actions recommended by the Unfair Means Committee and approved by the Board of Examinations (BoE) as prescribed in the Examination Rule Book	Under Clause III.10.4 prescribed in the Examination Rule Book
Details of Misconduct of 1(b) - Plagiarism	The act of using another person's ideas, processes, results, or words without giving appropriate credit, and includes acts defined under the <i>UGC (Promotion of Academic Integrity and Prevention of Plagiarism in Higher Educational Institutions) Regulations, 2018 and Symbiosis International (Deemed University) Rules for Promotion of Academic Integrity and Prevention of Plagiarism, 2019 and amendments thereto.</i>
First level- Disciplinary Authority	(i) Academic Integrity Committee (AIC) (ii) Academic Integrity Committee (AIC) to recommend to the Faculty Academic Integrity Panel (FAIP) as per the Symbiosis International (Deemed University) Rules for Promotion of Academic Integrity and Prevention of Plagiarism, 2019
Disciplinary Action(s) to be given by Faculty Academic Integrity Panel (FAIP)	As prescribed under the <i>UGC (Promotion of Academic Integrity and Prevention of Plagiarism in Higher Educational Institutions) Regulations, 2018 and Symbiosis International (Deemed University) Rules for Promotion of Academic Integrity and Prevention of Plagiarism, 2019 and amendments thereto.</i>
Second Level – Disciplinary Authority	University Academic Integrity Panel (UAIP)
Disciplinary Action(s) to be given by University Academic Integrity Panel (UAIP)	As prescribed under the <i>UGC (Promotion of Academic Integrity and Prevention of Plagiarism in Higher Educational Institutions) Regulations, 2018 and Symbiosis International (Deemed University) Rules for Promotion of Academic Integrity and Prevention of Plagiarism, 2019 and amendments thereto.</i>



Details of Misconduct of 1(c) - Academic instructions	Academic Instructions mean formal, structured methods and processes through which teaching and learning are delivered in the Constituent/ Academic block OR in online mode. Breach of academic instructions cover but are not limited to: i. Failure to follow Assignment/Project Guidelines ii. Violation of Classroom Conduct Norms iii. Non-Compliance with Laboratory/Workshop Instructions iv. Failure to Adhere to Academic Calendar & Attendance Requirements v. Non-Compliance with Faculty Directions during Academic Activities vi. Misuse of Learning Management Systems (LMS) and IT resources vii. Non-Payment of Fees <i>This list is indicative but not exhaustive.</i>
First level- Disciplinary Authority	Director/ Head of the Constituent in consultation with Head-IT, Symbiosis, in case of IT related misuse for minor matters
Disciplinary Action(s) to be given by the Disciplinary Authority	Any one or more of the following: a. Written warning b. Notifying parents c. Undertaking of good conduct from the student and endorsed by the parents
Details of Misconduct of 1(d) - Falsification, Fabrication or Forgery of Academic Credentials	Falsification shall mean the act of providing false, misleading, or materially incomplete information—whether oral, written, or contained in any document—with or without the intent to conceal material facts, to any Constituent Institute, Section, Department, or Office of the University, or to any official thereof. Fabrication or Forgery of Academic Credentials refers specifically to the falsification, counterfeiting, or unauthorized creation or modification of degree certificates or academic records issued by the University, or any other recognized Indian or foreign institution.
First level- Disciplinary Authority	Institute Disciplinary Committee for minor matters
Disciplinary Action(s) by the Disciplinary Committee	Any one or more of the following: a. Notifying parents; b. Written warning; c. Suspension from Classes (online and offline) for fifteen (15) days; d. Suspension from hostel for fifteen (15) days; e. The student remains liable for paying all the applicable fees including academic and hostel fees; f. Not allowed to appear for any examinations (online and offline) during the suspension period; <i>In case of major misconduct, the IDC may take Interim measures as appropriate before the decision of the Campus Disciplinary Committee.</i>
Second level- Disciplinary Authority	Campus Disciplinary Committee
Disciplinary Action(s) the Campus Disciplinary Committee (CDC)	In case of major misconduct/s - Fines prescribed (if any) and any one or more of the following: a. Notifying parents; b. Written warning; c. Suspension from Classes (online and offline) for three (3) months

	<ul style="list-style-type: none"> d. Suspension from hostel for three (3) months; e. The student remains liable for paying all the applicable fees including academic and hostel fees during the suspension; f. Not allowed to appear for any examinations (online and offline) during the suspension period; g. Withdrawal of privileges accruing to the student based on the false information provided; h. Cancellation of Admission, based on the serious nature of the misconduct; i. Lodge a complaint with concerned police station, if required; j. Except in case of repeated misconducts, any other punishment as deemed fit and proportionate to the misconduct which shall not in any circumstance exceed the maximum disciplinary action prescribed for the disciplinary misconduct.
Details of Misconduct of 1(e) - Misuse of Learning Resources	Misuse of Learning Resources covers but is not limited to theft, tearing pages, damage to e-resources, not returning books in time, any purposeful activity to learning resources which is harmful to other students, staff and faculty.
Disciplinary Authority	The Institute Disciplinary Committee in consultation with Librarian In-charge/IT In-Charge for minor matters
Disciplinary Action(s) by the Institute Disciplinary Committee	Fines prescribed (if any) and any one or more of the following: <ul style="list-style-type: none"> a. Notifying parents; b. Written Warning; c. An apology letter along with an undertaking of good conduct from the student and endorsed by the parents; d. Punishment as per the provisions mentioned in SIU Library Manual/IT rules; e. Fine as per Clause 7.7 of Library Manual and or IT rules; f. Except in case of repeated misconducts, any other punishment as deemed fit and proportionate to the misconduct which shall not in any circumstance exceed the maximum disciplinary action prescribed for the disciplinary misconduct;
Disciplinary Authority for major misconduct	Campus Disciplinary Committee (CDC) in consultation with Librarian In-charge/IT In-Charge
Disciplinary Action(s) by the Campus Disciplinary Committee (CDC)	For major misconduct Fines prescribed (if any) and any one or more of the following: <ul style="list-style-type: none"> a. Notifying parents; b. Suspension from Classes (online and offline) and or Computer Lab and or Library for one (01) month and Suspension from hostel for one (01) month. c. The student remains liable for paying all the applicable fees including academic and hostel fees during the suspension; d. Not allowed to appear for examinations during the suspension period; e. An apology letter along with an undertaking of good conduct from the student and endorsed by the parents; f. Not allowed to appear for any examinations (online and offline) during the suspension period; g. Except in case of repeated misconducts, any other punishment as deemed fit and proportionate to the misconduct which shall not in any circumstance exceed the maximum disciplinary action prescribed for the disciplinary misconduct;



DMC 2: DISRUPTIVE CONDUCT

- 2.1 Disruptive Conduct means a conduct either in person OR in online mode that intentionally or substantially obstructs or disrupts any curricular/ co-curricular activity or freedom of movement or other activities including workshops/ seminars/ conventions/ moot courts/ student gatherings/ functions etc. on university premises or in connection with any University-sponsored event or activity.
- 2.2 Protesting against decisions of the University/Constituent, in the manner not expected and or instigating students to protest against the decisions of the University/ Constituent officials/ staff.
- 2.3 Rude/ unruly behaviour and or use of foul/objectionable language towards staff/ faculty/ campus administration staff/fellow students / Officers of University either in person or in online mode.
- 2.4 Rash driving, driving vehicles without proper documents or safety gear including helmets, over speeding, breaching traffic rules, wrong parking, honking in the campus.

Classification of misconduct under DMC 2:

DMC Number	Name of Disciplinary Misconduct	Type of Major Misconduct	Type of Minor Misconduct
DMC 2	Disruptive Conduct:		
DMC 2.1	Disruptive Conduct in academic premises	Indicative sample Illustrations for clarity for DMC 2.1: <ul style="list-style-type: none"> • Deliberate disruption of academic sessions/ interrupting moot court proceedings or workshops • Physically obstructing students or faculty from attending events or classes • Inciting groups to interrupt classes or functions (on WhatsApp, social media, or in person) • Playing loud music, shouting slogans near academic buildings during ongoing sessions • Spamming or derailing online classes, meetings, or university webinars with irrelevant or inappropriate content 	Indicative sample Illustrations for clarity for DMC 2.1: <ul style="list-style-type: none"> • Being late or walking out of class without permission • Making noise in hallways or library • Disrespectful language or tone while speaking with staff/ faculty • Use of mobile devices for activities other than academics during sessions/ classes/ webinars. • Unauthorized gathering in corridors or lobbies times
2.2	Protesting Against University Decisions	Indicative sample illustrations for clarity for DMC 2.2: <ul style="list-style-type: none"> • A dharna, march, or demonstration without informing/approvals from authorities • Motivating, coercing, or misleading fellow students to join a protest through messages, speeches, or false narratives • Posts, stories, or messages on social media platforms calling for unrest or targeting officials 	Indicative sample illustrations for clarity for DMC 2.2: <ul style="list-style-type: none"> • Holding a sit-in without prior permission. • Displaying posters/banners as part of protest.

2.3	Rude / Unruly Behaviour or Foul Language	Indicative sample Illustrations for clarity for DMC 2.3 <ul style="list-style-type: none"> Using profanity, slurs, or obscene language against any staff, faculty, or student banging on desks, shouting in anger Repeating rude behaviour after being warned or escalating to more serious conduct 	Indicative sample Illustrations for clarity for DMC 2.3 <ul style="list-style-type: none"> Speaking in an insolent, dismissive, or sarcastic tone to staff/faculty Mocking/ Imitating accents, stammering, or personal traits in front of others
2.4	Rash Driving / Traffic Violations on Campus	Indicative sample Illustrations for clarity for DMC 2.4 <ol style="list-style-type: none"> Zigzag driving, near misses, endangering pedestrians Driving beyond speed limits set by the SIU Driving vehicles without proper documents or safety gear including helmets Driving under the influence of alcohol/ banned substances 	Indicative sample Illustrations for clarity for DMC 2.4 <ol style="list-style-type: none"> Parking in non-designated or restricted areas (e.g., in front of fire exits, faculty zones) Honking unnecessarily Not having SIU / Constituent approved car stickers

Disciplinary Action(s) under DMC 2:

Jurisdiction of Disciplinary Officer/ Committee/ Cell	
Details of Misconduct 2.1	2.1 Conduct that intentionally and substantially obstructs or disrupts teaching or freedom of movement or other lawful activities on university premises or in connection with any university-sponsored event or activity
First Level -Disciplinary Authority	The Institute Disciplinary Committee (IDC) for minor matters
Disciplinary Actions to be given by Institute Disciplinary Committee	Fines prescribed (if any) and any one or more of the following: <ol style="list-style-type: none"> Notifying Parents; Written warning; An apology letter along with an undertaking of good conduct from the student and endorsed by the parents; Suspension from Classes (online and offline) for seven (07) days; Suspension from hostel for seven (07) days; The student remains liable for paying all the applicable fees including academic and hostel fees during the suspension; No privileges during the suspension period; Not allowed to appear for any examinations (online and offline) during the suspension period; Except in case of repeated misconducts, any other punishment as deemed fit and proportionate to the misconduct which shall not in any circumstance exceed the maximum disciplinary action prescribed for the disciplinary misconduct;
Disciplinary Authority for major misconduct	Campus Disciplinary Committee



Disciplinary Action(s) the Campus Disciplinary Committee (CDC)	<p>For major misconduct</p> <p>Fines prescribed (if any) and any one or more of the following:</p> <ol style="list-style-type: none"> Notifying parents; Written warning; An apology letter along with an undertaking of good conduct from the student and endorsed by the parents; Suspension from Classes (online and offline) for fifteen (15) days; Suspension from hostel for fifteen (15) days; The student remains liable for paying all the applicable fees including academic and hostel fees during the suspension; No privileges during the suspension period; Not allowed to appear for any examinations (online and offline) during the suspension period; Except in case of repeated misconducts, any other punishment as deemed fit and proportionate to the misconduct which shall not in any circumstance exceed the maximum disciplinary action prescribed for the disciplinary misconduct;
Details of Misconduct 2.2	2.2 Protesting against decisions, and or instigating students against the decisions of the University officials/ staff
First Level - Disciplinary Authority	The Institute Disciplinary Committee (IDC) for minor matters
Disciplinary Action(s) by Institute Disciplinary Committee	<p>Fines prescribed (if any) and any one or more of the following:</p> <ol style="list-style-type: none"> Notifying Parents; Written warning; An apology letter along with an undertaking of good conduct from the student and endorsed by the parents; Suspension from Classes (online and offline) for seven (07) days; Suspension from hostel for seven (07) days; The student remains liable for paying all the applicable fees including academic and hostel fees during the suspension; Not allowed to appear for any examinations (online and offline) during the suspension period; Except in case of repeated misconducts, any other punishment as deemed fit and proportionate to the misconduct which shall not in any circumstance exceed the maximum disciplinary action prescribed for the disciplinary misconduct;
Disciplinary Authority for major misconduct	Campus Disciplinary Committee
Disciplinary Action(s) the Campus Disciplinary Committee (CDC)	<p>For major misconduct</p> <p>Fines prescribed (if any) and any one or more of the following:</p> <ol style="list-style-type: none"> Notifying parents Written warning An apology letter along with an undertaking of good conduct from the student and endorsed by the parents

	<ul style="list-style-type: none"> d. Suspension from Classes (online and offline) for fifteen (15) days; e. Suspension from hostel for fifteen (15) days; f. The student remains liable for paying all the applicable fees including academic and hostel fees during the suspension; g. No privileges during the suspension period; h. Not allowed to appear for any examinations (online and offline) during the suspension period; i. Except in case of repeated misconducts, any other punishment as deemed fit and proportionate to the misconduct which shall not in any circumstance exceed the maximum disciplinary action prescribed for the disciplinary misconduct.
Details of Misconduct 2.3	2.3 Rude/ unruly behaviour and or use of foul language towards staff/ faculty/ campus administration staff
First Level -Disciplinary Authority	The Institute Disciplinary Committee (IDC) for minor matters
Disciplinary Action(s) by Institute Disciplinary Committee	<p>Fines prescribed (if any) and any one or more of the following:</p> <ul style="list-style-type: none"> a. Notifying Parents b. Written warning c. An apology letter along with an undertaking of good conduct from the student and endorsed by the parents d. Suspension from Classes (online and offline) for seven (07) days; e. Suspension from hostel for seven (07) days; f. The student remains liable for paying all the applicable fees including academic and hostel fees during the suspension; g. No privileges during the suspension period; h. Not allowed to appear for any examinations (online and offline) during the suspension period; i. Except in case of repeated misconducts, any other punishment as deemed fit and proportionate to the misconduct which shall not in any circumstance exceed the maximum disciplinary action prescribed for the disciplinary misconduct.
Disciplinary Authority for Major Misconduct	Campus Disciplinary Committee
Disciplinary Action(s) the Campus Disciplinary Committee (CDC)	<p>For major misconduct</p> <p>Fines prescribed (if any) and any one or more of the following:</p> <ul style="list-style-type: none"> a. Notifying parents b. Written warning c. An apology letter along with an undertaking of good conduct from the student and endorsed by the parents d. Suspension from Classes (online and offline) for fifteen (15) days; e. Suspension from hostel for fifteen (15) days; f. The student remains liable for paying all the applicable fees including academic and hostel fees during the suspension; g. No privileges during the suspension period; h. Not allowed to appear for any examinations (online and offline) during the suspension period; i. Except in case of repeated misconducts, any other punishment as deemed fit and proportionate to the misconduct which shall not in any circumstance exceed the maximum disciplinary action prescribed for the disciplinary misconduct.

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Details of Misconduct 2.4	2.4 Rash driving, driving vehicles without proper documents or safety gear including helmets, over speeding, breaching traffic rules, wrong parking, honking in the campus.
Disciplinary Authority	The Institute Disciplinary Committee (IDC) for minor matters
Disciplinary Action(s) by Institute Disciplinary Committee	<p>Fines prescribed (if any) and any one or more of the following:</p> <ol style="list-style-type: none"> Notifying Parents Written warning An apology letter along with an undertaking of good conduct from the student and endorsed by the parents Suspension from Classes (online and offline) for fifteen (15) days; Suspension from hostel for fifteen (15) days; The student remains liable for paying all the applicable fees including academic and hostel fees during the suspension; No privileges during the suspension period; Not allowed to appear for any examinations (online and offline) during the suspension period; <p>Except in case of repeated misconducts, any other punishment as deemed fit and proportionate to the misconduct which shall not in any circumstance exceed the maximum disciplinary action prescribed for the disciplinary misconduct.</p>
Disciplinary Authority for Major Misconduct	Campus Disciplinary Committee
Disciplinary Action(s) by Campus Disciplinary Committee (CDC)	<p>For major misconduct</p> <p>Fines prescribed (if any) and any one or more of the following:</p> <ol style="list-style-type: none"> Notifying parents Written warning An apology letter along with an undertaking of good conduct from the student and endorsed by the parents Suspension from Classes (online and offline) for fifteen (15) days (in case of hit and run 3 months suspension, and / or reporting to the police); Suspension from hostel for fifteen (15) days (in case of hit and run 3 months suspension, and / or reporting to the police); The student remains liable for paying all the applicable fees including academic and hostel fees during the suspension; Not allowed to appear for any examinations (online and offline) during the suspension period; No privileges during the suspension period; <p>Except in case of repeated misconducts, any other punishment as deemed fit and proportionate to the misconduct which shall not in any circumstance exceed the maximum disciplinary action prescribed for the disciplinary misconduct.</p>

DMC 3: BEHAVIOURAL MISCONDUCT

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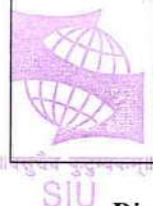


DMC 3: Behavioural Misconduct shall refer to any conduct by a student that is inconsistent with the standards of discipline, order, and decorum expected within academic and institutional settings. Such misconduct shall include, but is not limited to, the following acts:

- 3.1 Repeated late arrival to classes, laboratories, or other scheduled academic activities on more than three (3) occasions without valid justification;
- 3.2 Violation of the prescribed dress code of the University or its Constituent Units;
- 3.3 Unapproved absence from academic sessions or other mandatory University engagements for more than three (3) consecutive working days without prior intimation and approval from the Director or Administrative Officer concerned;
- 3.4 Leaving a class, laboratory, or official session without obtaining permission from the concerned faculty member or authority; (*repeated similar to Disruptive conduct*)
- 3.5 Unauthorized use of mobile phones or electronic devices during classes, laboratories, or official academic events, except where explicitly permitted by the faculty or relevant authority for academic purposes;
- 3.6 Consumption of food or beverages during classes or laboratory sessions in a manner that disrupts the academic environment or violates established norms of classroom discipline.
- 3.7 deliberate disruption caused by late entry (e.g. for classes, during exams, viva voce, or guest lectures).
- 3.8 Gambling, in any form, as defined in Public Gambling Act 1867.

Classification of misconduct under DMC 3:

DMC Number	Name of Disciplinary Misconduct	Type of Major Misconduct	Type of Minor Misconduct
DMC 3	Behavioural Misconduct	<p>Indicative sample Illustrations for clarity for DMC 3</p> <ul style="list-style-type: none"> • Repeated late arrival to classes, laboratories, or other scheduled academic activities on more than three (3) occasions without valid justification. • Eating/drinking in labs etc. in violation of safety protocols, causing spillage or damage to equipment, or repeated offence after warning. • deliberate disruption caused by late entry for classes, during exams, viva voce, or guest lectures etc. • Unapproved absence that results in missing compulsory assessments, violates statutory attendance requirements, or is repeated despite prior warnings. • Gambling, in any form, as defined in Public Gambling Act 1867. 	<p>Indicative sample Illustrations for clarity for DMC 3</p> <ul style="list-style-type: none"> • Violations of uniform or prescribed dress code • Consumption of food or beverages during classes • Unauthorized use of mobile phones or electronic devices during classes, laboratories, or official academic events • Leaving a class, laboratory, or official session without obtaining permission from the concerned faculty member or authority • Not carrying I-card • Any other misconduct



Disciplinary Action(s) for DMC 3:

ASB

Jurisdiction of Disciplinary Officer/ Committee/ Cell	
Details of Misconduct	<p>Behavioural Misconduct shall refer to any conduct by a student that is inconsistent with the standards of discipline, order, and decorum expected within academic and institutional settings. Such misconduct shall be including</p> <ol style="list-style-type: none"> i. Repeated late arrival to classes, laboratories, or other scheduled academic activities on more than three (3) occasions without valid justification; ii. Violation of the prescribed dress code of the University or its Constituent Units; iii. Unapproved absence from academic sessions or other mandatory University engagements for more than three (3) consecutive working days without prior intimation and approval from the Director or Administrative Officer concerned; iv. Leaving a class, laboratory, or official session without obtaining permission from the concerned faculty member or authority; v. Unauthorized use of mobile phones or electronic devices during classes, laboratories, or official academic events, except where explicitly permitted by the faculty or relevant authority; vi. Consumption of food or beverages during classes or laboratory sessions in a manner that disrupts the academic environment or violates established norms of classroom discipline. vii. deliberate disruption caused by late entry for classes, during exams, viva voce, or guest lectures etc. viii. Gambling as defined under the Public Gambling Act 1867
Disciplinary Authority	The Institute Disciplinary Committee (IDC) for minor matters
Disciplinary Action(s) by Institute Disciplinary Committee	<p>Fines prescribed for the following misconducts (<i>The fines are deterrent, non-punitive, and proportionate.</i>)</p> <ol style="list-style-type: none"> a. Unauthorized use of Mobile phone during class – Rs. 500/- b. Eating in Classroom / Auditorium / Conference rooms / Library / Labs, etc. – Rs. 500/- c. Violation of prescribed Dress code – Rs. 500/- d. Not carrying I-card – Rs. 500/- e. Any other misconduct – Rs. 250/- <p>And any one or more of the following:</p> <ol style="list-style-type: none"> a. Notifying Parents b. Written warning c. An apology letter along with an undertaking of good conduct from the student and endorsed by the parents d. Suspension from Classes (online and offline) for seven (07) days; e. Suspension from hostel for seven (07) days; f. The student remains liable for paying all the applicable fees including academic and hostel fees during the suspension; g. No privileges during the suspension period; h. Not allowed to appear for any examinations (online and offline) during the suspension period; i. Except in case of repeated misconducts, any other punishment as deemed fit and proportionate to the misconduct which shall not in any circumstance exceed the maximum disciplinary action prescribed for the disciplinary misconduct.
Disciplinary Authority for	Campus Disciplinary Committee

Major Misconduct	
Disciplinary Action(s) by Campus Disciplinary Committee (CDC)	<p>For major misconduct</p> <p>Fines prescribed for the following misconducts (<i>The fines are deterrent, non-punitive, and proportionate.</i>)</p> <p>a. Gambling – Rs. 2000/-</p> <p>And any one or more of the following:</p> <p>a. Notifying parents;</p> <p>b. Written warning;</p> <p>c. An apology letter along with an undertaking of good conduct from the student and endorsed by the parents;</p> <p>d. Suspension from Classes (online and offline) for fifteen (15) days;</p> <p>e. Suspension from hostel for fifteen (15) days;</p> <p>f. The student remains liable for paying all the applicable fees including academic and hostel fees during the suspension;</p> <p>g. Not allowed to appear for any examinations (online and offline) during the suspension period;</p> <p>h. No privileges during the suspension period</p> <p>i. Except in case of repeated misconducts, any other punishment as deemed fit and proportionate to the misconduct which shall not in any circumstance exceed the maximum disciplinary action prescribed for the disciplinary misconduct.</p>



DMC 4: DISCRIMINATION

- 4.1 Discrimination shall mean any verbal, physical, written, visual, or symbolic act—whether expressed directly or implied—directed against an individual or group based on race, caste, creed, religion, religious belief, place of origin, domicile, ethnicity, colour, gender, sexual orientation, disability, or any other legally protected characteristic, which:
- i. A person of ordinary prudence and reasonable sensibility would consider likely to result in a hostile, intimidating, demeaning, or psychologically harmful environment; OR
 - ii. Has the effect of unreasonably interfering with, limiting, or denying access to the educational or work-related benefits, services, opportunities, or environment provided by the University to its students, faculty, or staff.
- 4.2 Discrimination shall also include the display or wearing of clothing, accessories, or any visible material—whether textual, graphic, or symbolic—that contains or conveys messages which are derogatory, racist, sexist, profane, patently offensive, or otherwise discriminatory in nature, and which reasonably demonstrate bias, prejudice, or intent to marginalize any individual or group within the University community.

Classification of misconducts under DMC 4:

DMC Number	Name of Disciplinary Misconduct	Type of Major Misconduct	Type of Minor Misconduct
DMC 4	Discrimination		
4.1	Discrimination shall mean any verbal, physical, written, visual, or symbolic act—whether expressed directly or implied—directed against an individual or group based on race, caste, creed, religion, religious belief, place of origin, domicile, ethnicity, colour, gender, sexual orientation, disability, or any other legally protected characteristic, which:	Indicative sample illustrations for clarity for DMC 4.1 <ul style="list-style-type: none"> • Racial, caste-based, or religious slurs used with intent to demean or humiliate. • Repeatedly targeting a student with derogatory comments on gender identity, sexual orientation, disability, or socio-economic background. • Refusing working with a student based on a protected characteristic (caste, creed, race, gender, disability, etc.). • Cyberbullying or coordinated harassment campaigns that are discriminatory in nature. • Encouraging others to exclude or ostracise a student due to their identity. • Public humiliation or intimidation in a classroom or campus setting tied to discrimination. 	Indicative sample illustrations for clarity for DMC 4.1 <ul style="list-style-type: none"> • A single, non-threatening verbal remark showing insensitivity. • Unintentional exclusion from group activity or opportunity.
4.2	Discrimination shall also include the display or wearing of clothing, accessories, or any visible material—whether textual, graphic, or symbolic—that contains or conveys messages which are derogatory, racist, sexist, profane, patently offensive, or otherwise discriminatory in nature, and which reasonably demonstrate bias, prejudice, or intent to marginalize any individual or group within the University community.	Indicative sample Illustrations for clarity for DMC DMC 4.2 <ul style="list-style-type: none"> • Wearing/displaying attire or accessories with casteist, racist, sexist, homophobic, ableist, or religiously derogatory slogans, graphics, or symbols. • Displaying posters, banners, flags, badges, or stickers promoting hate speech or discrimination in classrooms, hostels, events, or online forums linked to the University. • Wearing/displaying discriminatory material during official University functions, competitions, or public events in a manner intended to provoke or intimidate. • Repeated display after being warned, or refusal to comply with instructions to remove/cover such material. • Group display coordinated to promote or glorify discriminatory ideologies. • Any display that results in actual intimidation, exclusion, or harm to a member/group within the University community. 	---

Disciplinary Action(s) under DMC 4

Jurisdiction of Disciplinary Officer/ Committee/ Cell	
Details of Misconduct 4.1	<ul style="list-style-type: none"> • Discrimination shall mean any verbal, physical, written, visual, or symbolic act—whether expressed directly or implied—directed against an individual or group based on race, caste, creed, religion, religious belief, place of origin, domicile, ethnicity, colour, gender, sexual orientation, disability, or any other legally protected characteristic, which: <ul style="list-style-type: none"> i. A person of ordinary prudence and reasonable sensibility would consider likely to result in a hostile, intimidating, demeaning, or psychologically harmful environment; or ii. Has the effect of unreasonably interfering with, limiting, or denying access to the educational or work-related benefits, services, opportunities, or environment provided by the University to its students, faculty, or staff.
Disciplinary Authority	The Institute of Disciplinary Committee for minor matters
Disciplinary Action(s) by Institute Disciplinary Committee	Fines prescribed (if any) and any one or more of the following: <ul style="list-style-type: none"> a. Notifying parents; b. Written warning; c. Undertaking of good conduct from the student and endorsed by the parents; d. Suspension from Classes (online and offline) for seven (07) days; e. Suspension from hostel for seven (07) days; f. The student remains liable for paying all the applicable fees including academic and hostel fees during the suspension; g. No privileges during the suspension period; h. Not allowed to appear for any examinations (online and offline) during the suspension period; i. Counselling by SCEW as a reformative action including submission of a report;
Disciplinary Authority for Major Misconduct	Campus Disciplinary Committee for major/ repeated misconducts
Disciplinary Action(s) by Campus Disciplinary Committee (CDC)	For major misconduct Fines prescribed (if any) and any one or more of the following: <ul style="list-style-type: none"> a. Notifying parents; b. Written warning c. An apology letter along with an undertaking of good conduct from the student and endorsed by the parents; d. Suspension from Classes (online and offline) for fifteen (15) days; e. Suspension from hostel for fifteen (15) days; f. The student remains liable for paying all the applicable fees including academic and hostel fees during the suspension; g. No privileges during the suspension period;



	<ul style="list-style-type: none"> h. Not allowed to appear for any examinations (online and offline) during the suspension period; i. Counselling by SCEW as a reformative action and submit evidence of the same; j. Except in case of repeated misconducts, any other punishment as deemed fit and proportionate to the misconduct which shall not in any circumstance exceed the maximum disciplinary action prescribed for the disciplinary misconduct;
Details of Misconduct 4.2	4.2 Discrimination shall also include the display OR wearing of clothing, accessories, or any visible material—whether textual, graphic, or symbolic—that contains or conveys messages which are derogatory, racist, sexist, profane, patently offensive, or otherwise discriminatory in nature, and which reasonably demonstrate bias, prejudice, or intent to marginalize any individual or group within the University community.
Action to be taken by the Disciplinary Authority	<ul style="list-style-type: none"> i. Director/ Head/ Campus Administrator to recommend the matter to the Campus Disciplinary Committee (CDC) of the Campus. ii. As an exigency, the Director/ Head of the Constituent shall have the power to pass an Interim Order pending the decision of the Campus Disciplinary Committee.
Disciplinary Authority for Major Misconduct	Campus Disciplinary Committee
Disciplinary Action(s) the Campus Disciplinary Committee (CDC)	<p>For major misconduct</p> <p>Fines prescribed (if any) and any one or more of the following:</p> <ul style="list-style-type: none"> a. Notifying parents; b. Written warning; c. An apology letter along with an undertaking of good conduct from the student and endorsed by the parents d. Suspension from Classes (online and offline) for fifteen (15) days; e. Suspension from hostel for fifteen (15) days; f. The student remains liable for paying all the applicable fees including academic and hostel fees during the suspension; g. No privileges during the suspension period; h. Not allowed to appear for any examinations (online and offline) during the suspension period; i. Counselling by SCEW as a reformative action and submit evidence of the report; j. Except in case of repeated misconducts, any other punishment as deemed fit and proportionate to the misconduct which shall not in any circumstance exceed the maximum disciplinary action prescribed for the disciplinary misconduct;



DMC 5: PRESENTING FALSE TESTIMONY/ DOCUMENT/ELECTRONIC RECORD DURING THE FACT FINDING/ INQUIRY/DISCIPLINARY PROCESS

- 5.1 Knowingly making false statements/ submitting false Document/Electronic Record regarding any matter before the Competent Authority during the fact finding/ inquiry/disciplinary process.
- 5.2 Engaging in conduct of non-compliance with any directive of a committee conducting inquiry into a specific matter including extending assistance and cooperation in conducting of any inquiry / appeal, non-attendance, non-submission of material documents etc.

Classification of Misconduct under DMC 5

DMC Number	Name of Disciplinary Misconduct	Type of Major Misconduct	Type of Minor Misconduct
DMC 5	Presenting False Testimony/ Document/Electronic Record during the fact finding/ inquiry/disciplinary process		
5.1	5.1 Knowingly making false statements/ submitting false Document/Electronic Record regarding any matter before the Competent Authority during the fact finding/ inquiry/disciplinary process	Indicative sample Illustrations for clarity for DMC 5.1 <ul style="list-style-type: none"> • Knowingly making false, misleading, or fabricated statements during any fact-finding, inquiry, or disciplinary process. • Providing false, misleading, or fabricated information during proceedings to mislead the competent authority. • Deliberate withholding, destruction, or manipulation of records or evidence or tampering with evidence or collusion to suppress facts • Deliberately withholding material facts relevant to the inquiry to protect oneself or another from disciplinary action. 	Indicative sample Illustrations for clarity for DMC 5.1 <ul style="list-style-type: none"> • Mis-stating attendance
5.2	5.2 Engaging in conduct of non-compliance with any directive of a committee conducting inquiry into a specific matter including extending assistance and cooperation in conducting of any inquiry / appeal, non-attendance, non-submission of material documents etc.	Indicative sample illustrations for clarity for DMC 5.2 <ul style="list-style-type: none"> • Failure to attend an inquiry session • Willful disobedience or non-compliance with inquiry or appeal committee directions. • Repeated non-attendance without sufficient cause despite being given adequate notice. • Refusal to produce material evidence or documents in one's possession/control when directed by the committee. • Acts that obstruct, delay, or sabotage the functioning of the inquiry, including influencing witnesses or tampering with evidence 	Indicative sample illustrations for clarity for DMC 5.2 <ul style="list-style-type: none"> • late submission of documents



Disciplinary Action(s) under DMC 5:

Jurisdiction of Disciplinary Officer/ Committee/ Cell	
Details of Misconduct 5.1	Knowingly making false statements/ submitting false Document/Electronic Record OR tampering of evidence/ records regarding any matter before the Competent Authority during the fact finding/ inquiry/disciplinary process
Disciplinary Authority at the Institute level	The Institute Disciplinary Committee (IDC) for minor matters
Disciplinary Action(s) by the Institute Disciplinary Committee (IDC)	<p>Fines prescribed (if any) and any one or more of the following:</p> <ul style="list-style-type: none"> a. Notifying parents; b. Warning letter; c. An apology letter along with an undertaking of good conduct from the student and endorsed by the parents; d. Suspension from Classes (online and offline) for fifteen (15) days; e. Suspension from hostel for fifteen (15) days; f. The student remains liable for paying all the applicable fees including academic and hostel fees during the suspension; g. Not allowed to appear for any examinations (online and offline) during the suspension period; h. No privileges during the suspension period;
Disciplinary Authority for Major Misconduct	Campus Disciplinary Committee
Disciplinary Action(s) the Campus Disciplinary Committee (CDC)	<p>For major misconduct</p> <p>Fines prescribed (if any) and any one or more of the following:</p> <ul style="list-style-type: none"> a. Notifying parents; b. Suspension from Classes (online and offline) for one (01) month; c. Suspension from hostel for one (01) month; d. The student remains liable for paying all the applicable fees including academic and hostel fees during the suspension; e. Not allowed to appear for any examinations (online and offline) during the suspension period; f. No privileges during the suspension period; g. Except in case of repeated misconducts, any other punishment as deemed fit and proportionate to the misconduct which shall not in any circumstance exceed the maximum disciplinary action prescribed for the disciplinary misconduct;

Details of Misconduct 5.2	5.2 Engaging in conduct of non-compliance with any direction of a committee conducting inquiry into a specific matter including extending assistance and cooperation in conducting of any inquiry / appeal, non-attendance, non-submission of material documents etc.
First Level- Disciplinary Authority at the Institute level	The Institute Disciplinary Committee (IDC)
Disciplinary Action(s) by the The Institute Disciplinary Committee (IDC)	Any one or more of the following: a) Notifying parents; b) Warning letter; c) An apology letter along with an undertaking of good conduct from the student and endorsed by the parents; d) Suspension from Classes (online and offline) for fifteen (15) days; e) Suspension from hostel for fifteen (15) days; f) The student remains liable for paying all the applicable fees including academic and hostel fees during the suspension; g) Not allowed to appear for any examinations (online and offline) during the suspension period; h) No privileges during the suspension period;
Disciplinary Authority for Major Misconduct	Campus Disciplinary Committee
Disciplinary Action(s) the Campus Disciplinary Committee (CDC)	For major misconduct Fines prescribed (if any) and any one or more of the following: a. Notifying parents; b. Suspension from Classes (online and offline) for one (01) month; c. Suspension from hostel for one (01) month; d. The student remains liable for paying all the applicable fees including academic and hostel fees during the suspension; e. Not allowed to appear for any examinations (online and offline) during the suspension period; f. No privileges during the suspension period; g. Except in case of repeated misconducts, any other punishment as deemed fit and proportionate to the misconduct which shall not in any circumstance exceed the maximum disciplinary action prescribed for the disciplinary misconduct;

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DMC 6: NON-COOPERATION DURING THE FACT-FINDING/ INQUIRY/DISCIPLINARY PROCESS:

6. Exhibiting conduct indicating non-compliance with the direction of any inquiry committee; this shall also include not extending the required / obvious assistance and cooperation in conducting any inquiry/appeal.

Non-cooperation shall be assessed only after due notice and opportunity

Classification of misconduct under DMC 6:

DMC Number	Name of Disciplinary Misconduct	Type of Major Misconduct	Type of Minor Misconduct
DMC 6	Non-Cooperation during the fact-finding/ inquiry/disciplinary process		
DMC 6.1	Non-Cooperation during the fact-finding/ inquiry/disciplinary process	Indicative sample Illustrations for clarity for DMC 6.1 <ul style="list-style-type: none"> • Wilful refusal to participate in fact-finding or inquiry proceedings • Repeated unauthorized absence from inquiry hearings despite written directions • Deliberate withholding, destruction of evidence or collusion to suppress facts • Obstructing or attempting to influence witnesses or inquiry officials • Intimidation, coercion, or retaliation against complainants or witnesses • Disobeying lawful orders of the Inquiry Officer / Disciplinary Authority • Conduct intended to delay, derail, or frustrate the disciplinary process • Abuse, threats, or disrespectful conduct towards inquiry officials • Repeated non-cooperation after prior warnings or minor penalties 	Indicative sample Illustrations for clarity for DMC 6.1 <p align="center">----</p>



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Disciplinary Action(s) under DMC 6:

Jurisdiction of Disciplinary Officer/ Committee/ Cell	
Details of Misconduct of DMC 6	Exhibiting conduct indicating non-compliance with the direction of any inquiry committee; this shall also include not extending the required / obvious assistance and cooperation in conducting any inquiry/appeal.
First Level- Disciplinary Authority	i. Director/ Head/ Campus Administrator to recommend the matter to the Campus Disciplinary Committee (CDC) of the Campus. ii. As an exigency, the Director/ Head of the Constituent shall have the power to pass an Interim Order pending the decision of the Campus Disciplinary Committee.
Disciplinary Authority for Major Misconduct	Campus Disciplinary Committee
Disciplinary Action(s) the Campus Disciplinary Committee (CDC)	<p>For major misconduct</p> <p>Fines prescribed (if any) and any one or more of the following:</p> <ul style="list-style-type: none"> a) Notifying parents; b) Warning letter; c) An apology letter along with an undertaking of good conduct from the student and endorsed by the parents; d) Suspension from Classes (online and offline) for one (01) month; e) Suspension from hostel for one (01) month; f) The student remains liable for paying all the applicable fees including academic and hostel fees during the suspension; g) Not allowed to appear for any examinations (online and offline) during the suspension period; h) No privileges during the suspension period; i) Except in case of repeated misconducts, any other punishment as deemed fit and proportionate to the misconduct which shall not in any circumstance exceed the maximum disciplinary action prescribed for the disciplinary misconduct;



DMC 7: REFUSAL TO IDENTIFY ONESELF OR IMPERSONATION:

Refusal to show/provide Identity Card to University staff/ any other official when demanded or falsely identify oneself when requested by an authorized University Official or impersonating for entry into University/ Constituent premises shall be considered as a violation of Code of Conduct.

Classification misconduct under DMC 7

DMC Number	Name of Disciplinary Misconduct	Type of Major Misconduct	Type of Minor Misconduct
DMC 7	Refusal to Identify oneself or Impersonation		
	Refusal to show provide Identity Card to university staff when demanded or falsely identify oneself when requested by an authorized University Official or impersonating shall be considered as a violation of Code of Conduct.	Indicative sample illustrations for clarity for DMC 7 • Impersonating for entry into the University/ Constituent premises	Indicative sample illustrations for clarity for DMC 7 • Refusal to show ID card to university staff

Disciplinary Action(s) for DMC 7:

Jurisdiction of Disciplinary Officer/ Committee/ Cell	
Details of Misconduct 7.1	7.1 Refusal to show provide Identity Card to university staff when demanded or falsely identify oneself when requested by an authorized University Official or impersonating shall be considered as a violation of Code of Conduct.
First Level: Disciplinary Authority	Institute Disciplinary Committee (IDC) for minor matters
Disciplinary Action(s) by Institute Disciplinary Committee	Fines prescribed (if any) and any one or more of the following: a. Notifying parents; b. Written warning; c. Undertaking of good conduct from the student and endorsed by the parents; d. Suspension from Classes (online and offline) for seven (07) days; e. Suspension from hostel for seven (07) days; f. The student remains liable for paying all the applicable fees including academic and hostel fees during the suspension; g. Not allowed to appear for any examinations (online and offline) during the suspension period; h. No privileges during the suspension period; i. In case of impersonation during examination/s, will be dealt by Exam Rules; j. Except in case of repeated misconducts, any other punishment as deemed fit and proportionate to the misconduct which shall not in any circumstance exceed the maximum disciplinary action prescribed for the disciplinary misconduct;

Disciplinary Authority for Major Misconduct	Campus Disciplinary Committee
Disciplinary Action(s) the Campus Disciplinary Committee (CDC)	<p>For major misconduct</p> <p>Fines prescribed (if any) and any one or more of the following:</p> <ol style="list-style-type: none"> Notifying parents Written warning Undertaking of good conduct from the student and endorsed by the parents Suspension from Classes (online and offline) for fifteen (15) days; Suspension from hostel for fifteen (15) days; The student remains liable for paying all the applicable fees including academic and hostel fees during the suspension; Not allowed to appear for any examinations (online and offline) during the suspension period; No privileges during the suspension period; In case of impersonation during examination/s, will be dealt by Exam Rules Lodge a complaint with concerned police station, if applicable, depending on the gravity of misconduct; Except in case of repeated misconducts, any other punishment as deemed fit and proportionate to the misconduct which shall not in any circumstance exceed the maximum disciplinary action prescribed for the disciplinary misconduct.



DMC 8: POSSESSION OR DISTRIBUTION OR SALE OR USE OF WEAPONS/ CHEMICAL AGENTS:

8.1 Possession (with or without license) or distribution or sale or use of weapons or articles or substances usable as weapons, including, but not limited to, firearms, incendiary devices, explosives, and dangerous biological or chemical agents.

8.2 Not informing the concerned authorities in spite of knowing presence of weapons, including, but not limited to, firearms, incendiary devices, explosives, and dangerous biological or chemical agents

Classification under DMC 8

DMC Number	Name of Disciplinary Misconduct	Type of Major Misconduct	Type of Minor Misconduct
DMC 8	Possession or distribution or Sale or Use of Weapons/Chemical Agents:		
8.1	8.1 Possession (with or without license) or distribution or sale or use of weapons or articles or substances usable as weapons, including, but not limited to, firearms, incendiary devices, explosives, and dangerous biological or chemical agents.	Indicative sample Illustrations for clarity of DMC 8.1 <ul style="list-style-type: none"> • Possession, sale, or distribution of firearms, ammunition, explosives, or chemical/biological agents, whether licensed or unlicensed, within university premises or during university-sponsored activities. Carrying or brandishing any weapon or dangerous article in a threatening or intimidating manner. • Use of any weapon, explosive, acid, incendiary device, or dangerous substance in a way that endangers life, causes injury, damages property, or creates panic. • Manufacturing, modifying, or assembling any weapon, explosive, or dangerous device on university premises. • Possession or distribution of chemical/biological agents (e.g., acid, toxic gas) capable of causing harm. 	Indicative sample Illustrations for clarity of DMC 8.1 <p align="center">----</p>
8.2	8.2 Not informing the concerned authorities in spite of knowing presence of weapons, including, but not limited to, firearms, incendiary devices, explosives, and dangerous biological or chemical agents	Indicative sample Illustrations for clarity of DMC 8.2 Not informing the concerned authorities: <ul style="list-style-type: none"> • Possession, sale, or distribution of firearms, ammunition, explosives, or chemical/biological agents, whether licensed or unlicensed, within university premises or during university-sponsored activities. • Use of any weapon, explosive, incendiary device, or dangerous substance in a way that endangers life, causes injury, damages property, or creates panic. • Manufacturing, modifying, or assembling any weapon, explosive, or dangerous device on University premises. • Possession or distribution of chemical/biological agents (e.g., acid, toxic gas) capable of causing harm. 	<p align="center">---</p>

Disciplinary Action(s) under DMC 8:

Jurisdiction of Disciplinary Officer/ Committee/ Cell

Details of Misconduct 8.1	8.1 Possession (with or without license) or distribution or sale or use of weapons or articles or substances usable as weapons, including, but not limited to, firearms, firecrackers, incendiary devices, ammunition, explosives, dangerous biological or chemical agents and knives/ sharp objects.
Action taken by the Disciplinary Authority at the Institute level	i. Director/ Head/ Campus Administrator to recommend the matter to the Campus Disciplinary Committee (CDC) of the Campus. ii. As an exigency, the Director/ Head of the Constituent shall have the power to pass an Interim Order pending the decision of the Campus Disciplinary Committee.
Disciplinary Authority for Major Misconduct	Campus Disciplinary Committee
Disciplinary Action(s) the Campus Disciplinary Committee (CDC)	For major misconduct Fines prescribed for the following misconducts (<i>The fines are deterrent, non-punitive, and proportionate.</i>) a. Forfeit the Deposits (institute and hostel) And any one or more of the following: a. Notify the parents b. Written Warning c. Suspension from Classes (online and offline) for four (04) months; d. Suspension from hostel for four (04) months; e. The student remains liable for paying all the applicable fees including academic and hostel fees during the suspension; f. Not allowed to appear for any examinations (online and offline) during the suspension period; g. No privileges during the suspension period; h. Cancellation of Admission i. Confiscation of goods used / possessed in violation of University Regulations j. Termination of Studentship/ Rustication depending on the gravity of the harm caused k. Lodge a complaint with concerned police station, if applicable, depending on the gravity of misconduct; l. Except in case of repeated misconducts, any other punishment as deemed fit and proportionate to the misconduct which shall not in any circumstance exceed the maximum disciplinary action prescribed for the disciplinary misconduct.
Details of Misconduct 8.2	8.2 Not informing the concerned authorities in spite of knowing presence of weapons, including, but not limited to, firearms, incendiary devices, explosives, and dangerous biological or chemical agents
Action taken by the Disciplinary Authority at the First level	i. Director/ Head/ Campus Administrator to recommend the matter to the Campus Disciplinary Committee (CDC) of the Campus. ii. As an exigency, the Director/ Head of the Constituent shall have the power to pass an Interim Order pending the decision of the Campus Disciplinary Committee.



Disciplinary Authority for Major Misconduct	Campus Disciplinary Committee
Disciplinary Action(s) the Campus Disciplinary Committee (CDC)	<p>For major misconduct</p> <p>Fines prescribed for the following misconducts (<i>The fines are deterrent, non-punitive, and proportionate.</i>)</p> <p>a. If established, then deposit (institute and hostel) will be forfeited.</p> <p>And any one or more of the following:</p> <p>a. Notifying parents</p> <p>b. Written warning</p> <p>c. Undertaking of good conduct from the student and endorsed by the parents</p> <p>d. Suspension from Classes (online and offline) for fifteen (15) days;</p> <p>e. Suspension from hostel for fifteen (15) days;</p> <p>f. The student remains liable for paying all the applicable fees including academic and hostel fees during the suspension</p> <p>g. Not allowed to appear for any examinations (online and offline) during the suspension period;</p> <p>h. No privileges during the suspension period;</p> <p>i. No examination during the suspension period</p> <p>j. Except in case of repeated misconducts, any other punishment as deemed fit and proportionate to the misconduct which shall not in any circumstance exceed the maximum disciplinary action prescribed for the disciplinary misconduct.</p>



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DMC 9: POSSESSION, DISTRIBUTION, OR SALE OF OR USE OF DRUGS / BANNED SUBSTANCES ELECTRONIC CIGARETTES, TOBACCO AND ALCOHOL/ ALCOHOLIC BEVERAGES

DMC 9.1: Possession, Distribution and or Sale of and or Use of Drugs / Banned Substances –

- i. Possession, distribution, sale, and/or use of drugs or banned substances is strictly prohibited on a student's person or within their personal belongings, including but not limited to rooms, bags, lockers, vehicles, wardrobes, desks, beds, and other furniture or fixtures in hostel rooms. This prohibition applies on university premises as well as during participation in any university-related activities, including those conducted off campus. This also includes any direct or indirect act of commission and/or omission that leads to or contributes to the commission of such misconduct.
- ii. It shall be the responsibility of the student to prove that any drugs or banned substances found on their person, in their personal belongings, or in their hostel room do not belong to them.
- iii. Students coming to the University campus under the influence of drugs/banned substances, which may cause annoyance or nuisance to the University community or other students in the university premises/ hostel, will be treated as having violated the Code of Conduct.
- iv. The plea of ignorance, prescription misuse, or consumption outside campus shall not be accepted as a defence where prohibited substances are found within University/ Academic/ University-Owned or managed Hostel premises.
- v. Any student who has knowledge of such misconduct must immediately report the same to the Director, Administrative Officer of the concerned constituent unit, Campus Administrator, or Hostel Warden of the respective campus. Failure to report such knowledge shall be considered a breach of this rule, and the student shall be subject to disciplinary action under the Code of Conduct, up to and including the same punishment prescribed for the misconduct.

DMC 9.2: Possession, Distribution and or Sale and or Use of Electronic Cigarettes-

- i. On their person, personal belongings (such as room, bags, vehicle, wardrobe, desks, beds, other furniture/fixtures in the hostel room, etc.) or use, distribute or sell, vape, e-cigarettes on university premises or while-participating in any university activities including outside campus activities. This shall also include any direct/ or indirect act of commission/ and or omission leading to or contributing the commission of the misconduct.
It is incumbent on the student to prove that the E-Cigarette is not theirs if found on their person/ personal belongings/ hostel room.
- ii. Students aware of this misconduct shall immediately report the same to the Director/ Administrative Officer of the concerned Constituent / Campus Administrator / Hostel Warden of the respective campus. If students fail to report despite knowledge, they shall be liable for breaching this rule and shall be subjected to disciplinary action under the Code of Conduct.

DMC 9.3 Possession, consumption, distribution, and or sale of cigarettes and or tobacco-

- i. Possession, consumption, distribution, and sale of cigarettes and or tobacco is strictly prohibited on the premises of the University and its Constituents. This shall also include any direct/ or indirect act of commission/ and or omission leading to or contributing the commission of the misconduct.
- ii. It is incumbent on the student to prove that the cigarettes and or tobacco is not theirs if found on their person/ personal belongings/ hostel room.
- iii. Students aware of this misconduct shall immediately report the same to the Director/ Administrative Officer of the concerned Constituent / Campus Administrator / Hostel Warden of the respective campus. If students fail to report despite knowledge, they shall be liable for breaching this rule and shall be subjected to disciplinary action under the Code of Conduct.

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DMC 9.4 : Possession, consumption of, distribution of, sale of Alcohol/ Alcoholic Beverages:

- i. Possession, consumption, distribution, and sale of **Alcohol/ Alcoholic Beverages** is strictly prohibited on the premises of the University and its Constituents. This shall also include any direct/ or indirect act of commission/ and or omission leading to or contributing the commission of the misconduct.
- ii. It is incumbent on the student to prove that the Alcohol/ Alcoholic Beverages is not theirs if found on their person/ personal belongings/ hostel room.
- iii. Students coming to the University campus under the influence of alcohol/ alcoholic drinks which shall cause annoyance or nuisance to the University or other co-students in the hostel will be treated under the violation of Code of Conduct.
- iv. Students who are aware of this misconduct's occurrence shall immediately report the same to the Director/ Administrative Officer of the concerned Constituent / Campus Administrator / Hostel Warden of the respective campus. If students fail to report despite knowledge, they shall be liable for breaching this rule and shall be subjected to disciplinary action under the Code of Conduct.

Classification misconduct under DMC 9

DMC Number	Name of Disciplinary Misconduct	Type of Major Misconduct	Type of Minor Misconduct
DMC 9.1	Possession, Distribution, or Sale of or Use of Drugs / Banned Substances	Indicative sample Illustrations for clarity for DMC 9.1 <ul style="list-style-type: none"> • Possession, Distribution and or Sale of and or use of drugs/banned substance • Coming to the University campus under the influence of Drugs/Banned substances 	Indicative sample Illustrations for clarity for DMC 9.1 <ul style="list-style-type: none"> • Not informing the concerned authorities in spite of knowing the presence of banned substance and its paraphernalia in an area of a university building or University property where such things are being used or are present in a vehicle.
DMC 9.2	Possession, Distribution, or Sale of or Use of Electronic Cigarettes/ Vape	Indicative sample Illustrations for clarity for DMC 9.2 <ul style="list-style-type: none"> • Possession Distribution and or Sale of and or Use of Vape or using e-cigarette 	Indicative sample Illustrations for clarity for DMC 9.2 <ul style="list-style-type: none"> • Not informing the concerned authorities in spite of knowing the presence of Vape or E-Cigarette and its paraphernalia in an area of a university building or University property where such things are being used or are present in a vehicle.
DMC 9.3	Possession, Distribution, or Sale of or use of Cigarettes/ tobacco	Indicative sample Illustrations for clarity for DMC 9.3 <ul style="list-style-type: none"> • Possession, Distribution and or sale of and or use of cigarettes, tobacco 	Indicative sample Illustrations for clarity for DMC 9.3 <ul style="list-style-type: none"> • Not informing the concerned authorities in spite of knowing the presence of cigarettes, tobacco an area of a university building or University property where such things are being used or are present in a vehicle.
DMC 9.4	Possession, Distribution, or Sale of or use of alcohol/ alcoholic beverages	Indicative sample Illustrations for clarity for DMC 9.4 <ul style="list-style-type: none"> • Possession, Distribution and or sale of and or use of Alcohol/Alcohol Beverages • Coming to the campus under the influence of Alcohol 	Indicative sample Illustrations for clarity for DMC 9.4 <ul style="list-style-type: none"> • Not informing the concerned authorities in spite of knowing the presence of Alcohol/Alcohol beverages an area of a university building or University property where such things are being used or are present in a vehicle

Disciplinary Action(s) under DMC 9.1:

Jurisdiction of Disciplinary Officer/ Committee/ Cell

<p>Details of Misconduct 9.1</p>	<p>Possession, Distribution or Sale of or Use of Drugs /Banned Substances</p> <ul style="list-style-type: none"> • Possession, distribution, sale, and/or use of drugs or banned substances is strictly prohibited on a student's person or within their personal belongings, including but not limited to rooms, bags, lockers, vehicles, wardrobes, desks, beds, and other furniture or fixtures in hostel rooms. This prohibition applies on university premises as well as during participation in any university-related activities, including those conducted off campus. This also includes any direct or indirect act of commission and/or omission that leads to or contributes to the commission of such misconduct. • It shall be the responsibility of the student to prove that any drugs or banned substances found on their person, in their personal belongings, or in their hostel room do not belong to them. • Students coming to the University campus under the influence of drugs/banned substances, which may cause annoyance or nuisance to the University community or other students in the university premises/ hostel, will be treated as having violated the Code of Conduct. • Any student who has knowledge of such misconduct must immediately report the same to the Director, Administrative Officer of the concerned constituent unit, Campus Administrator, or Hostel Warden of the respective campus. Failure to report such knowledge shall be considered a breach of this rule, and the student shall be subject to disciplinary action under the Code of Conduct, up to and including the same punishment prescribed for the misconduct.
<p>Action taken by the Disciplinary Authority at the First level</p>	<ul style="list-style-type: none"> • Director/ Head/ Campus Administrator to recommend the matter to the Campus Disciplinary Committee (CDC) of the Campus. • As an exigency, the Director/ Head of the Constituent shall have the power to pass an Interim Order pending the decision of the Campus Disciplinary Committee.
<p>Disciplinary Authority for Major Misconduct</p>	<p>Campus Disciplinary Committee</p>
<p>Disciplinary Action(s) the Campus Disciplinary Committee (CDC)</p>	<p>For major misconduct Fines prescribed (if any) and any one or more of the following w.r.t. DMC 9.1 (i) (Possession, Distribution or Sale of or Use of Drugs /Banned Substances):</p> <ol style="list-style-type: none"> Notifying parents; Suspension from Classes (online and offline) for three (03) months; Suspension from hostel for three (03) months; The student remains liable for paying all the applicable fees including academic and hostel fees during the suspension; Not allowed to appear for any examinations (online and offline) during the suspension period; Confiscation of goods used/possessed in violation of University Regulations; No privileges during the suspension period; No assistance in placements; Lodge a complaint with concerned police station; Community service for 2 months in an NGO and submission of proof; Counselling by SCEW as a reformative action is mandatory and submission of report; Except in case of repeated misconducts, any other punishment as deemed fit and proportionate to the misconduct which shall not in any circumstance exceed the maximum disciplinary action prescribed for the disciplinary misconduct;
	<p>Fines prescribed (if any) and any one or more of the following w.r.t. DMC 9.1 (ii) (Not informing the concerned authorities)</p> <ol style="list-style-type: none"> Notifying parents;



	<p>b) Suspension from Classes (online and offline) fifteen (15) days;</p> <p>c) Suspension from hostel for fifteen (15) days;</p> <p>d) The student remains liable for paying all the applicable fees including academic and hostel fees during the suspension;</p> <p>e) No privileges during the suspension period;</p> <p>f) Not allowed to appear for any examinations (online and offline) during the suspension period;</p> <p>Fines prescribed (if any) and any one or more of the following w.r.t. DMC 9.1 (iii) (coming to campus under influence of banned substance/ drugs)</p> <p>a) Notifying parents;</p> <p>b) Suspension from Classes (online and offline) for one (01) month;</p> <p>c) Suspension from hostel for one (01) month;</p> <p>d) The student remains liable for paying all the applicable fees including academic and hostel fees during the suspension;</p> <p>e) No privileges during the period of suspension;</p> <p>f) Not allowed to appear for any examinations (online and offline) during the suspension period;</p>
Details of Misconduct 9.2	<p>Possession, Distribution and or Sale and or Use of Electronic Cigarettes/ Vape- on their person, personal belongings (such as room, bags, vehicle, wardrobe, desks, beds, other furniture/fixtures in the hostel room, etc.) or use, distribute or sale of, vape/ e-cigarettes on university premises or while participating in any university activities including outside campus activities. This shall also include any direct/ or indirect act of commission/ and or omission leading to or contributing the commission of the misconduct.</p> <p>Not informing the concerned authorities in spite of knowing the presence of an E -Cigarette and its paraphernalia in an area of a university building or University property where such things are being used or are present in a vehicle.</p>
Action taken by the Disciplinary Authority at the First level	<ul style="list-style-type: none"> • Director/ Head/ Campus Administrator to recommend the matter to the Campus Disciplinary Committee (CDC) of the Campus. • As an exigency, the Director/ Head of the Constituent may pass an Interim Order pending the decision of the Campus Disciplinary Committee.
Disciplinary Authority for Major Misconduct	Campus Disciplinary Committee
Disciplinary Action(s) the Campus Disciplinary Committee (CDC)	<p>For major misconduct</p> <p>Fines prescribed for the following misconducts (The fines are deterrent, non-punitive, and proportionate.)</p> <p>a. Fine of Rs. 2500/-</p> <p>And any one or more of the following w.r.t. 9.2 (i) (Possession, Distribution and or Sale of and or Use of Electronic Cigarettes/ Vape)</p> <p>a. Notify the parents;</p> <p>b. Suspension from Classes (online and offline) for three (03) months;</p> <p>c. Suspension from hostel for three (03) months;</p> <p>d. The student remains liable for paying all the applicable fees including academic and hostel fees during the suspension;</p> <p>e. Not allowed to appear for any examinations (online and offline) during the suspension period;</p> <p>f. Confiscation of goods used/possessed in violation of University Regulations;</p> <p>g. No privileges during the suspension period;</p> <p>h. Community service for 2 months in an NGO and submission of proof;</p>

	<p>i. Counselling by SCEW as a reformatory action is mandatory and submission of the report;</p> <p>j. Except in case of repeated misconducts, any other punishment as deemed fit and proportionate to the misconduct which shall not in any circumstance exceed the maximum disciplinary action prescribed for the disciplinary misconduct;</p> <p>Fines prescribed (if any) and any one or more of the following w.r.t. 9.2 (ii) - (Not informing the concerned authorities)</p> <p>a. Notify the parents;</p> <p>b. Suspension from Classes (online and offline) for seven (07) days;</p> <p>c. Suspension from hostel for seven (07) days;</p> <p>d. The student remains liable for paying all the applicable fees including academic and hostel fees during the suspension;</p> <p>e. No privileges during the suspension period;</p> <p>f. Not allowed to appear for any examinations (online and offline) during the suspension period;</p> <p>g. Except in case of repeated misconducts, any other punishment as deemed fit and proportionate to the misconduct which shall not in any circumstance exceed the maximum disciplinary action prescribed for the disciplinary misconduct;</p>
Details of Misconduct 9.3	<ul style="list-style-type: none"> • Possession, consumption, distribution, and sale of cigarettes and or tobacco is strictly prohibited on the premises of the University and its Constituents. This shall also include any direct/ or indirect act of commission/ and or omission leading to or contributing the commission of the misconduct. Not informing the concerned authorities despite knowing the presence of a Cigarette/ tobacco in an area of university building or University property where such things are being used or are present in a vehicle.
Action taken by the Disciplinary Authority at the First level	<ul style="list-style-type: none"> • Director/ Head/ Campus Administrator to recommend the matter to the Campus Disciplinary Committee (CDC) of the Campus. • As an exigency, the Director/ Head of the Constituent may pass an Interim Order pending the decision of the Campus Disciplinary Committee.
Disciplinary Authority for Major Misconduct	Campus Disciplinary Committee
Disciplinary Action(s) the Campus Disciplinary Committee (CDC)	<p>For major misconduct</p> <p>Fines prescribed for the following misconducts (The fines are deterrent, non-punitive, and proportionate.)</p> <p>a. A fine of Rs.5,000/- shall be imposed for possession and consumption, distribution, and or sale;</p> <p>And any one or more of the following w.r.t. 9.3 (i) - (Possession, Distribution, Sale of, Use of cigarettes and or tobacco)</p> <p>a. Notifying parents;</p> <p>b. Suspension from Classes (online and offline) for fifteen (15) days;</p> <p>c. Suspension from hostel for fifteen (15) days;</p> <p>d. The student remains liable for paying all the applicable fees including academic and hostel fees during the suspension;</p> <p>e. Not allowed to appear for any examinations (online and offline) during the suspension period;</p> <p>f. No privileges during the suspension period;</p> <p>g. Confiscation of goods used/possessed in violation of University Regulations;</p> <p>h. Counselling by SCEW as a reformatory action is mandatory and submission of the report;</p> <p>Except in case of repeated misconducts, any other punishment as deemed fit and proportionate to the misconduct which shall not in any circumstance exceed the maximum disciplinary action prescribed for the disciplinary misconduct;</p>

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	<p>Fines prescribed (if any) and any one or more of the following w.r.t. 9.3 (ii) (Not informing the concerned authorities)</p> <ol style="list-style-type: none"> Notifying parents; Written warning; Suspension from Classes (online and offline) for seven (07) days; Suspension from hostel for seven (07) days; The student remains liable for paying all the applicable fees including academic and hostel fees during the suspension; Not allowed to appear for any examinations (online and offline) during the suspension period; No privileges during the suspension period; Except in case of repeated misconducts, any other punishment as deemed fit and proportionate to the misconduct which shall not in any circumstance exceed the maximum disciplinary action prescribed for the disciplinary misconduct.
Details of Misconduct 9.4	<ul style="list-style-type: none"> • Possession, consumption, distribution, and sale of alcohol/ alcoholic beverages is strictly prohibited on the premises of the University and its Constituents. This shall also include any direct/ or indirect act of commission/ and or omission leading to or contributing the commission of the misconduct. • Coming to the University campus under the influence of alcohol / alcoholic drinks which would cause annoyance or nuisance to the University or other co-students in the hostel. • Not informing the concerned authorities in spite of knowing the presence of alcohol/alcohol beverages in an area of a University building or University property where such things are being used or are present in a vehicle.
Action taken by the Disciplinary Authority at the First level	<ul style="list-style-type: none"> • Director/ Head/ Campus Administrator to recommend the matter to the Campus Disciplinary Committee (CDC) of the Campus. • As an exigency, the Director/ Head of the Constituent may pass an Interim Order pending the decision of the Campus Disciplinary Committee.
Disciplinary Authority for Major Misconduct	Campus Disciplinary Committee
Disciplinary Action(s) by the Campus Disciplinary Committee (CDC)	<p>For major misconduct</p> <p>Fines prescribed for the following misconducts (The fines are deterrent, non-punitive, and proportionate.)</p> <ol style="list-style-type: none"> Fine of Rs.5000/-; <p>And any one or more of the following w.r.t. 9.4 (i) - (Possession, Distribution, Sale of, Use of alcohol / alcoholic drinks)</p> <ol style="list-style-type: none"> Notifying parents; Suspension from Classes (online and offline) for one (01) month; Suspension from hostel for one (01) month; The student remains liable for paying all the applicable fees including academic and hostel fees during the suspension; Not allowed to appear for any examinations (online and offline) during the suspension period; No privileges during the suspension period; Confiscation of goods used/possessed in violation of University Regulations; Counselling by SCEW as a reformative action is mandatory and submission of report; Except in case of repeated misconducts, any other punishment as deemed fit and proportionate to the misconduct which shall not in any circumstance

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	<p>exceed the maximum disciplinary action prescribed for the disciplinary misconduct;</p> <p>Fines prescribed for the following misconducts (<i>The fines are deterrent, non-punitive, and proportionate.</i>)</p> <p>a. Fine of Rs.5000/-;</p> <p>Any one or more of the following w.r.t. 9.4 (ii)- (<i>Under the influence of alcohol/ alcoholic beverages</i>)</p> <p>a. Notifying parents;</p> <p>b. Suspension from Classes (online and offline) for one (01) month;</p> <p>c. Suspension from hostel for one (01) month;</p> <p>d. The student remains liable for paying all the applicable fees including academic and hostel fees during the suspension;</p> <p>e. Not allowed to appear for any examinations (online and offline) during the suspension period;</p> <p>f. No privileges during the suspension period;</p> <p>g. Confiscation of goods used/possessed in violation of University Regulations;</p> <p>h. Counselling by SCEW as a reformative action is mandatory and submission of report;</p> <p>i. Except in case of repeated misconducts, any other punishment as deemed fit and proportionate to the misconduct which shall not in any circumstance exceed the maximum disciplinary action prescribed for the disciplinary misconduct;</p> <hr/> <p>Fines prescribed for the following misconducts (<i>The fines are deterrent, non-punitive, and proportionate.</i>)</p> <p>a. Fine of Rs.5000/-;</p> <p>And any one or more of the following w.r.t. 9.4 (iii) (<i>Not informing the concerned authorities</i>)</p> <p>a. Notifying parents;</p> <p>b. Written warning'</p> <p>c. Suspension from Classes (online and offline) for seven (07) days;</p> <p>d. Suspension from hostel for seven (07) days;</p> <p>e. The student remains liable for paying all the applicable fees including academic and hostel fees during the suspension;</p> <p>f. Not allowed to appear for any examinations (online and offline) during the suspension period;</p> <p>g. No privileges during the suspension period;</p> <p>h. Except in case of repeated misconducts, any other punishment as deemed fit and proportionate to the misconduct which shall not in any circumstance exceed the maximum disciplinary action prescribed for the disciplinary misconduct;</p>
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DMC 10: UNAUTHORIZED ACCESS AND MISUSE OF UNIVERSITY PROPERTY, FACILITIES, AND INTELLECTUAL ASSETS

- 10.1 Unauthorized Access** means entering upon, making use of, or otherwise engaging with any University or Constituent Unit property, facility, service, or information system without lawful authority or due permission of the Competent Authority. This includes, but is not limited to:
- Gaining or facilitating entry to restricted areas or systems by using or providing to another person keys, access cards, passwords, or access codes without authorisation.
 - Circumventing or attempting to circumvent physical or digital security measures.
 - Procuring, possessing, or using any instrument, device, or credential intended to enable such unauthorised access.
- 10.2 Unauthorised use of University Intellectual Assets-** It is expressly prohibited to use, reproduce, display, or distribute—whether physically or digitally— letter heads, logo, stamps, trademarks etc., without prior written permission from the Competent Authority, including but not limited to:
- Letterheads, logos, stamps, seals, insignia such as –
 - Registered trademarks, copyrights, or any proprietary branding of the University, such as the name “SYMBIOSIS” in any form whatsoever.
 - entering into verbal or written agreements or contracts with third-party contractors/ vendors

Classification misconduct under DMC 10

DMC Number	Name of Disciplinary Misconduct	Type of Major Misconduct	Type of Minor Misconduct
DMC 10	Unauthorized Access and Misuse of University Property, Facilities, and Intellectual Assets		
10.1	<p>10.1 Unauthorized Access means entering upon, making use of, or otherwise engaging with any University or Constituent Unit property, facility, service, or information system without lawful authority or due permission of the Competent Authority. This includes, but is not limited to:</p> <ol style="list-style-type: none"> Gaining or facilitating entry to restricted areas or systems by using or providing to another person keys, access cards, passwords, or access codes without authorisation. Circumventing or attempting to circumvent physical or digital security measures. Procuring, possessing, or using any instrument, device, or credential intended to enable such unauthorised access. 	<p>Indicative sample Illustrations for clarity for DMC 10.1</p> <p>Any unauthorized access that:</p> <ul style="list-style-type: none"> Involves entry into restricted areas critical to safety, security, examinations, research labs, data centres, or administrative offices with stolen keys passwords, etc. Using another student’s login id Gains access to or compromises confidential data, examination papers, student records, financial systems, or sensitive research material. Circumvents security systems in a manner that poses a risk to life, safety, institutional integrity, or national security. Uses stolen, duplicated, or fabricated keys/access devices/passwords for entry. 	<p>Indicative sample Illustrations for clarity for DMC 10.1</p> <ul style="list-style-type: none"> Remaining in classrooms or labs after official hours without approval of appropriate authorities.



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10.2	<p>10.2 Unauthorised use of University Intellectual Assets - It is expressly prohibited to use, reproduce, display, or distribute—whether physically or digitally— letter heads, logo, stamps, trademarks etc., without prior written permission from the Competent Authority, including but not limited to:</p> <ol style="list-style-type: none"> Letterheads, logos, stamps, seals, insignia such as – Registered trademarks, copyrights, or any proprietary branding of the University, such as the name “SYMBIOSIS” in any form whatsoever. entering into verbal or written agreements or contracts with third-party contractors/ vendors 	<p>Indicative sample Illustrations for clarity for DMC 10.2</p> <ul style="list-style-type: none"> • use, reproduce, display, or distribute—whether physically or digitally— letter heads, logo, stamps, trademarks etc., without prior written permission from the Competent Authority, including but not limited to: <ol style="list-style-type: none"> Letterheads, logos, stamps, seals, insignia such as – Registered trademarks, copyrights, or any proprietary branding of the University, such as the name “SYMBIOSIS” in any form whatsoever. entering into verbal or written agreements or contracts with third-party contractors/ vendors 	---
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Disciplinary Action(s) under DMC 10

Jurisdiction of Disciplinary Officer/ Committee/ Cell

Details of Misconduct 10.1	<p>10.1 Unauthorized Access means entering upon, making use of, or otherwise engaging with any University or Constituent Unit property, facility, service, or information system without lawful authority or due permission of the Competent Authority. This includes, but is not limited to:</p> <ol style="list-style-type: none"> Gaining or facilitating entry to restricted areas or systems by using or providing to another person keys, access cards, passwords, or access codes without authorisation. Circumventing or attempting to circumvent physical or digital security measures. Procuring, possessing, or using any instrument, device, or credential intended to enable such unauthorised access.
Disciplinary Authority at the Institute level	The Institute Disciplinary Committee for minor matters
Disciplinary Action(s) by the Institute Disciplinary Committee	<p>Fines prescribed for the following misconducts (<i>The fines are deterrent, non-punitive, and proportionate.</i>)</p> <ol style="list-style-type: none"> Fine of Rs. 1000/- <p>And any one or more of the following:</p> <ol style="list-style-type: none"> Notifying parents; Written warning; Undertaking of good conduct from the student and endorsed by the parents Not allowed to appear for any examinations (online and offline) during the suspension period; Suspension from Classes (online and offline) for fifteen (15) days; Suspension from hostel for fifteen (15) days; The student remains liable for paying all the applicable fees including academic and hostel fees during the suspension; No privileges during the suspension period.



	<p>i. In case of damage due to unauthorized access then recovery shall be two (2) times cost of the property/ asset.</p> <p>j. Lodge a complaint with concerned police station depending on gravity of the act.</p> <p>k. Except in case of repeated miscondacts, any other punishment as deemed fit and proportionate to the misconduct which shall not in any circumstance exceed the maximum disciplinary action prescribed for the disciplinary misconduct.</p>
Disciplinary Authority for Major Misconduct	Campus Disciplinary Committee for major matters
Disciplinary Action(s) by the Campus Disciplinary Committee (CDC)	<p>For major misconduct</p> <p>Fines prescribed for the following miscondacts (<i>The fines are deterrent, non-punitive, and proportionate.</i>)</p> <p>a. Fine of Rs. 2000/-;</p> <p>And any one or more of the following:</p> <p>a. Notifying parents;</p> <p>b. Written warning;</p> <p>c. Undertaking of good conduct from the student and endorsed by the parents;</p> <p>d. Suspension from Classes (online and offline) for one (01) month;</p> <p>e. Suspension from hostel for one (01) month;</p> <p>f. The student remains liable for paying all the applicable fees including academic and hostel fees during the suspension;</p> <p>g. No privileges during the suspension period;</p> <p>h. Not allowed to appear for any examinations (online and offline) during the suspension period;</p> <p>i. Lodge a complaint with concerned police station depending on gravity of the act;</p> <p>j. In case of damage due to unauthorized access then recovery shall be two (2) times cost of the property/ asset;</p> <p>k. Except in case of repeated miscondacts, any other punishment as deemed fit and proportionate to the misconduct which shall not in any circumstance exceed the maximum disciplinary action prescribed for the disciplinary misconduct;</p>
Details of Misconduct 10.2	<p>10.2 Unauthorised use of University Intellectual Assets- It is expressly prohibited to use, reproduce, display, or distribute, entering into agreements—whether physically or digitally—without prior written permission from the Competent Authority, including but not limited to:</p> <p>i. Letterheads, logos, stamps, seals, insignia.</p> <p>ii. Registered trademarks, copyrights, or any proprietary branding of the University, such as the name “SYMBIOSIS” in any form whatsoever.</p> <p>iii. entering into verbal or written agreements or contracts with third-party contractors/ vendors</p>
Disciplinary Authority at the first level	<ul style="list-style-type: none"> • Director/ Head/ Campus Administrator to recommend the matter to the Campus Disciplinary Committee (CDC) of the Campus. • As an exigency, the Director/ Head of the Constituent may pass an Interim Order pending the decision of the Campus Disciplinary Committee.
Disciplinary Authority for	Campus Disciplinary Committee

Major Misconduct	
Disciplinary Action(s) by the Campus Disciplinary Committee (CDC)	For major misconduct Fines prescribed (if any) and any one or more of the following: <ol style="list-style-type: none"> a. Notifying parents; b. Written warning; c. Undertaking of good conduct from the student and endorsed by the parents; d. Suspension from Classes (online and offline) for one (01) month; e. Suspension from hostel for one (01) month; f. The student remains liable for paying all the applicable fees including academic and hostel fees during the suspension; g. No privileges during the suspension period; h. Not allowed to appear for any examinations (online and offline) during the suspension period; i. Lodge a complaint with concerned police station depending on gravity of the act; j. In case of damage due to unauthorized access then recovery shall be two (2) times cost of the property/ asset; k. Except in case of repeated misconducts, any other punishment as deemed fit and proportionate to the misconduct which shall not in any circumstance exceed the maximum disciplinary action prescribed for the disciplinary misconduct;




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DMC 11: THEFT, DAMAGE AND VANDALISM OF UNIVERSITY PROPERTY, FACILITIES, AND ASSETS

Theft, damage, and vandalism include embezzlement, destruction, unauthorized possession, or wrongful use / sale or gift of property/ facilities like laboratories, classrooms, hostel, gymnasiums, gymnasium equipment, swimming pool, playground, mess and cafe facilities and not abiding by the basic guidelines of using the facilities belonging to university/ residents/ students/ or any other person on the campus. Any damage resulting from negligence, misuse, or intentional conduct, including but not limited to broken items, scratches, dents, burns, or stains, shall be assessed, and the cost of repair or replacement will be charged accordingly.

Classification misconduct under DMC 11

DMC Number	Name of Disciplinary Misconduct	Type of Major Misconduct	Type of Minor Misconduct
DMC 11	Theft, Damage and Vandalism of University Property, Facilities and Assets		
DMC 11	Theft, damage, and vandalism include embezzlement, destruction, unauthorized possession, or wrongful use / sale or gift of property/ facilities like laboratories, classrooms, hostel, gymnasiums, gymnasium equipment, swimming pool, playground, mess and cafe facilities and not abiding by the basic guidelines of using the facilities belonging to university/ residents/ students/ or any other person on the campus.	Indicative sample Illustrations for clarity for DMC 11 <ul style="list-style-type: none"> • Theft or Embezzlement • Stealing, misappropriating, or embezzling University property, funds, equipment, or the personal property of any member of the University community. • Unauthorized possession, sale, or gifting of property belonging to the University, students, staff, or visitors where intent to permanently deprive is evident. • Serious Damage or Vandalism • Wilful destruction or defacement of university property or facilities, including laboratories, classrooms, hostels, sports facilities, gymnasiums, swimming pools, and official vehicles. • Damage that renders facilities unusable or causes significant repair/replacement costs. • Tampering with safety equipment, electrical installations, or IT infrastructure. • scratches, dents, burns, or stains 	Indicative sample Illustrations for clarity for DMC 11 ---

Disciplinary Action(s) under DMC 11

Jurisdiction of Disciplinary Officer/ Committee/ Cell	
Details of Misconduct 11	Theft, damage, and vandalism include embezzlement, destruction, unauthorized possession, or wrongful use / sale or gift of property/ facilities like laboratories, classrooms, hostel, gymnasiums, gymnasium equipment, swimming pool, playground, mess and cafe facilities and not abiding by the basic guidelines of using the facilities belonging to university/ residents/ students/ or any other person on the campus. Any damage resulting from negligence, misuse, or intentional conduct, including but not limited to broken items, scratches, dents, burns, or stains, shall be assessed, and the cost of repair or replacement will be charged accordingly.
Disciplinary Authority at the First level	<ul style="list-style-type: none"> • Director/ Head/ Campus Administrator to recommend the matter to the Campus Disciplinary Committee (CDC) of the Campus. • As an exigency, the Director/ Head of the Constituent may pass an Interim Order pending the decision of the Campus Disciplinary Committee.
Disciplinary Authority for Major Misconduct	Campus Disciplinary Committee
Disciplinary Action(s) by the Campus Disciplinary Committee (CDC)	<p>For major misconduct</p> <p>Fines prescribed for the following misconducts (<i>The fines are deterrent, non-punitive, and proportionate.</i>)</p> <p>a. In case of damage, then recovery shall be two (2) times cost of the property/ asset;</p> <p>And any one or more of the following:</p> <p>a. Notifying parents;</p> <p>b. Suspension from Classes (online and offline) for one (01) month;</p> <p>c. Suspension from hostel for one (01) month;</p> <p>d. The student remains liable for paying all the applicable fees including academic and hostel fees during the suspension;</p> <p>e. Not allowed to appear for any examinations (online and offline) during the suspension period;</p> <p>f. No privileges during the suspension period;</p> <p>g. Counselling by SCEW as a reformative action and submit a report;</p> <p>h. Lodge a complaint with concerned police station depending on gravity of the act;</p> <p>i. Except in case of repeated misconducts, any other punishment as deemed fit and proportionate to the misconduct which shall not in any circumstance exceed the maximum disciplinary action prescribed for the disciplinary misconduct;</p>



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DMC 12: ACT OF VIOLENCE, THREATENING, HARASSING, OR ASSAULTIVE CONDUCT:

- 12.1 Act of violence, threatening, abusive, harassing, or assaultive conduct means any behavior that causes or threatens to cause life-threatening injury or death, endangers the health, safety, or welfare of another person, or involves perceived or actual violence or threats of violence that disrupts the academic or administrative environment on University/ Constituent/Hostel (owned OR managed) premises or while participating in any University activities, including off-campus activities, whether or not under the influence of alcohol or banned substances.
- 12.2 Directly or indirectly abetting, assisting, conspiring or engaging or participating with the main defaulter in the act.

Classification of misconduct under DMC 12

DMC Number	Name of Disciplinary Misconduct	Type of Major Misconduct	Type of Minor Misconduct
DMC 12	Act of Violence, Threatening, Harassing, or Assaultive Conduct		
DMC 12.1	Act of violence, threatening, abusive, harassing, or assaultive conduct means any behavior that causes or threatens to cause life-threatening injury or death, endangers the health, safety, or welfare of another person, or involves perceived or actual violence or threats of violence that disrupts the academic or administrative environment on University/ Constituent/Hostel (owned OR managed) premises or while participating in any University activities, including off-campus activities, whether or not under the influence of alcohol or banned substances.	Indicative Sample Illustrations for clarity for DMC 12.1 Act of violence, threatening, abusive, harassing, or assaultive conduct means any behavior that causes or threatens to cause life-threatening injury or death, endangers the health, safety, or welfare of another person, or involves perceived or actual violence or threats of violence that disrupts the academic or administrative environment on University/ Constituent/Hostel (owned OR managed) premises or while participating in any University activities, including off-campus activities, whether or not under the influence of alcohol or banned substances.	-----
DMC 12.2	Directly or indirectly abetting, assisting, conspiring or engaging or participating with the main defaulter in the act.	Indicative sample Illustrations for clarity of DMC 12.3 <ul style="list-style-type: none"> • Providing resources or support in act/s 	-----



Disciplinary Action(s) under DMC 12

Jurisdiction of Disciplinary Officer/ Committee/ Cell

Details of Misconduct 12.1	Act of violence, threatening, abusive, harassing, or assaultive conduct means any behavior that causes or threatens to cause life-threatening injury or death, endangers the health, safety, or welfare of another person, or involves perceived or actual violence or threats of violence that disrupts the academic or administrative environment on University/ Constituent/Hostel (owned OR managed) premises or while participating in any University activities, including off-campus activities, whether or not under the influence of alcohol or banned substances.
First Level- Disciplinary Authority	<ul style="list-style-type: none"> • Director/ Head/ Campus Administrator to recommend the matter to the Campus Disciplinary Committee (CDC) of the Campus. • As an exigency, the Director/ Head of the Constituent may pass an Interim Order pending the decision of the Campus Disciplinary Committee.
Disciplinary Authority for Major Misconduct	Campus Disciplinary Committee
Disciplinary Action(s) by the Campus Disciplinary Committee (CDC)	<p>For major misconduct</p> <p>Fines prescribed for the following misconducts (<i>The fines are deterrent, non-punitive, and proportionate.</i>)</p> <p>a. Fine of Rs. 2000/-.</p> <p>And any one or more of the following:</p> <p>a. Notifying parents;</p> <p>b. Suspension from Classes (online and offline) for three (03) months depending on gravity of the act;</p> <p>c. Suspension from hostel for three (03) months depending on gravity of the act;</p> <p>d. The student remains liable for paying all the applicable fees including academic and hostel fees during the suspension;</p> <p>e. Lodge a complaint with concerned police station depending on gravity of the act;</p> <p>f. Not allowed to appear for any examinations (online and offline) during the suspension period;</p> <p>g. No privileges during the suspension period;</p> <p>h. Undertaking of good conduct from the student and endorsed by the parents;</p> <p>i. Expulsion/ Rustication, depending on gravity of the act;</p> <p>j. Except in case of repeated misconducts, any other punishment as deemed fit and proportionate to the misconduct which shall not in any circumstance exceed the maximum disciplinary action prescribed for the disciplinary misconduct;</p>
Details of Misconduct 12.2	12.2 Directly or indirectly abetting, assisting, conspiring or engaging or participating with the main defaulter in the act.
First Level- Disciplinary Authority	<ul style="list-style-type: none"> • Director/ Head/ Campus Administrator to recommend the matter to the Campus Disciplinary Committee (CDC) of the Campus. • As an exigency, the Director/ Head of the Constituent may pass an Interim Order pending the decision of the Campus Disciplinary Committee.
Disciplinary Authority	Campus Disciplinary Committee

for Major Misconduct	
Disciplinary Action(s) by the Campus Disciplinary Committee (CDC)	<p>For major misconduct</p> <p>Fines prescribed for the following misconducts (<i>The fines are deterrent, non-punitive, and proportionate.</i>)</p> <p>a. Fine of Rs. 2000/-.</p> <p>And any one or more of the following:</p> <p>a. Notifying parents;</p> <p>b. Suspension from Classes (online and offline) for three (03) months depending on gravity of the act;</p> <p>c. Suspension from hostel for three (03) months depending on gravity of the act;</p> <p>d. The student remains liable for paying all the applicable fees including academic and hostel fees during the suspension;</p> <p>e. Lodge a complaint with concerned police station depending on gravity of the act.</p> <p>f. Not allowed to appear for any examinations (online and offline) during the suspension period;</p> <p>g. No privileges during the suspension period;</p> <p>h. Undertaking of good conduct from the student and endorsed by the parents</p> <p>i. Expulsion/ Rustication, depending on gravity of the act.</p> <p>j. Except in case of repeated misconducts, any other punishment as deemed fit and proportionate to the misconduct which shall not in any circumstance exceed the maximum disciplinary action prescribed for the disciplinary misconduct.</p>



DMC 13: UNAUTHORIZED RECORDING, ALTERATION, AND MISUSE OF IMAGES/PHOTOGRAPHS OF A STUDENT(S)/ PERSON(S):

13.1 Prohibition on Non-Consensual Recording

No student shall, by electronic or any other means, capture, record, or create a photographic, video, or digital image of any person within University/Constituent Unit premises, or while participating in any University-related activity (on or off campus), where there is a reasonable expectation of privacy, without the prior knowledge and consent of the person concerned.

This includes, but is not limited to:

- i. Shower rooms, restrooms, locker rooms, residence hall rooms, faculty offices, medical rooms, or any other private/restricted area.
- ii. Circumstances where consent has been obtained through coercion, deceit, or without full understanding of the purpose.

13.2 Prohibition on Unauthorized Alteration

No student shall alter, edit, enhance, manipulate, or distort any photograph, video, or digital image of another person in a manner that is likely to cause **injury, humiliation, defamation, or distress** to that person, or that could harm their dignity, reputation, or safety.

13.3 Prohibition on Storage, Sharing, and Distribution

No student shall store, share, transmit, circulate, publish, or make available to any person or platform any unauthorized image, photograph, or video, whether or not it has been altered, without the express consent of the person depicted.

13.4 Use of Images for Illegal or Malicious Purposes

No student shall use any image, photograph, or video for purposes that constitute a criminal offence under applicable law, including but not limited to blackmail, extortion, harassment, defamation, or violation of privacy.



Classification of misconduct under DMC 13

DMC Number	Name of Disciplinary Misconduct	Type of Major Misconduct	Type of Minor Misconduct
DMC 13	Unauthorized Recording, Alteration, and Misuse of Images/Photographs of a student(s)/ person(s)		
DMC 13.1	<p>13.1 Prohibition on Non-Consensual Recording No student shall, by electronic or any other means, capture, record, photographic, video, or digital image of any person within University/Constituent Unit premises, or while participating in any University-related activity (on or off campus), where there is a reasonable expectation of privacy, without the prior knowledge and consent of the person concerned. This includes, but is not limited to:</p> <ol style="list-style-type: none"> Shower rooms, restrooms, locker rooms, residence hall rooms, faculty offices, medical rooms, or any other private/restricted area. Circumstances where consent has been obtained through coercion, deceit, or without full understanding of the purpose. 	<p>Indicative sample Illustrations for clarity of DMC 13.1</p> <ol style="list-style-type: none"> Any recording/capturing in private or restricted areas listed in shower rooms, restrooms, locker rooms, residence hall rooms, faculty offices, medical rooms, or other restricted areas, regardless of intent. Any recording done through coercion, deceit, or without full understanding of purpose Any recording where there is a reasonable expectation of privacy, and the act causes or is likely to cause humiliation, harassment, reputational harm, or psychological distress. 	-----
DMC 13.2	<p>13.2 Prohibition on Unauthorized Alteration No student shall alter, edit, enhance, manipulate, or distort any photograph, video, or digital image of another person in a manner that is likely to cause injury, humiliation, defamation, or distress to that person, or that could harm their dignity, reputation, or safety.</p>	<p>Indicative sample Illustrations for clarity for DMC 13.2</p> <ol style="list-style-type: none"> Causes or is likely to cause humiliation, distress, or reputational harm. Defames, harasses, or violates the dignity or safety of the person depicted. Is created or used for bullying, blackmail, extortion, sexual harassment, or other unlawful purposes. 	<p>Indicative sample Illustrations for clarity for DMC 13.2</p> -----
DMC 13.3	<p>13.3 Prohibition on Storage, Sharing, and Distribution No student shall store, share, transmit, circulate, publish, or make available to any person or platform any unauthorized image, photograph, or video, whether or not it has been altered, without the express consent of the person depicted.</p>	<p>Indicative sample Illustrations for clarity for DMC 13.3</p> <ul style="list-style-type: none"> Storing, sharing, transmit, circulating, publishing, or making available to any person or platform any unauthorized image, photograph, or video, whether or not it has been altered, without the express consent of the person depicted. 	<p>Indicative sample Illustrations for clarity for DMC 13.3</p> -----
DMC 13.4	<p>13.4 Use of Images for Illegal or Malicious Purposes No student shall use any image, photograph, or video for purposes that constitute a criminal offence under applicable law, including but not limited to blackmail, extortion, harassment, defamation, or violation of privacy.</p>	<p>Indicative sample Illustrations for clarity for DMC 13.4</p> <ul style="list-style-type: none"> Any act of sharing, transmitting, circulating, or publishing unauthorized images that: Are likely to cause humiliation, defamation, harassment, or endanger the safety of the person depicted. Are disseminated through social media, mass communication platforms, or any public forum. Are shared with intent to threaten, blackmail, sexually harass, bully, or defame. 	----

Disciplinary Action(s) under DMC 13

Jurisdiction of Disciplinary Officer/ Committee/ Cell	
Details of Misconduct 13.1	<p>13.1 Prohibition on Non-Consensual Recording No student shall, by electronic or any other means, capture, record, or create a photographic, video, or digital image of any person within University/Constituent Unit premises, or while participating in any University-related activity (on or off campus), where there is a reasonable expectation of privacy, without the prior knowledge and consent of the person concerned. This includes, but is not limited to:</p> <ol style="list-style-type: none"> i. Shower rooms, restrooms, locker rooms, residence hall rooms, faculty offices, medical rooms, or any other private/restricted area. ii. Circumstances where consent has been obtained through coercion, deceit, or without full understanding of the purpose.
First level - Disciplinary Authority	Director/ Head/ Campus Administrator to recommend the matter to the Campus Disciplinary Committee (CDC) of the Campus. As an exigency, the Director/ Head of the Constituent may pass an Interim Order pending the decision of the Campus Disciplinary Committee.
Disciplinary Authority for Major Misconduct	Campus Disciplinary Committee
Disciplinary Action(s) by the Campus Disciplinary Committee (CDC)	<p>For major misconduct</p> <p>Fines prescribed for the following misconducts (<i>The fines are deterrent, non-punitive, and proportionate.</i>)</p> <ol style="list-style-type: none"> a. Fine of Rs. 25000/-; <p>And any one or more of the following:</p> <ol style="list-style-type: none"> a. Notifying parents; b. Suspension from Classes (online and offline) for three (03) months; c. Suspension from hostel for three (03) months; d. The student remains liable for paying all the applicable fees including academic and hostel fees during the suspension; e. Not allowed to appear for any examinations (online and offline) during the suspension period; f. No privileges during the suspension period; g. Lodge a complaint with concerned police station wherever applicable; h. Except in case of repeated misconducts, any other punishment as deemed fit and proportionate to the misconduct which shall not in any circumstance exceed the maximum disciplinary action prescribed for the disciplinary misconduct;
Details of Misconduct 13.2	<p>13.2 Prohibition on Unauthorized Alteration No student shall alter, edit, enhance, manipulate, or distort any photograph, video, or digital image of another person in a manner that is likely to cause injury, humiliation, defamation, or distress to that person, or that could harm their dignity, reputation, or safety.</p>
First level - Disciplinary Authority	<ul style="list-style-type: none"> • Director/ Head/ Campus Administrator to recommend the matter to the Campus Disciplinary Committee (CDC) of the Campus. • As an exigency, the Director/ Head of the Constituent may pass an Interim Order pending the decision of the Campus Disciplinary Committee.

Disciplinary Authority for Major Misconduct	Campus Disciplinary Committee
Disciplinary Action(s) by the Campus Disciplinary Committee (CDC)	<p>For major misconduct Fines prescribed for the following misconducts (<i>The fines are deterrent, non-punitive, and proportionate.</i>)</p> <p>a. Fine of Rs. 25000 /-;</p> <p>And any one or more of the following:</p> <p>a. Notifying parents;</p> <p>b. Suspension from Classes (online and offline) for three (03) months;</p> <p>c. Suspension from hostel for three (03) months;</p> <p>d. The student remains liable for paying all the applicable fees including academic and hostel fees during the suspension;</p> <p>e. Not allowed to appear for any examinations (online and offline) during the suspension period;</p> <p>f. No privileges during the suspension period;</p> <p>g. Lodge a complaint with concerned police station wherever applicable;</p> <p>h. Except in case of repeated misconducts, any other punishment as deemed fit and proportionate to the misconduct which shall not in any circumstance exceed the maximum disciplinary action prescribed for the disciplinary misconduct;</p>
Details of Misconduct 13.3	<p>13.3 Prohibition on Storage, Sharing, and Distribution No student shall store, share, transmit, circulate, publish, or make available to any person or platform any unauthorized image, photograph, or video, whether or not it has been altered, without the express consent of the person depicted.</p>
First level - Disciplinary Authority	<ul style="list-style-type: none"> • Director/ Head/ Campus Administrator to recommend the matter to the Campus Disciplinary Committee (CDC) of the Campus. • As an exigency, the Director/ Head of the Constituent may pass an Interim Order pending the decision of the Campus Disciplinary Committee.
Disciplinary Authority for Major Misconduct	Campus Disciplinary Committee
Disciplinary Action(s) by the Campus Disciplinary Committee (CDC)	<p>For major misconduct Fines prescribed for the following misconducts (<i>The fines are deterrent, non-punitive, and proportionate.</i>)</p> <p>a. Fine of 25000/-;</p> <p>And any one or more of the following:</p> <p>a. Notifying parents;</p> <p>b. Suspension from Classes (online and offline) for three (03) months;</p> <p>c. Suspension from hostel for three (03) months;</p> <p>d. The student remains liable for paying all the applicable fees including academic and hostel fees during the suspension;</p> <p>e. Not allowed to appear for any examinations (online and offline) during the suspension period;</p> <p>f. No privileges during the suspension period;</p> <p>g. Lodge a complaint with concerned police station wherever applicable;</p> <p>h. Except in case of repeated misconducts, any other punishment as deemed fit and proportionate to the misconduct which shall not in any circumstance exceed the maximum disciplinary action prescribed for the disciplinary misconduct;</p>

Details of Misconduct 13.4	13.4 Use of Images for Illegal or Malicious Purposes No student shall use any image, photograph, or video for purposes that constitute a criminal offence under applicable law, including but not limited to blackmail, extortion, harassment, defamation, or violation of privacy.
First level - Disciplinary Authority	<ul style="list-style-type: none"> • Director/ Head/ Campus Administrator to recommend the matter to the Campus Disciplinary Committee (CDC) of the Campus. • As an exigency, the Director/ Head of the Constituent may pass an Interim Order pending the decision of the Campus Disciplinary Committee.
Disciplinary Authority for Major Misconduct	Campus Disciplinary Committee
Disciplinary Action(s) by the Campus Disciplinary Committee (CDC)	For major misconduct Fines prescribed for the following misconducts (The fines are deterrent, non-punitive, and proportionate.) <ul style="list-style-type: none"> a. Fine of Rs. 25000/-; And any one or more of the following: <ul style="list-style-type: none"> a. Notifying parents; b. Suspension from Classes (online and offline) for three (03) months; c. Suspension from hostel for three (03) months; d. The student remains liable for paying all the applicable fees including academic and hostel fees during the suspension; e. Not allowed to appear for any examinations (online and offline) during the suspension period; f. No privileges during the suspension period; g. Lodge a complaint with concerned police station wherever applicable; h. Except in case of repeated misconducts, any other punishment as deemed fit and proportionate to the misconduct which shall not in any circumstance exceed the maximum disciplinary action prescribed for the disciplinary misconduct;

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DMC 14: CAUSING DISREPUTE TO UNIVERSITY/ CONSTITUENT/ TEACHING & NON-TEACHING STAFF/ OTHER STUDENTS/ FACULTY

- 14.1 Engaging him/herself or inciting (directly or indirectly) other students to commit an act of omission or commission, including attempt to commit such acts, which disrepute the University/ Constituent/ teaching & non-teaching staff/other students/ faculty.
- 14.2 Abuse of Using social media platforms or personal communication/s or data communication networks that bring disrepute to the University/ Constituents, its officials, staff, and other students, OR make them subject to ridicule, OR lead to the instigation of any other members of the community or society, OR ridicule/ malign the University/ Constituent, directly or indirectly.
- 14.3 Students or persons from other Universities / Institutions visiting our University / Constituent for event/ involved in External Activities (Sports / Internship / Excursions / Study Tours / Cultural Events) and cause disrepute to the University and its employees/students, the SIU/Constituent shall forward the case with all the evidence to the concerned University authorities/Institution to which student or persons belongs for taking appropriate action against such student or persons for making good the damage if any, caused due to Act of Misconduct on the part of such student or persons.

Classification of Misconduct under DMC 14

DMC Number	Name of Disciplinary Misconduct	Type of Major Misconduct	Type of Minor Misconduct
DMC 14	Causing Disrepute to University/ Constituent/ teaching & non-teaching staff/ other students/ faculty		
DMC 14.1	14.1 Engaging him/herself or inciting (directly or indirectly) other students to commit an act of omission or commission, including attempt to commit such acts, which disrepute the University/ Constituent/ teaching & non-teaching staff/other students/ faculty.	Indicative sample Illustrations for clarity of DMC 14.1 <ul style="list-style-type: none"> Publicly defames, insults, or maligns the reputation of the University, its staff, faculty, or students. Uses false, fabricated, or exaggerated allegations intended to damage credibility. Involves organized campaigns, online trolling, or public/media postings targeting the institution or individuals within it. Leads to public disorder, media controversy, legal proceedings, or impacts institutional standing. Posting false allegations of corruption against faculty on social media. Leading or instigating a protest that turns defamatory or abusive towards staff. Circulating derogatory or doctored material to tarnish the University's image. 	Indicative sample Illustrations for clarity of DMC 14.1 ----
14.2		Sample Illustrations for clarity for DMC 14.2 <ul style="list-style-type: none"> Defames, maligns, or ridicules the University, its officials, staff, or students in a manner causing serious reputational harm Instigates unrest, boycott, protest, or hostility against individuals or the institution. Involves false allegations, abusive language, doctored images, or manipulated content. Goes public on a large scale, attracting media attention, legal notices, or government intervention. Posting false corruption allegations against a senior faculty/ Director on social media platform/s. Uploading a doctored video to ridicule faculty members. Organizing a coordinated online campaign to shame the University. 	Sample Illustrations for clarity for DMC 14.2 ----



14.3		Indicative sample Illustrations for clarity of for DMC 14.3 <ul style="list-style-type: none"> • Physical altercation or assault during a sports meet. • Public drunkenness or disorderly conduct on an excursion. • Posting defamatory statements about the University during a cultural exchange. • Willful property damage at the host institution or event venue. 	Indicative sample Illustrations for clarity of DMC 14.3 ----
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Disciplinary Action(s) under DMC 14

Jurisdiction of Disciplinary Officer/ Committee/ Cell	
Details of Misconduct 14.1	14.1 Engaging him/herself or inciting (directly or indirectly) other students to commit an act of omission or commission, including attempt to commit such acts, which disrepute the University/ Constituent/ teaching & non-teaching staff/other students/ faculty.
First level - Disciplinary Authority	<ul style="list-style-type: none"> • Director/ Head/ Campus Administrator to recommend the matter to the Campus Disciplinary Committee (CDC) of the Campus. • As an exigency, the Director/ Head of the Constituent may pass an Interim Order pending the decision of the Campus Disciplinary Committee
Disciplinary Authority for Major Misconduct	Campus Disciplinary Committee
Disciplinary Action(s) by the Campus Disciplinary Committee (CDC)	For major misconduct Fines prescribed for the following misconducts (The fines are deterrent, non-punitive, and proportionate.) <ol style="list-style-type: none"> a. Fine of Rs. Rs. 5000/-; And any one or more of the following: <ol style="list-style-type: none"> a. Notifying parents; b. Apology letter along with an undertaking of good conduct from the student and endorsed by the parents; c. Suspension from Classes (online and offline) for one (01) month depending on the gravity of the act/s; d. Suspension from hostel for one (01) month depending on the gravity of the act/s; e. Not allowed to appear for any examinations (online and offline) during the suspension period; f. The student remains liable for paying all the applicable fees including academic and hostel fees during the suspension; g. No privileges during the suspension period; h. Lodge a complaint with concerned police station wherever applicable; i. Except in case of repeated misconducts, any other punishment as deemed fit and proportionate to the misconduct which shall not in any circumstance exceed the maximum disciplinary action prescribed for the disciplinary misconduct;
Details of Misconduct	14.2 Abuse of using social media platforms or personal communication/s or data communication networks that bring disrepute to the University/

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14.2	Constituents, its officials, staff, and other students, OR make them subject to ridicule, OR lead to the instigation of any other members of the community or society, OR ridicule/ malign the University/ Constituent, directly or indirectly.
First level - Disciplinary Authority	<ul style="list-style-type: none"> • Director/ Head/ Campus Administrator to recommend the matter to the Campus Disciplinary Committee (CDC) of the Campus. • As an exigency, the Director/ Head of the Constituent may pass an Interim Order pending the decision of the Campus Disciplinary Committee
Disciplinary Authority for Major Misconduct	Campus Disciplinary Committee
Disciplinary Action(s) by the Campus Disciplinary Committee (CDC)	<p>For major misconduct</p> <p>Fines prescribed for the following misconducts (The fines are deterrent, non-punitive, and proportionate.)</p> <p>a. Fine of Rs. 2,000/-;</p> <p>And any one or more of the following:</p> <p>a. Notifying parents;</p> <p>b. Apology letter along with an undertaking of good conduct from the student and endorsed by the parents;</p> <p>c. Suspension from Classes (online and offline) for one (01) month depending on the gravity of the act/s;</p> <p>d. Suspension from hostel for one (01) month depending on the gravity of the act/s;</p> <p>e. The student remains liable for paying all the applicable fees including academic and hostel fees during the suspension;</p> <p>f. Not allowed to appear for any examinations (online and offline) during the suspension period;</p> <p>g. No privileges during the suspension period;</p> <p>h. Lodge a complaint with concerned police station wherever applicable;</p> <p>i. Except in case of repeated misconducts, any other punishment as deemed fit and proportionate to the misconduct which shall not in any circumstance exceed the maximum disciplinary action prescribed for the disciplinary misconduct;</p>
Details of Misconduct 14.3	14.3 Students or persons from other Universities / Institutions visiting our University / Constituent for event/ involved in External Activities (Sports / Internship / Excursions / Study Tours / Cultural Events) and cause disrepute to the University and its employees/students, the SIU/Constituent shall forward the case with all the evidence to the concerned University authorities/Institution to which student or persons belongs for taking appropriate action against such student or persons for making good the damage if any, caused due to Act of Misconduct on the part of such student or persons.
First level - Disciplinary Authority	<ul style="list-style-type: none"> • Director/ Head/ Campus Administrator to recommend the matter to the Campus Disciplinary Committee (CDC) of the Campus. • As an exigency, the Director/ Head of the Constituent may pass an Interim Order pending the decision of the Campus Disciplinary Committee
Disciplinary Authority for Major Misconduct	Campus Disciplinary Committee
Disciplinary Action(s) by the Campus Disciplinary Committee (CDC)	<p>For major misconduct</p> <p>Fines prescribed for the following misconducts (The fines are deterrent, non-punitive, and proportionate.)</p> <p>a. Fine of Rs. 5000/-;</p> <p>And any one or more of the following:</p> <p>a. Notifying parents;</p> <p>b. Apology letter along with an undertaking of good conduct from the student and endorsed by the parents;</p>

- c. Suspension from Classes (online and offline) for one (01) month depending on the gravity of the act/s;
- d. Suspension from hostel for one (01) month depending on the gravity of the act/s;
- e. The student remains liable for paying all the applicable fees including academic and hostel fees during the suspension;
- f. Not allowed to appear for any examinations (online and offline) during the suspension period;
- g. No privileges during the suspension period;
- h. Except in case of repeated misconducts, any other punishment as deemed fit and proportionate to the misconduct which shall not in any circumstance exceed the maximum disciplinary action prescribed for the disciplinary misconduct;

For outside students/ persons:

- a. Notify the other HEI / Institutions regarding the incident with all the evidence to the concerned University authorities/Institution, requesting for an inquiry on the same.
- b. Lodge a complaint with concerned police station, wherever applicable;



DMC 15: ABUSE OF AUTHORITY

Engaging himself /herself OR inciting (directly or indirectly) other students to commit an act of omission or commission, including attempt to commit such acts, which amount to abuse of authority in any form shall be treated as misconduct.

Classification of Misconduct under DMC 15: Abuse of Authority

DMC Number	Name of Disciplinary Misconduct	Type of Major Misconduct	Type of Minor Misconduct
DMC 15.1	Engaging him/herself or inciting (directly or indirectly) other students to commit an act of omission or commission including attempt to commit such acts which amount to abuse of authority in any form shall be treated as a misconduct.	Indicative sample Illustrations for clarity of for DMC 15.1 <ul style="list-style-type: none"> • Harassment or discrimination (sexual harassment, caste/race/gender discrimination, threats) • Taking or demanding money, favors, or benefits • Fraud, embezzlement, fake bills, illegal contract. • Intimidation, violence, illegal detention Punishing whistle-blowers or people who file complaints • Placements or decisions made to benefit self/family/friends • Repeated or systematic abuse 	-----

Disciplinary Action(s) under DMC 15

Jurisdiction of Disciplinary Officer/ Committee/ Cell	
Details of Misconduct 15	Engaging him/herself or inciting (directly or indirectly) other students to commit an act of omission or commission including attempt to commit such acts which amount to abuse of authority in any form shall be treated as a misconduct.
First level - Disciplinary Authority	<ul style="list-style-type: none"> • Director/ Head/ Campus Administrator to recommend the matter to the Campus Disciplinary Committee (CDC) of the Campus. • As an exigency, the Director/ Head of the Constituent may pass an Interim Order pending the decision of the Campus Disciplinary Committee
Disciplinary Authority for Major Misconduct	Campus Disciplinary Committee
Disciplinary Action(s) by the Campus Disciplinary Committee (CDC)	<p>For major misconduct Fines prescribed for the following misconducts (The fines are deterrent, non-punitive, and proportionate.)</p> <p>a. Fine of Rs. Rs. 5000/-;</p> <p>And any one or more of the following:</p> <p>a. Notifying parents;</p> <p>b. Apology letter along with an undertaking of good conduct from the student and endorsed by the parents;</p> <p>c. Suspension from Classes (online and offline) for one (01) month depending on the gravity of the act/s;</p> <p>d. Suspension from hostel for one (01) month depending on the gravity of the act/s;</p> <p>e. The student remains liable for paying all the applicable fees including academic and hostel fees during the suspension;</p> <p>f. Not allowed to appear for any examinations (online and offline) during the suspension period;</p> <p>g. No privileges during the suspension period;</p> <p>h. Except in case of repeated misconducts, any other punishment as deemed fit and proportionate to the misconduct which shall not in any circumstance exceed the maximum disciplinary action prescribed for the disciplinary misconduct;</p>



DMC 16: ABUSE OF ELECTRONIC COMMUNICATION/S AND DATA COMMUNICATION NETWORKS

- 16.1 Using University or personal communication/s, data communication networks for illegal or improper purposes or in violation of university regulations and policies, or related laws.
- 16.2 Using social media platforms or personal communication/s or data communication networks which brings disrepute to the University/Constituents, its officials, staff and other students, OR make them subject of ridicule OR leading to instigation of any other members of the community or society OR ridicule/ malign the University/ Constituent, directly or indirectly.
- 16.3 Using personal communication/s or data communication network to access banned and/ prohibited web resources including websites.
- 16.4 Using personal communication/s or data communication network to create online/ virtual identities including email, portals, apps as a means of impersonation inducing a belief of genuine origin while knowing that such online / virtual identities including email, portals, apps are not original.

Classification of Misconduct under: DMC 16

DMC Number	Name of Disciplinary Misconduct	Type of Major Misconduct	Type of Minor Misconduct
DMC 16.1	Using University or personal communication/s, data communication networks for illegal or improper purposes or in violation of university regulations and policies, or related laws	<p>Indicative sample Illustrations for clarity of for DMC 16.1</p> <ul style="list-style-type: none"> • Abuse of Electronic Communication including Spreading false and unverified information causing harm to fellow students, their reputation and future prospects, through personal email or social media • Causing Harm or disrepute by misbehavior with dignitaries' authorities during events • Causing Harm/ Disrepute while Involved in External Activities (Sports/ Internship/ Excursions/ Study Tours/ Cultural Events) • Recording of Images without Knowledge/ altering of photograph of student(s)/ person(s) • Causing Disrepute to other students any of the SIU Employee • Unauthorized Agreements/ Contracts • Unauthorized Organization and Even Registration 	-----
DMC 16.2	Using social media platforms or personal communication/s or data communication networks which brings disrepute to the University/ Constituents, -its officials, staff and other students, OR make them subject of ridicule OR leading to instigation of any other members of the community or society OR ridicule/ malign the University/ Constituent, directly or indirectly.		-----



DMC 16.3	Using personal communication/s or data communication network to access banned and/prohibited web resources including websites.	Using personal communication/s or data communication network to access banned and/ prohibited web resources including websites.	-----
DMC 16.4	Using personal communication/s or data communication network to create online/ virtual identities including email, portals, apps as a means of impersonation inducing a belief of genuine origin while knowing that such online / virtual identities including email, portals, apps are not original.	Using personal communication/s or data communication network to create online/ virtual identities including email, portals, apps as a means of impersonation inducing a belief of genuine origin while knowing that such online / virtual identities including email, portals, apps are not original.	-----

Disciplinary Action(s) under DMC 16

Jurisdiction of Disciplinary Officer/ Committee/ Cell	
Details of Misconduct 16.1	Using University or personal communication/s, data communication networks for illegal or improper purposes or in violation of university regulations and policies, or related laws
First level - Disciplinary Authority	<ul style="list-style-type: none"> • Director/ Head/ Campus Administrator to recommend the matter to the Campus Disciplinary Committee (CDC) of the Campus. • As an exigency, the Director/ Head of the Constituent shall have the power to pass an Interim Order pending the decision of the Campus Disciplinary Committee.
Disciplinary Authority for Major Misconduct	Campus Disciplinary Committee
Disciplinary Action(s) by the Campus Disciplinary Committee (CDC)	<p>For major misconduct</p> <p>Fines prescribed for the following misconducts (The fines are deterrent, non-punitive, and proportionate.)</p> <p>a. Fine of Rs. 25000/-;</p> <p>And any one or more of the following:</p> <p>a. Notifying parents;</p> <p>b. Suspension from Classes (online and offline) for three (03) months;</p> <p>c. Suspension from hostel for three (03) months;</p> <p>d. The student remains liable for paying all the applicable fees including academic and hostel fees during the suspension;</p> <p>e. Not allowed to appear for any examinations (online and offline) during the suspension period;</p> <p>f. No privileges during the suspension period;</p> <p>g. No assistance in placements;</p> <p>h. Community service for 2 months in an NGO and submission of proof;</p> <p>i. Lodge a complaint with concerned police station wherever applicable;</p> <p>j. Except in case of repeated misconducts, any other punishment as deemed fit and proportionate to the misconduct which shall not in any circumstance exceed the maximum disciplinary action prescribed for the disciplinary misconduct;</p>

Details of Misconduct 16.2	16.2 Using social media platforms or personal communication/s or data communication networks which brings disrepute to the University/ Constituents, its officials, staff and other students, OR make them subject of ridicule OR leading to instigation of any other members of the community or society OR ridicule/ malign the University/ Constituent, directly or indirectly.
First level - Disciplinary Authority	Director/ Head/ Campus Administrator to recommend the matter to the Campus Disciplinary Committee (CDC) of the Campus. As an exigency, the Director/ Head of the Constituent may pass an Interim Order pending the decision of the Campus Disciplinary Committee
Disciplinary Authority for Major Misconduct	Campus Disciplinary Committee
Disciplinary Action(s) by the Campus Disciplinary Committee (CDC)	For major misconduct Fines prescribed for the following misconducts (The fines are deterrent, non-punitive, and proportionate.) a. Fine of Rs. 25000/; And any one or more of the following: a. Notifying parents; b. Suspension from Classes (online and offline) for three (03) months; c. Suspension from hostel for three (03) months; d. The student remains liable for paying all the applicable fees including academic and hostel fees during the suspension; e. Not allowed to appear for any examinations (online and offline) during the suspension period; f. No privileges during the suspension period; g. No assistance in placements; h. Community service for 2 months in an NGO and submission of proof; i. Lodge a complaint with concerned police station wherever applicable; Except in case of repeated misconducts, any other punishment as deemed fit and proportionate to the misconduct which shall not in any circumstance exceed the maximum disciplinary action prescribed for the disciplinary misconduct;
Details of Misconduct 16.3	Using personal communication/s or data communication network to access banned and/ prohibited web resources including websites.
Disciplinary Action(s) by the Institute Disciplinary Committee	• Director/ Head/ Campus Administrator to recommend the matter to the Campus Disciplinary Committee (CDC) of the Campus. As an exigency, the Director/ Head of the Constituent shall have the power to pass an Interim Order pending the decision of the Campus Disciplinary Committee.
Disciplinary Authority for Major Misconduct	Campus Disciplinary Committee
Disciplinary Action(s) by the Campus Disciplinary Committee (CDC)	For major misconduct Fines prescribed for the following misconducts (The fines are deterrent, non-punitive, and proportionate.) a. Fine of Rs. 25000/-; And any one or more of the following: a. Notifying parents;



	<p>b. Suspension from Classes (online and offline) for three (03) months;</p> <p>c. Suspension from hostel for three (03) months;</p> <p>d. The student remains liable for paying all the applicable fees including academic and hostel fees during the suspension;</p> <p>e. Not allowed to appear for any examinations (online and offline) during the suspension period;</p> <p>f. No privileges during the suspension period;</p> <p>g. No assistance in placements;</p> <p>h. Community service for 2 months in an NGO and submission of proof;</p> <p>i. Lodge a complaint with concerned police station wherever applicable;</p> <p>j. Except in case of repeated misconducts, any other punishment as deemed fit and proportionate to the misconduct which shall not in any circumstance exceed the maximum disciplinary action prescribed for the disciplinary misconduct;</p>
Details of Misconduct 16.4	Using personal communication/s or data communication network to create online/ virtual identities including email, portals, apps as a means of impersonation inducing a belief of genuine origin while knowing that such online / virtual identities including email, portals, apps are not original.
Disciplinary Action(s) by the Institute Disciplinary Committee	<ul style="list-style-type: none"> • Director/ Head/ Campus Administrator to recommend the matter to the Campus Disciplinary Committee (CDC) of the Campus. <p>As an exigency, the Director/ Head of the Constituent shall have the power to pass an Interim Order pending the decision of the Campus Disciplinary Committee.</p>
Disciplinary Authority for Major Misconduct	Campus Disciplinary Committee
Disciplinary Action(s) by the Campus Disciplinary Committee (CDC)	<p>For major misconduct</p> <p>Fines prescribed for the following misconducts (The fines are deterrent, non-punitive, and proportionate.)</p> <p>a. Fine of Rs.25000 /-;</p> <p>And any one or more of the following:</p> <p>a. Notifying parents;</p> <p>b. Suspension from Classes (online and offline) for three (03) months;</p> <p>c. Suspension from hostel for three (03) months;</p> <p>d. The student remains liable for paying all the applicable fees including academic and hostel fees during the suspension;</p> <p>e. Not allowed to appear for any examinations (online and offline) during the suspension period;</p> <p>f. No privileges during the suspension period;</p> <p>g. No assistance in placements;</p> <p>h. Community service of 2 months in an NGO;</p> <p>i. Lodge a complaint with concerned police stations wherever applicable;</p> <p>j. Except in case of repeated misconducts, any other punishment as deemed fit and proportionate to the misconduct which shall not in any circumstance exceed the maximum disciplinary action prescribed for the disciplinary misconduct;</p>

DMC 17: UNAUTHORIZED MEDIA COMMUNICATION / MEDIA INVITATION IN THE NAME OF THE UNIVERSITY

Speaking/ Communicating, without the express prior written permission on behalf of or for the University, with any media organization or publication firm, or inviting them to any University-owned or operated property, facility, or event.

Classification of Misconduct under: DMC 17

DMC Number	Name of Disciplinary Misconduct	Type of Major Misconduct	Type of Minor Misconduct
DMC 17	Speaking/ Communicating, without the express prior written permission on behalf of or for the University, with any media organization or publication firm, or inviting them to any University owned or operated property, facility, or event.	Indicative sample Illustrations for clarity of for DMC 17 <ul style="list-style-type: none"> • Giving interviews to print/TV/digital media claiming to represent the University, without written authorization. • Making public statements on University /policies, disciplinary actions, or administrative decisions without approval. • Sending press releases or writing opinion pieces in the name of the University without institutional clearance. • Inviting media organizations to cover University events, protests, or activities without prior approval from university authorities. • Sharing unverified or defamatory information about the University through media or publication platforms. • Uploading videos or live-streams from within University premises/events with sensitive, confidential, or controversial content—presented as institutional statements. 	Indicative sample Illustrations for clarity of for DMC 17 <p style="text-align: center;">---</p>

Disciplinary Action(s) under DMC 17

Jurisdiction of Disciplinary Officer/ Committee/ Cell	
Details of Misconduct	Speaking/ Communicating, without the express prior written permission on behalf of or for the University, with any media organization or publication firm, or inviting them to any University-owned or operated property, facility, or event.
First Level- Disciplinary Authority at the Institute level	<ul style="list-style-type: none"> • Director/ Head/ Campus Administrator to recommend the matter to the Campus Disciplinary Committee (CDC) of the Campus. • As an exigency, the Director/ Head of the Constituent may pass an Interim Order pending the decision of the Campus Disciplinary Committee
Second Level- Disciplinary Authority for the second time or for repeated misconduct/s	Campus Disciplinary Committee
Disciplinary Action(s) by the Campus Disciplinary Committee (CDC)	For major misconduct Fines prescribed for the following misconducts (The fines are deterrent, non-punitive, and proportionate.) a. Fine of Rs. 2,000/-;



And any one or more of the following:

- a. Notifying parents;
- b. Suspension from Classes (online and offline) for one (01) month;
- c. Suspension from hostel for one (01) month;
- d. The student remains liable for paying all the applicable fees including academic and hostel fees during the suspension;
- e. Withdrawing the statement publicly and issuing an apology publicly;
- f. Not allowed to appear for any examinations (online and offline) during the suspension period;
- g. No privileges during the suspension period;
- h. Lodge a complaint with concerned police stations wherever applicable;
- i. Except in case of repeated misconducts, any other punishment as deemed fit and proportionate to the misconduct which shall not in any circumstance exceed the maximum disciplinary action prescribed for the disciplinary misconduct;



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DMC 18 : ORGANIZATION AND EVENT REGISTRATION:

18.1 A student or group of students, without the express prior written permission, shall not form any organization, society, club, any kind of association for any purpose whatsoever, for and on behalf, in the name of the University.

18.2 student or group of students, without the express prior written permission, shall not organize any event or collect any amount including donation, registration fees, sale of tickets/coupons or subscription amount, for and on behalf, in the name of the University.

Classification of Misconduct under: DMC 18

DMC Number	Name of Disciplinary Misconduct	Type of Major Misconduct	Type of Minor Misconduct
DMC 18.1	A student or group of students, without the express prior written permission, shall not form any organization, society, club, any kind of association for any purpose whatsoever, for and on behalf, in the name of the University	Indicative sample Illustrations for clarity for DMC 18.1 <ul style="list-style-type: none"> Organizing internal meetings or study groups under an unregistered club name without applying for formal approval. 	Indicative sample Illustrations for clarity for DMC 18.1 ----
DMC 18.2	A student or group of students, without the express prior written permission, shall not organize any event or collect any amount including donation, registration fees, sale of tickets/coupons or subscription amount, for and on behalf, in the name of the University.	Indicative sample Illustrations for clarity for DMC 18.2 <ul style="list-style-type: none"> Organizing a public event (seminar, fest, cultural night, etc.) under the University's name without approval, and collecting sponsorships, ticket fees, or registrations. Soliciting donations from individuals, NGOs, or companies claiming official backing of the University without authorization. Using the University's logo/name on posters, tickets, social media, or receipts to promote a commercial event or raise funds. Misappropriating collected funds for personal use or failing to maintain proper records/accountability. Partnering with external vendors or platforms to host events in the University's name without institutional sanction. Repeated violations despite prior warnings or penalties. 	Indicative sample Illustrations for clarity for DMC 18.2 ---



Disciplinary Action(s) Under DMC 18

Jurisdiction of Disciplinary Officer/ Committee/ Cell	
Details of Misconduct 18.1	<ul style="list-style-type: none"> • A student or group of students, without the express prior written permission, shall not form any organization, society, club, any kind of association for any purpose whatsoever, for and on behalf, in the name of the University
First Level-Disciplinary Authority at the Institute level	<ul style="list-style-type: none"> • Director/ Head/ Campus Administrator to recommend the matter to the Campus Disciplinary Committee (CDC) of the Campus. • As an exigency, the Director/ Head of the Constituent may pass an Interim Order pending the decision of the Campus Disciplinary Committee
Second Level-Disciplinary Authority for the second time or for repeated misconduct/s	Campus Disciplinary Committee
Disciplinary Action(s) by the Campus Disciplinary Committee (CDC)	<p>For major misconduct Fines prescribed (if any) and any one or more of the following:</p> <ol style="list-style-type: none"> a. Notifying parents; b. Immediate dissolution of the unauthorized organization, society, club, any kind of association; c. Suspension from Classes (online and offline) for one (01) month; d. Suspension from hostel for one (01) month; e. The student remains liable for paying all the applicable fees including academic and hostel fees during the suspension; f. Not allowed to appear for any examinations (online and offline) during the suspension period; g. No privileges during the suspension period; h. Lodge a complaint with concerned police stations wherever applicable; i. Except in case of repeated misconducts, any other punishment as deemed fit and proportionate to the misconduct which shall not in any circumstance exceed the maximum disciplinary action prescribed for the disciplinary misconduct;
Details of Misconduct 18.2	A student or group of students, without the express prior written permission, shall not organize any event or collect any amount including donation, registration fees, sale of tickets/coupons or subscription amount, for and on behalf, in the name of the University.
First Level-Disciplinary Authority at the Institute level	<ul style="list-style-type: none"> • Director/ Head/ Campus Administrator to recommend the matter to the Campus Disciplinary Committee (CDC) of the Campus. • As an exigency, the Director/ Head of the Constituent may pass an Interim Order pending the decision of the Campus Disciplinary Committee
Second Level-Disciplinary Authority for the second time or for repeated misconduct/s	Campus Disciplinary Committee
Disciplinary Action(s) by the Campus Disciplinary Committee (CDC)	<p>For major misconduct Fines prescribed (if any) and any one or more of the following:</p> <ol style="list-style-type: none"> a. Notifying parents; b. Immediate dissolution of the unauthorized organization, society, club, any kind of association; c. Suspension from Classes (online and offline) for fifteen (15) days; d. Suspension from hostel for fifteen (15) days; e. The student remains liable for paying all the applicable fees including academic and hostel fees during the suspension; f. Not allowed to appear for any examinations (online and offline) during the suspension period; g. No privileges during the suspension period; h. Lodge a complaint with concerned police stations wherever applicable; i. Except in case of repeated misconducts, any other punishment as deemed fit and proportionate to the misconduct which shall not in any circumstance exceed the maximum disciplinary action prescribed for the disciplinary misconduct;

DMC 19: PUBLIC DISPLAY OF AFFECTION

Any conduct involving objectionable display of affection of any form, such as engaging in obscene act/s, prolonged and passionate kissing causing public discomfort, engaging in intense affectionate acts or forced intimacy, adversely affecting the sanctity of the University premises (academic blocks, hostel premises, mess, gymnasiums, or any other place inside the University campus) shall amount to a violation of the Code of Conduct adversely affecting the sanctity of the University premises (academic blocks, hostel premises, mess, gymnasiums, or any other place inside the University campus) shall amount to a violation of the Code of Conduct.

Public displays of affection shall be examined on a case-by-case basis, taking into account their intensity and severity, disciplinary measures will be enforced accordingly.

Classification of misconduct under DMC 19:

DMC Number	Name of Disciplinary Misconduct	Type of Major Misconduct	Type of Minor Misconduct
DMC 19	Public display of affection		
19	Any conduct involving objectionable display of affection of any form such as engaging in obscene act/s, prolonged and passionate kissing causing public discomfort, engaging in intense affectionate acts or forced intimacy, adversely affecting the sanctity of the University premises (academic blocks, hostel premises, mess, gymnasiums, or any other place inside the University campus) shall amount to a violation of the Code of Conduct. Public displays of affection shall be examined on a case-by-case basis, taking into account their intensity and severity, disciplinary measures will be enforced accordingly.	Indicative sample Illustrations for clarity for DMC 19 <ul style="list-style-type: none"> • Engaging in physical contact or intimate conduct in any University premises, including hostels, common areas, academic spaces, or recreational facilities. • Indecent exposure, semi-nudity, or gestures of a sexual nature. • Persistent or repeated objectionable conduct • Acts captured or circulated via photographs or videos, leading to reputational harm to the University/ Constituent. 	Indicative sample Illustrations for clarity for DMC 19 ---



Disciplinary Action(s) under DMC 19:

Jurisdiction of Disciplinary Officer/ Committee/ Cell	
Details of Misconduct of DMC 19	Any conduct involving objectionable display of affection of any form, such as engaging in obscene act/s, prolonged and passionate kissing causing public discomfort, engaging in intense affectionate acts or forced intimacy, adversely affecting the sanctity of the University premises (academic blocks, hostel premises, mess, gymnasiums, or any other place inside the University campus) shall amount to a violation of the Code of Conduct.
First Level- Disciplinary Authority	<ul style="list-style-type: none"> • Director/ Head/ Campus Administrator to recommend the matter to the Campus Disciplinary Committee (CDC) of the Campus. • As an exigency, the Director/ Head of the Constituent may pass an Interim Order pending the decision of the Campus Disciplinary Committee
Second Level- Disciplinary Authority for the second time or for repeated misconduct/s	Campus Disciplinary Committee
Disciplinary Action(s) by the Campus Disciplinary Committee (CDC)	<p>For major misconduct</p> <p>Any one or more of the following:</p> <ol style="list-style-type: none"> a. Written warning for first instance b. Notifying parents; c. Suspension from Classes (online and offline) for one (01) month; d. Suspension from hostel for one (01) month; e. The student remains liable for paying all the applicable fees including academic and hostel fees during the suspension; f. No privileges during the suspension period; g. Not allowed to appear for any examinations (online and offline) during the suspension period; h. Lodge a complaint with concerned police stations wherever applicable; i. Except in case of repeated misconducts, any other punishment as deemed fit and proportionate to the misconduct which shall not in any circumstance exceed the maximum disciplinary action prescribed for the disciplinary misconduct; <p>Fines prescribed for the following misconducts (<i>The fines are deterrent, non-punitive, and proportionate.</i>)</p> <ol style="list-style-type: none"> a. Fine of Rs.5,000 for repeated occurrence



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DMC 20: SUPPRESSION/ NON-DISCLOSURE OF FACTS:

20.1 The act of intentionally or unintentionally not disclosing information regarding the filing/ institution of First Information Report (FIR), pending litigation or conviction in any offense as per the prevailing law of the respective country.

20.2 Suppression/concealment/ non-disclosure/misrepresentation or withholding of material facts during the entire process of admission to any programme of the University.

Classification of misconduct under DMC 20:

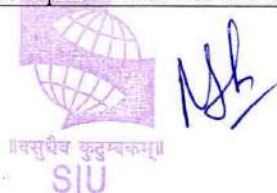
DMC Number	Name of Disciplinary Misconduct	Type of Major Misconduct	Type of Minor Misconduct
DMC 20	Suppression/ Non-disclosure of Facts		
DMC 20.1	The act of Intentionally Or unintentionally not disclosing information regarding the filing/ institution of First Information Report (FIR), Pending litigation or conviction in any offense as per the prevailing law of the respective country.	<p>Indicative sample Illustrations for clarity for DMC 20.1</p> <p>Deliberately failing to disclose:</p> <ul style="list-style-type: none"> FIRs, pending criminal cases, or convictions for offences involving moral turpitude, violence, fraud, or any act affecting public order/national security. Any judicial orders or bail conditions restricting movement, travel, or participation in academic activities. Intentional suppression, falsification, or misrepresentation of material facts before, during, or after admission that: Affects eligibility for the programme. Would have resulted in denial of admission if disclosed. Involves forged/fabricated documents, manipulated marksheets, or false declarations. Withholding adverse legal or disciplinary history from previous institutions that is directly relevant to academic or conduct evaluation. 	-----

Disciplinary Action(s) under DMC 20:

Jurisdiction of Disciplinary Officer/ Committee/ Cell	
Details of Misconduct of DMC 20.1	<ul style="list-style-type: none"> The act of intentionally or unintentionally not disclosing information regarding the filing/ institution of First Information Report (FIR), pending litigation or conviction in any offense as per the prevailing law of the respective country.
First Level- Disciplinary Authority	<ul style="list-style-type: none"> Director/ Head/ Campus Administrator to recommend the matter to the Campus Disciplinary Committee (CDC) of the Campus. As an exigency, the Director/ Head of the Constituent shall have the power to pass an Interim Order pending the decision of the Campus Disciplinary Committee.
Second Level-Disciplinary Authority for the second time or for repeated misconduct/s	Campus Disciplinary Committee



Disciplinary Action(s) by the Campus Disciplinary Committee (CDC)	For major misconduct Fines prescribed (if any) and any one or more of the following: <ol style="list-style-type: none"> Notify the parents; Suspension from Classes (online and offline) for four (04) month; Suspension from hostel for four (04) month; The student remains liable for paying all the applicable fees including academic and hostel fees during the suspension; Not allowed to appear for any examinations (online and offline) during the suspension period; No privileges during the suspension period; No assistance in placements, if applicable. Withdrawal of admission Lodge a complaint with concerned police stations wherever applicable; Except in case of repeated misconducts, any other punishment as deemed fit and proportionate to the misconduct which shall not in any circumstance exceed the maximum disciplinary action prescribed for the disciplinary misconduct.
Details of Misconduct of DMC 20.2	<ul style="list-style-type: none"> • Suppression/concealment/ non-disclosure/misrepresentation or withholding of material facts during the entire process of admission to any programme of the University.
First Level- Disciplinary Authority	<ul style="list-style-type: none"> • Director/ Head/ Campus Administrator to recommend the matter to the Campus Disciplinary Committee (CDC) of the Campus. • As an exigency, the Director/ Head of the Constituent shall have the power to pass an Interim Order pending the decision of the Campus Disciplinary Committee.
Second Level-Disciplinary Authority for the second time or for repeated misconduct/s	Campus Disciplinary Committee
Disciplinary Action(s) by the Campus Disciplinary Committee (CDC)	For major misconduct Fines prescribed (if any) and any one or more of the following: <ol style="list-style-type: none"> Notify the parents; Suspension from Classes (online and offline) for four (04) month; Suspension from hostel for four (04) month; The student remains liable for paying all the applicable fees including academic and hostel fees during the suspension; Not allowed to appear for any examinations (online and offline) during the suspension period; No privileges during the suspension period; No assistance in placements, if applicable; Withdrawal of admission; Lodge a complaint with concerned police stations wherever applicable; Except in case of repeated misconducts, any other punishment as deemed fit and proportionate to the misconduct which shall not in any circumstance exceed the maximum disciplinary action prescribed for the disciplinary misconduct;



DMC 21: ENGAGEMENT IN ACT/S THREATENING NATIONAL SECURITY OR PUBLIC ORDER:

21 The act of participating directly or indirectly in activities, which hamper social and religious harmony, threatening the national security or public order, shall be considered as a grave misconduct under the Code of Conduct.

This includes, but is not limited to:

- i. Publishing any material on social media which causes disrepute to the reputation of the Country/University/Constituent.
- ii. Participating in mobilizing, promoting, or supporting ideologies including by way of publication/ endorsement on social media platforms, against the interest of the country or stated official position of central government/ state government or any other department/division of such government;
Associating with or assisting individuals or groups declared to be involved in anti-national activities;
- iii. Using institutional/individual resources (e.g., internet, premises, social media platforms etc.) to facilitate/ mobilise anti-national activities directly or indirectly;
- iv. Engaging directly or indirectly in any action that undermines the sovereignty, integrity, and security of the nation.
- v. Disrespecting the National Flag/ National Anthem/ University Flag/ University Anthem

Classification of misconduct under DMC 21:

DMC Number	Name of Disciplinary Misconduct	Type of Major Misconduct	Type of Minor Misconduct
DMC 21	Engagement in act/s of threatening National Security or Public Order		
DMC 21	21 The act of Participating directly or indirectly in activities, which hamper social and religious harmony, threatening the national security or public order, shall be considered as a grave misconduct under the Code of Conduct.	<p>Indicative sample Illustrations for clarity for DMC 21</p> <ul style="list-style-type: none"> • Publishing material on social media that knowingly and maliciously causes disrepute to the country, the University, or its constituent/s, or that promotes hate, violence, or division. • Participating in mobilizing, promoting, or supporting ideologies — including via social media — that are against the interest of the country, or contradict the stated official position of the Central/State Government in a manner prejudicial to sovereignty, integrity, or security. • Associating with or assisting individuals or groups officially declared to be involved in anti-national or terrorist activities. • Using institutional or individual resources to directly or indirectly facilitate or mobilize anti-national activities. • Engaging directly or indirectly in any action that undermines the sovereignty, integrity, or security of the nation. • vi. Deliberate, public, and intentional acts of disrespect towards the National Flag, National Anthem, University Flag, or University Anthem. 	<p>Indicative sample Illustrations for clarity for DMC 21</p> <p>----</p>



Disciplinary Action(s) under DMC 21:

Jurisdiction of Disciplinary Officer/ Committee/ Cell	
Details of Misconduct of DMC 21	<p>The act of participating directly or indirectly in activities, which hamper social and religious harmony, threatening the national security or public order, shall be considered as a grave misconduct under the Code of Conduct.</p> <p>This includes, but is not limited to:</p> <ol style="list-style-type: none"> i. Publishing any material on social media which causes disrepute to the reputation of the Country/University/Constituent. ii. Participating in mobilizing, promoting, or supporting ideologies including by way of publication/ endorsement on social media platforms, against the interest of the country or stated official position of central government/ state government or any other department/division of such government; iii. Associating with or assisting individuals or groups declared to be involved in anti-national activities; iv. Using institutional/individual resources (e.g., internet, premises, social media platforms etc.) to facilitate/ mobilise anti-national activities directly or indirectly; v. Engaging directly or indirectly in any action that undermines the sovereignty, integrity, and security of the nation. vi. Disrespecting the National Flag / National Anthem/ University Flag/ University Anthem
First Level- Disciplinary Authority	<ul style="list-style-type: none"> • Director/ Head/ Campus Administrator to recommend the matter to the Campus Disciplinary Committee (CDC) of the Campus. • As an exigency, the Director/ Head of the Constituent shall have the power to pass an Interim Order pending the decision of the Campus Disciplinary Committee.
Second Level- Disciplinary Authority for the second time or for repeated misconduct/s	Campus Disciplinary Committee
Disciplinary Action(s) by the Campus Disciplinary Committee (CDC)	<p>For major misconduct</p> <p>Fines prescribed (if any) and any one or more of the following:</p> <ol style="list-style-type: none"> a. Notify the parents; b. Suspension from Classes (online and offline) for six (06) months; c. Suspension from hostel for six (06) months; d. The student remains liable for paying all the applicable fees including academic and hostel fees during the suspension; e. Not allowed to appear for any examinations (online and offline) during the suspension period; f. No privileges during the suspension period; g. No assistance in placements, if applicable; h. Lodge a complaint with concerned police station; i. Expulsion/ Rustication as deemed fit, depending on the gravity of misconduct; j. Except in case of repeated misconducts, any other punishment as deemed fit and proportionate to the misconduct which shall not in any circumstance exceed the maximum disciplinary action prescribed for the disciplinary misconduct;



DMC 22: VIOLATION OF UNIVERSITY RULES:

- 22.1 **Violation of Hostel Rules** - Any misconduct in the Hostel as prescribed in the Hostel rules shall amount to violation of Code of Conduct.
- 22.2 **Ragging:** Any conduct or act which amounts to ragging in any form as defined under UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009' and subsequent amendments thereto from time to time, and shall be inquired into and read with Symbiosis International (Deemed University) [Curbing the Menace of Ragging].
- 22.3 **Sexual Harassment:** (i) Any conduct or act which amounts to sexual harassment in any form as defined under University Grants Commission (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institutions) Regulations, 2015, the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 and subsequent amendments thereto from time to time, and shall be inquired into and read with Symbiosis International [Prevention, Prohibition and Redressal of Sexual Harassment of Employees and Students in the University and its Constituent Institutes/ Departments/ Sections/ Offices/ Workplaces] Rules.
- (ii) In case of misuse of the provision of the act; OR in case of a false or malicious complaint OR in case the complainant or respondent do not appear for the hearing despite at least three reminders; OR do not submit mandatory documents despite at least three reminders

22.4 **Violation of IT Rules:** Any misconduct under the IT Rules related to students shall amount to a violation of the Code of Conduct.

Classification of Misconduct under DMC 22.1

DMC Number	Name of Disciplinary Misconduct	Type of Major Misconduct	Type of Minor Misconduct
DMC 22 .1	22.1 Any conduct or act Violation of Hostel Rules - Any misconduct in the Hostel as prescribed in the Hostel rules shall amount to violation of Code of Conduct.	Violation of Hostel Rules - Any misconduct in the Hostel as prescribed in the Hostel rules shall amount to violation of Code of Conduct.	Nil



Disciplinary Action(s) for DMC 22.1

Jurisdiction of Disciplinary Officer/ Committee/ Cell		
Details of Misconduct of DMC 22.1	Violation of Hostel Rules - Any misconduct in the Hostel as prescribed in the Hostel rules shall amount to violation of Code of Conduct. Fines prescribed for the following misconducts (<i>The fines are deterrent, non-punitive, and proportionate.</i>)	
First Level- Disciplinary Authority	--	
Second Level- Disciplinary Authority for the second time or for repeated misconduct/s	Campus Disciplinary Committee (CDC)	
Disciplinary Action(s) by the Campus Disciplinary Committee (CDC)	For major misconduct	
	Fines prescribed for the following misconducts (<i>The fines are deterrent, non-punitive, and proportionate.</i>)	
	a.	
	Late entry to hostel after the laid down timings	₹ 500
	Misuse of I Card	₹ 500
	Absent in the Hostel without permission	₹ 500
	Misuse of Mess Card	₹ 500
	Duplicate mess card	₹ 500
	Loss of Room/Cupboard/Drawers Keys - depending upon the types of keys (2 times the cost of damage/replacement/repairs)	Loss of Room/Cupboard/Drawers Keys - depending upon the types of keys (1.5 times the cost of damage/replacement/repairs)
	Using fake mail ID for getting night outs	₹ 5,000
	Misbehaving/physical assault to the warden/security/staff	₹ 5,000
	Noise, shouting, loud Music, in the room	₹ 1,000
	Any other damage to property / furniture / fixtures - Recovery of 1.5 times the cost of damage / replacement / repairs	Any other damage to property / furniture / fixtures - Recovery of 1.5 times the cost of damage / replacement / repairs
	Any one or more of the following:	
	a. Notifying parents;	
b. Except in case of repeated misconducts, any other punishment as deemed fit and proportionate to the misconduct which shall not in any circumstance exceed the maximum disciplinary action prescribed for the disciplinary misconduct;		

Classification of Misconduct under DMC 22.2:

DMC Number	Name of Disciplinary Misconduct	Type of Major Misconduct	Type of Minor Misconduct
DMC 22.2	Any conduct or act which amounts to ragging in any form as defined under UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009' and subsequent amendments thereto from time to time, and shall be inquired into and read with Symbiosis International (Deemed University) [Curbing the Menace of Ragging].	As prescribed in the Anti-Ragging Rules of Symbiosis International (Deemed University).	Nil

Disciplinary Action(s) for DMC 22.2

Jurisdiction of Disciplinary Officer/ Committee/ Cell	
Details of Misconduct	Any conduct or act which amounts to ragging in any form as defined under UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009' and subsequent amendments thereto from time to time, and shall be inquired into and read with Symbiosis International (Deemed University) [Curbing the Menace of Ragging].

Classification of Misconduct under DMC 22.3: Sexual Harassment

DMC Number	Name of Disciplinary Misconduct	Type of Major Misconduct	Type of Minor Misconduct
DMC 22.3	Any conduct or act which amounts to sexual harassment in any form as defined under University Grants Commission (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institutions) Regulations, 2015, the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 and subsequent amendments thereto from time to time, and shall be inquired into and read with Symbiosis International [Prevention, Prohibition and Redressal of Sexual Harassment of Employees and Students in the University and its Constituent Institutes/ Departments/ Sections/ Offices/ Workplaces] Rules.	University Grants Commission (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institutions) Regulations, 2015, the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 and Symbiosis International [Prevention, Prohibition and Redressal of Sexual Harassment of Employees and Students in the University and its Constituent Institutes/ Departments/ Sections/ Offices/ Workplaces] Rules	Nil

Disciplinary Action(s) under DMC 22.3:

Jurisdiction of Disciplinary Officer/ Committee/ Cell	
Details of Misconduct	<p>i. Any conduct or act which amounts to sexual harassment in any form as defined under University Grants Commission (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institutions) Regulations, 2015, the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 and subsequent amendments thereto from time to time, and shall be inquired into and read with Symbiosis International [Prevention, Prohibition and Redressal of Sexual Harassment of Employees and Students in the University and its Constituent Institutes/ Departments/ Sections/ Offices/ Workplaces] Rules.</p> <p>ii. In case of misuse of the provision of the act; OR in case of a false or malicious complaint OR in case the complainant or respondent do not appear for the hearing despite at least three reminders; OR do not submit mandatory documents despite at least three reminders</p>

Classification of Misconduct under DMC 22.4:

DMC Number	Name of Disciplinary Misconduct	Type of Major Misconduct	Type of Minor Misconduct
DMC 22 .4	Any conduct or act Violation of other notified University policies, or rules, or violations of law, or UGC Regulations. shall be considered under those relevant rules.		Nil

Disciplinary Action(s) for DMC 22.4

Jurisdiction of Disciplinary Officer/ Committee/ Cell	
Details of Misconduct	Any conduct or act Violation of other notified University policies, or rules, or violations of law, or UGC Regulations. shall be considered under those relevant rules.



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DMC 23: DENIAL/ FAILURE TO COMPLY WITH THE DIRECTIVES OF THE UNIVERSITY OR ANY OTHER AUTHORITY:

Denial/ Failure to comply with directives of university officials, or violation of other disciplinary rules of the University.

Director/ Head/ Campus Administrator to inquire into the matter and recommend to appropriate Disciplinary Committee.

Note: The quantum of punishment to be given to the student who has violated the Code of Conduct is as far as possible in proportion to the gravity of the misconduct. However, after considering the view, the respective Disciplinary Authority can take appropriate decisions as it deems fit.

DMC 24: VIOLATION OF PENAL LAWS

Any act/ conduct of a student resulting in offence as defined under any Penal Law/s of the country. This DMC shall be in addition to and not in derogation of other DMCs prescribed in this Code. However, it is clarified that appropriate action under this DMC shall be in the jurisdiction of enforcement machineries.

Director/ Head/ Campus Administrator to inquire into the matter and recommend to appropriate Disciplinary Committee.



Important Notes for compliance:

- i) *It may be noted that this list, though elaborate, is not exhaustive. Any type of misconduct not covered herein, may still be construed as misconduct and may be inquired and decided with under the Code of Conduct and any other penalty or punishment as deemed fit may be imposed by the competent authority on a case-to-case basis. Further, punishment and penalty may be combined and concurrent on a case-to-case basis.*
- ii) *The quantum of punishment to be given to the student who has violated the Code of Conduct is as far as possible in proportion to the gravity of the misconduct. However, after considering the view, the respective Disciplinary Authority can take appropriate decisions as it deems fit.*
- iii) *If a student is suspended for disciplinary reasons, the suspension period shall be counted as the period of absence from academic sessions and will be counted in addition to the other period of absence, if any, for the purpose of CNG/TNG.*
- iv) *Disclaimer for all misconducts – Suspension does not alter the payment obligations of the student. The student remains liable for paying all the applicable fees including academic and Hostel fees.*



Chapter 3
Disciplinary Officer(s)/ Committees / Cells

3.1 Disciplinary Officer(s) / Committee(s) / Cell(s) and their Jurisdiction:

The following Disciplinary Officer(s) / Committee(s) / Cell(s) are empowered to inquire into the misconducts:

- i. Disciplinary Officer, who may be Director/ Head/ Principal of a Constituent or Campus Administrator or any other Officer duly authorized in this behalf.
- ii. Institute Disciplinary Committee (IDC) as defined in;
- iii. Campus Disciplinary Committee as defined in;
- iv. Disciplinary Appeals Committee as defined in;
- v. Any other Committee constituted from time to time;
- vi. Any other Committee constituted by the University in compliance with other Regulations / Rules like the Internal Committee, Anti-Ragging Committee etc.
- vii. Any other Office/ Officer duly authorized by the University/ any other Regulations to inquire into or decide matters relating to misconducts
- viii. Directors/ Heads of Constituent shall be the first Authority(ies) to take cognizance of any misconduct by students reported to them as per their jurisdiction. Such Director/Head shall be designated as Disciplinary Officer for the purpose of Code of Conduct and considering the facts and circumstances shall have all powers to pass any interim order including order of suspension etc.
- ix. The Disciplinary Officer shall also decide on preliminary appreciation of facts and circumstances and also considering the general guidelines given in this code, as to whether the reported misconduct is a minor or major nature.

Upon such determination if the misconduct is found to be minor, the Disciplinary Officer shall refer the matter to the Institute Disciplinary Committee and in any other case, including major misconduct to the Campus Disciplinary Committee.

Considering the seriousness of the misconduct, the Director/ Head of the Constituent/ Department may take appropriate interim measures towards the concerned student and forward the matter to the Institute Disciplinary Committee (IDC)/ Campus Disciplinary Committee (CDC), as the case maybe, till the decision order of Campus Disciplinary Committee (CDC) is given.

- x. If the reported misconduct falls within the scope of any other specific Committee, then in such case the Director/ Head shall refer the matter to such specific Committee.
- xi. In either of (ii) or (iii) case, the Disciplinary Officer shall forward all the papers received by him or her, including interim orders passed by him/ her, to the referred committee.
- xii. The Disciplinary Officer shall communicate the interim Order passed by him/ her in (i), (ii) and (iii) mentioned above to the concerned parties.



3.2 Summary of Disciplinary Officer(s) / Committee(s) / Cell(s) for attending any matter(s) related to the violation of the provision(s) of the Code of Conduct by the student(s):

Sr. No.	Disciplinary Officer / Committee / Cell	Jurisdiction
1.	Director / Head of Constituent Campus Administrator/s	Only under emergency scenario, the Director of the Constituent shall inquire and take interim measures with grave/serious matters related to violation of the Code of Conduct by the students in the Academic premises. The jurisdiction for Campus Administrator - in case of violation of Code of Conduct by students / persons in the hostel, mess and campus.
2.	Institute Disciplinary Committee (IDC)	The Director/ Head of the Constituent will constitute a three (3) member committee comprising Director /Deputy Director and Administrative Officer, Campus Administrator and conduct a preliminary inquiry and decide whether the case/ matter has to be forwarded to the Campus Disciplinary Committee / Appropriate Disciplinary Committee. Matters should be referred to the Institute Disciplinary Committee by the Directors / Campus Administrators. Considering the seriousness of the misconduct, the Institute Disciplinary Committee may take appropriate interim measures towards the responsible student till the decision/ order of Campus Disciplinary Committee is given. The jurisdiction of IDC is with the respective Constituent.
3.	Campus Disciplinary Committee (CDC)	To inquire and decide on matters related to violating the Code of Conduct by the students including those referred by the Institute Disciplinary Committee/ Director/Campus Administrator. Those major / serious disciplinary matters which cannot be disposed of by the Director / Campus Administrator, and To conduct inquiry in the matters of drug abuse/ substance abuse / electronic cigarettes, consumption or use of alcohol / tobacco / and all such disciplinary misconducts which are to be further dealt with by Scrutiny Cum Approval Committee. The Campus Disciplinary Committee shall also act as an Appellate Authority for the appeals in the matters decided by Director / Campus Administrator/ Institute Disciplinary Committee.
3.	Nasha Mukta Hostel Committee at each Campus / location	There shall be a Nasha Mukta Hostel committee for each campus/ location which shall monitor hostel activities and behaviors of the residing students to identify any signs of substance use or risky behavior. Establish a mechanism for substance use related counselling service within hostels and conduct workshops for hostel students. The Nodal Officer of the Committee shall inform the Chairperson, Campus Disciplinary Committee of cases of drug abuse/ electronic cigarettes.
4.	The Disciplinary Appeals Committee (DAC)	To hear and decide on the appeals challenging the decision of Campus Disciplinary Committee/ Scrutiny cum Approval Committee.
5.	Internal Committee (IC)	To inquire and decide with the matters related to Prevention, Prohibition and Redressal of Sexual Harassment of Employees and Students in the Constituent Institutes/ Departments/ Sections/ Offices/ Work Places. The Rules have been elucidated under IC Rules, 2023.
6.	Anti-Ragging Committee / Squad / Monitoring Cell	To inquire and decide with matters related to Ragging. The Rules have been elucidated under Anti Ragging Rules, 2019.
7.	Grievance Redressal Committee	To redress the grievances of the students as prescribed in the University Grants Commission (Grievance Redressal) Regulations, 2023 and its amendments from time to time.

8.	Equal Opportunity Cell/Anti- Discrimination Cell/ Equal Opportunity Facilitation Cell/ IC for Differently Abled	To safeguard the interest of students without any prejudice to their caste, creed, religion, language, ethnicity, gender and disability; eliminate discrimination or harassment in all forms; promote equality in accordance University Grants Commission (Promotion of Equity in Higher Educational Institutions) Regulations, 2026 and its amendments from time to time.
10.	Special / High Powered Committee	The University may in due consideration of the exigency of the circumstances may constitute a Special/ High Powered Committee by any name, to inquire and decide/ recommend into any matter relating to any discipline.
11.	Anti-Drug Committee at Off-Campus Hyderabad	<p>As per the directives of the Govt. of Telangana Pradesh, HEIs / campuses of HEIs in Telangana and Andhra Pradesh have to constitute an Anti-Drug Committee in their campus.</p> <p>The Committee shall inform the Chairperson, Campus Disciplinary Committee of cases of drug abuse/ electronic cigarettes and take extensive awareness programs/ sessions in their jurisdiction to prevent and counter drug trafficking.</p> <p>The composition of the Anti-Drug Committee at Off-Campus Hyderabad is appended as Annexure II in the Code</p>



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3.3 Procedure to report misconducts/ indiscipline by students:

The procedure to report the misconducts/ indiscipline by students shall be as under:

3.3.1 Student(s) aggrieved or even otherwise, by an act of misconduct / indiscipline by other student(s) on the campus shall submit their complaint in writing / email within a period of five (5) working days to the concerned Director of the Constituent / Campus Administrator;

OR

Whenever any act of misconduct/ indiscipline by student(s) on the campus is noticed / identified by any other person or any person gains knowledge in any other manner, She/he may report such misconduct within a period of five (5) working days to the concerned Director of the Constituent / Campus Administrator.

Provided that the appropriate officer/ authority may entertain the complaint beyond five (5) working days, if the complainant/ aggrieved student(s) satisfies the reasons for the delay with sufficient cause.

Provided that unless otherwise provided in Regulations issued by the Regulatory Authorities for under any provision of law no complaint shall be entertained beyond thirty (30) days of the incident.

Provided that where such a complaint cannot be made in writing, by the aggrieved student(s) the Director of the Constituent / Administrative Officer / Campus Administrator shall render all reasonable assistance to the student(s) for making the complaint in writing.

3.4 Procedures for deciding any matter related to the violation of the Code of Conduct:

The Procedures for deciding any matter related to the violation of the Code of Conduct by the student(s):

3.4.1 Summary Disposal by Disciplinary Officer / Committee / Cell

- i. On receipt of the complaint, the Disciplinary Officer shall be the first Authority to inquire and decide on the action to be taken on any misconduct(s) by the student, as per their jurisdiction, in a just and fair manner, in compliance with the principles of natural justice.
- ii. The Disciplinary Officer shall conduct a preliminary inquiry and decide whether the case/ matter is either major or minor. Upon such determination, the Disciplinary Officer shall forward such matters to the Institute Disciplinary Committee or to the Campus Disciplinary Committee / Appropriate Disciplinary Committee, as in any other case including the case of general misconduct has to be forwarded to the Campus Disciplinary Committee / Appropriate Disciplinary Committee.
- iii. Accordingly, the Institute Disciplinary Committee or the Campus Disciplinary Committee / Appropriate Disciplinary Committee shall inquire into such matters and decide on the disciplinary action to be initiated by following due procedure of the inquiry and dispose off such cases by pronouncing appropriate disciplinary Action(s) and inform the Head-Student Welfare, in the interest of uniformity and consistency within the ecosystem.
- iv. On inquiry, Institute Disciplinary Committee or the Campus Disciplinary Committee / Appropriate Disciplinary Committee shall pronounce punishment/s in consonance with the quantum prescribed in the Code of Conduct including in consideration of respective role of student/s involved, gravity of the misconduct, impact of the misconduct etc.

- v. The Inquiry report shall specifically contain –
- Details of incident
 - References/ brief extract of the Disciplinary Committee
 - Procedure of inquiry followed
 - Summary of Deposition/s of complainant/s, respondent/s, witness/es etc.
 - Analysis of evidence in form of annexure/s
 - Finding/s and Recommendation/s with reasonings
 - Operative Decision/ Order (*with reasonings*)
 - Provision of appeal
- vi. In all / either of the case viz. whether the decision is taken by the Director or IDC/CDC upon such decisions thereof, the reports shall be communicated to the parties within five (5) working days with a copy to the Department of Student Welfare.
- vii. In appropriate cases, either of the Disciplinary Authority can seek expert advice or consultancy from any other officer of the university or third-party expert.
- viii. In appropriate cases, the Vice Chancellor or the Authorities/ Officers of the University may in addition to, or independent of the Authorities prescribed in this Code can constitute any committee with specific terms of reference, called as Fact-finding Committee or High-power Committee etc.
- ix. Any aggrieved student can file an appeal within five (05) days of receipt of Order/ decision in the manner as prescribed below:

Sr. No.	Disciplinary Authority	Appellate Authority
1.	Director/ Campus Administrator/ Institute Disciplinary Committee	Campus Disciplinary Committee
2.	Campus Disciplinary Committee	Disciplinary Appeals Committee

The decision of the Appellate Authority shall be final and binding. The Appellate Authority in the appropriate cases may also entertain the appeal beyond five (05) days for sufficient cause, however, no such appeals shall be entertained beyond the period of fifteen (15) days of the receipt of the order. The Appellate Authority in appropriate cases, if prayed for stay or defer the implementation of punishment.

The appeal hearing shall be decided within the period of seven (07) working days by giving due opportunity to all parties and in full compliance of principles of natural justice. The Appellate Authority shall give appropriate reasons in case it decides to reduce or enhance or modify the punishment.

Upon Appellate Authority deciding the appeal, the decision thereof shall be communicated to the parties within five (5) working days for implementation of the Order/ Decision through the respective Directors of Constituent as the case maybe, with a copy to the Department of Student Welfare.

3.4.2 Disposal by Institute Disciplinary Committee (IDC):

- i. There shall be an Institute Disciplinary Committee (IDC) of each Constituent/ Department comprising of **Deputy Director/ Senior faculty as the case maybe, one female faculty member and Administrative Officer/ or Office Superintendent as the case may be, who shall be the Member Secretary of the committee as under:**

a)	The Deputy Director/ Senior Faculty of the Constituent	Chairperson
b)	One female faculty	Member
c)	Administrative Officer/Office Superintendent of the Constituent	Member Secretary

- ii. The IDC shall preside over and adjudicate all cases of misconducts referred by the Disciplinary Officer. Provided that if at any stage of adjudicating any such referred complaint the IDC feels that the misconduct amounts to a major misconduct then it shall refer such complaints to the Campus Disciplinary Committee (CDC).
- iii. The Committee shall conduct an inquiry by observing all the principles of natural justice. The Committee shall, on just and fair appreciation of facts, circumstances, depositions and evidence, pass such appropriate Order/s as it deems fit, including the quantum of punishment. The committee, during the pendency of the inquiry, shall have the power to pass interim order/s.
- iv. The Institute Disciplinary Committee shall decide on all minor misconducts or matters referred to it by the Disciplinary Officer viz. Director/ Head/ Campus Administrator and award punishments.
- v. The Member Secretary of the Committee shall communicate the findings and decision including provisions regarding the appeal to the concerned student (s), with a copy to the Director of the Constituent, Head-Student Welfare, Campus Administrator, Controller of Examinations, Finance Officer, if applicable, for their information and necessary action. The Member Secretary at his/ her discretion, in appropriate cases and necessarily, where a student charged of a misconduct is a minor shall inform the parents about the initiation of the proceedings, findings and decision.
- vi. In proceedings which involve an international student/s, the IDC shall necessarily invite a nominee of the Director, Symbiosis Centre for International Education (SCIE) to participate in the proceedings. However, the procedure to deal with the misconduct shall remain the same as prescribed under the rules.

3.4.3 Disposal by Campus Disciplinary Committee:

There shall be a Campus Disciplinary Committee for each **campus** to inquire and decide with all (major and minor) misconduct/s of students which are referred to it by other Authorities.

- i. The composition of the 'Campus Disciplinary Committee' shall be as under:

a)	The Director of a Constituent on a particular campus by rotation nominated by the Vice Chancellor	Chairperson
b)	One Faculty (based on Seniority) of the Constituent Institute / Department nominated by the Director of the Constituent from where the student is involved in the disciplinary matter	Member
c)	One Senior Faculty (Professor / Associate Professor / Assistant Professor) from any of the Constituent Institute / Department from the Campus / location nominated by the Vice Chancellor	Member
d)	One person not below the rank of Office Superintendent / Admin Officer from the Constituent Institutes / Department on the campus nominated by Head- Student Welfare on rotation	Member
e)	One student, preferably a female student from a postgraduate programme nominated by the Head-Student Welfare on rotation	Member
f)	Campus Administrator/ Senior Campus Administrator of the respective Campus / Location	Member Secretary

In case the Chairperson is not available to conduct the inquiry, then the Vice Chancellor shall appoint any other Director from the campus as the Chairperson for conduct of that particular disciplinary matter.

- ii. The term of the office of the members shall be for a period of three (3) academic years from the date of notification (*except student member*).

In case a vacancy is occurred due to retirement/ resignation/transfer/loss of studentship due to some reason / or any other reason of a member of the committee, the respective Director of the Constituent from where the member is leaving shall inform the same to the Head, Department of Student Welfare within five (5) working days.

The Department of Student Welfare (DSW) shall process the nomination and reconstitution of the committee within fifteen (15) working days. The member so nominated shall hold the office for the remaining period of the tenure of the committee.

iii. Powers and Functions of the Campus Disciplinary Committee:

- a. To inquire and decide on matters related to violation of the Code of Conduct by the students referred by other authorities.
- b. To conduct inquiry on receipt of complaint or suo-moto or upon reference by any other authority, involving instances of major misconducts and necessarily in all matters of drug abuse/ substance abuse, consumption or use of alcohol/ tobacco/ electric cigarettes.
- c. To act as an Appellate Authority for appeals against the decision(s) of the Director/ Head of the Constituent/ Campus Administrator/ Institute Disciplinary Committee.
- d. The Campus Disciplinary Committee shall comply with the principles of natural justice while attending matters related to discipline in a just and fair manner.
- e. The Campus Disciplinary Committee (CDC) shall decide on all the misconducts referred to it and award punishments. The CDC, in the interest of uniformity and consistency within the ecosystem, shall inform Head-Student Welfare.
- f. Similarly, in cases of misconducts which involves DMC 9 (possession, distribution, or sale of or use of drugs / banned substances electronic cigarettes, tobacco and alcohol/ alcoholic beverages) OR any other matter which requires the attention, the CDC shall necessarily inform Head-Student Welfare before awarding the punishment.
- g. A representative from the Department of Student Welfare, nominated by the Head of the Department of Student Welfare, shall observe the proceedings of the Campus Disciplinary Committee in order to discharge the obligation of effective consultation.
- h. The Member Secretary of the Committee shall communicate the findings and decision, to the Director of the concerned Constituent with a copy to Head-Student Welfare.
- i. The Director of the concerned Constituent will communicate the decision including provisions regarding the appeal to the concerned student (s), with a copy to the Director of the Constituent, Registrar, Head-Student Welfare, Campus Administrator, Controller of Examinations, Finance Officer (if applicable), for their information and necessary action.
- j. The Director of the Constituent, at his/ her discretion, in appropriate cases and necessarily, where a student charged of a misconduct is a minor shall inform the parents about the initiation of the proceedings, findings and decision.
- k. The entire process of conducting the inquiry including communicating the decision to the student concerned shall be completed as expeditiously as possible and preferably within a

period of fifteen (15) working days from the date of receipt of the complaint.

- l. In proceedings which involve an international student/s, the CDC shall necessarily invite a nominee of the Director, Symbiosis Centre for International Education (SCIE) to participate in the proceedings.
- m. The entire process up to communicating the decision to the student concerned shall be completed as expeditiously as possible and preferably within a period of twenty-one (21) working days from the date of receipt of the complaint.
- n. In case an international student is involved in gross misconduct / indiscipline including 'banned substance' OR any other matter which requires the attention, a nominee of the Director, Symbiosis Centre for International Education (SCIE) shall be the invitee on the committee. However, the procedure to deal with the misconduct shall remain the same as prescribed under the rules.
- o. The student can appeal against the findings and decision of the Campus Disciplinary Committee within five (5) working days to the Director/ Head of the Constituent and the Head-Student Welfare*
- p. The student may be asked to undergo Alcohol / Drugs screening.

**in case the student is a minor, the parent of the aggrieved student may appeal on his / her behalf to the Director of Constituent.*

iv. Conduct of Meetings of the Campus Disciplinary Committee:

- a. The Chairperson shall ascertain the quorum after 15 minutes of the scheduled time of the meeting. The meeting shall be adjourned for a further 15 minutes for want of quorum on the same day at the same place. After 15 minutes of the adjournment, the number of members present, shall constitute the quorum of the meeting and the business before the meeting shall be transacted.
- b. A student involved in the act of misconduct / indiscipline shall be called before the Campus Disciplinary Committee by the Member Secretary and he / she shall be given full opportunity to be heard in person. He / She shall be asked to submit a statement in writing under his/ her signature to the committee.
- c. The misconduct shall be informed to the parents/guardians of the student.
- d. The CDC shall ensure that the notice is served to the Complainant(s) / Respondent(s) along with a copy of specific charges / complaints.
- e. The committee shall take into consideration all the aspects and shall decide the procedure for investigation in a suitable manner, including inviting the witness/es, if needed
- f. The student(s) who are involved in the act of major / severe / gross misconduct/ indiscipline, like vandalism, severe physical assault, substance abuse, etc., their parent(s) shall also be informed / called before the committee, if required. Such parent(s) shall be given full opportunity of being heard and may submit their statement(s) in writing, if they so desire.
- g. The Committee shall consider all the documents / material / depositions / facts/ circumstantial evidence, investigation analysis, written statements given by the student(s) and/or Parent(s) and/or witness/es etc.
- h. The committee shall necessarily ascertain that the quantum of punishment(s) is proportional to the gravity of the violation of the Code of Conduct / hostel rules / University rules and regulations and record its reason in the decision.
- i. The inventory of the substance abuse case to be submitted by the SIU Official present on the

place of occurrence/ site where the misconduct is committed, to the Campus Disciplinary Committee shall include:

- i. Photographs of the seized suspected drug / banned substances and other incriminating articles and person (s) involved in the matter and present at the time of the search,
- ii. Confidentially written search report by the Campus Administrator / Hostel Warden duly signed.
- iii. Written statements of the students involved in the matter duly signed by them
- iv. Written statements of the witnesses duly signed by them
- v. Sealed seized suspected drugs / banned substances and other incriminating articles confiscated at the time of search with signatures of the (a) Hostel Warden / Campus Administrator (Searching Officer) (b) student/s from whom the substance has been seized and (c) the witnesses.
- vi. CCTV footage, or any audio or video evidence - The officials / warden / security reserves the right to check the room, belongings, cupboards, storage, take photos, audio recording and video record the incident(s) as a part of the investigation.
- vii. The student may be asked to undergo Alcohol / Drugs screening.

In case the student is a minor, the parent of the aggrieved student may appeal on his/ her behalf to the Director of Constituent.

- j. Any inquiry of major/minor misconduct shall be completed as expeditiously as possible but not later than twenty-one (21) working days from the receipt of the complaint and concluding the entire process as expeditiously as possible but not later than thirty (30) working days.
- k. A report of all cases handled by the Campus Disciplinary Committee should be sent to Head, Department of Student Welfare (DSW), on a quarterly basis.



Chapter 4 Appeals

Any student (s) aggrieved by the decision of the Director/ Head/ Campus Administrator/ Institute Disciplinary Committee (IDC) may prefer to submit a written appeal to **Campus Disciplinary Committee** within a period of five (5) working days from the date of receipt of the decision.

Any student (s) aggrieved by the decision of the Campus Disciplinary Committee, including international students aggrieved may prefer to submit a written appeal to the Office of Student Welfare within a period of five (5) working days from the date of receipt of the decision, which will be considered by the **Disciplinary Appeals Committee (DAC)**. (*Annexure I- Complaint/ Appeal Form*)

The decision of the Disciplinary Appeals Committee (DAC) will be final and binding on all the parties concerned.

4.1 Constitution of the Disciplinary Appeals Committee (DAC)

The Disciplinary Appeals Committee (DAC) shall consist of:

a.	Dean of a Faculty/Director of a Constituent to be nominated by the Vice Chancellor	Chairperson
b.	Deputy Director of a Constituent to be nominated by the Vice Chancellor	Member
c.	One Professor/ Associate Professor/Assistant Professor to be nominated by the Vice Chancellor	Member Secretary

The tenure of the Committee shall be for a period of two years.

Provided that if there is any conflict in the composition of Disciplinary Appellate Committee with any of the Authorities below, in such case, the Vice Chancellor shall constitute another Disciplinary Appellate Committee in the same composition for a particular case.

In case of any vacancy occurred due to retirement / resignation / transfer / or any other reason, the Head of Student Welfare shall process the nomination and reconstitute the committee within fifteen (15) working days. The member so nominated shall hold the office for the remaining period of the tenure of the committee.

4.2 Procedure for Appeal:

i. Appeals before the Campus Disciplinary Committee (CDC):

The following procedure shall be followed to deal with the appeals before the Campus Disciplinary Committee (CDC).

- a) Any student (s) aggrieved by the decision of the **Director/ Head/ Campus Administrator/ Institute Disciplinary Committee (IDC)** shall send their appeal to the Campus Disciplinary Committee (CDC) with a copy of the appeal to the Head-Student Welfare and Director-SCIE (*for matters related to international students*) within a period of five (5) working days from the date of receipt of the decision.

In case the student is a minor, the parent of the aggrieved student may appeal on his / her behalf to the Head-Student Welfare/ Member Secretary of the Campus Disciplinary Committee (CDC).

- b) The Member Secretary of the Campus Disciplinary Committee (CDC) shall send a notice of



hearing to the appealing student(s) and / or parents (wherever applicable) and / Director/ Head/ Campus Administrator/ Institute Disciplinary Committee (IDC) within seven (05) working days from receipt of the appeal in the prescribed format.

- c) The appealing student(s) shall be given a just and fair opportunity of hearing. They may, if they so desire, file their written statements in addition to personal hearing. Under exceptional circumstances, either party may produce additional document(s) or lead additional evidence(s).
- d) The Campus Disciplinary Committee (CDC), in appropriate cases, may permit the appearance of the party through electronic means.
- e) Either party does not have the right to legal representation during the appeal.
- f) The Campus Disciplinary Committee (CDC) shall arrange for inspection of documents, material, statements etc., if so desired, on the respective campus. The Committee shall follow the principles of natural justice while inquiring and deciding with the appeal.
- g) After hearing all the concerned parties and considering all the available materials on record, the Campus Disciplinary Committee (CDC) shall take just and fair decision. The Chairperson / Member Secretary of the Campus Disciplinary Committee shall communicate the findings and decision to the appealing students/ concerned parties, with a copy to the Registrar, Finance Officer, COE, Head -Student Welfare, within four (4) working days after the hearing.
- h) Either party may prefer appeal against the decision of Campus Disciplinary Committee (CDC) before the 'Disciplinary Appeals Committee' within five (5) working days after receiving the decision;

ii. Appeals before the Disciplinary Appeals Committee:

- a. Any student(s) aggrieved by the decision of the **Campus Disciplinary Committee** may prefer to submit a written appeal to the Office of Student Welfare with a copy to the Director of the respective Constituent within a period of five (5) working days from the date of receipt of the decision. It is clarified that the office of Student Welfare will function as an administrative body for convenience of students to receive the appeal but will have no power of adjudication.

The Disciplinary Appeals Committee (DAC) will conduct the meeting within 10 working days on receiving the appeals

In case the student is a minor, the parent of the aggrieved student may appeal on his/ her behalf to the Director of Constituent/ Head-Student Welfare.

The following procedure shall be followed to deal with the appeals before the Disciplinary Appeals Committee (DAC):

- a) The Department of Student Welfare (DSW) shall send a notice of hearing to the appealing student(s) and/ or parents (wherever applicable) and/ or the Director and/ or Campus Administrators of the concerned Constituent / Campus within seven (7) working days from receipt of the appeal in the prescribed format.
- b) The appealing student (s)/ shall be given just and fair opportunity of personal hearing. They may, if they so desire file their written statements. Under exceptional circumstances, either party may produce additional document(s) or lead additional evidence(s).
- c) In case of matters related to international students, the Director - SCIE or his/her Representative

- shall be invited for the hearing or meeting.
- d) The Disciplinary Appeals Committee (DAC), in appropriate cases may permit the appearance of party through electronic means.
 - e) Either party does not have right to legal representation during the appeal.
 - f) The Disciplinary Appeals Committee (DAC) shall inspect the documents, material, statements etc., if so desired, on the university campus.
 - g) The Disciplinary Appeals Committee (DAC) shall follow the principles of natural justice while dealing with the appeal.
 - h) The Disciplinary Appeals Committee (DAC) may, in appropriate cases, seek the assistance of an external expert to arrive at a just and fair decision.
 - i) After hearing all the concerned parties and considering all the available materials on record, the Disciplinary Appeals Committee (DAC) shall take a just and fair decision.
 - j) The decision of the Disciplinary Appeals (DAC) shall be final and binding on both parties.
 - k) The Member Secretary of DAC shall communicate the findings and decision of the appeal(s) to the appealing student(s) / parent(s) with a copy to the Head-Student Welfare, Director of the Constituent, the Registrar, CoE, Finance Officer, Campus Administrator (wherever applicable).

International students aggrieved by the decision of the Campus Disciplinary Committee (CDC) may prefer an appeal before the Disciplinary Appeals Committee appointed by the University for this purpose. Such students shall send their written appeal to the Office of Student Welfare with a copy of the appeal to the Director-SCIE within a period of seven (7) working days from the date of receipt of the decision.

Any disciplinary case and the punishment awarded to the International Student(s) shall be informed to the Symbiosis Centre for International Education (SCIE).

In case of international students, the Director-SCIE or his/her representative will be invited to attend the Disciplinary Appeals Committee (DAC) meetings.



**ANTI-DRUG COMMITTEE IN OFF CAMPUS CENTRE OF SYMBIOSIS
INTERNATIONAL (DEEMED UNIVERSITY), HYDERABAD**

Preamble

To combat drug trafficking comprehensively including cultivation, production, transportation, smuggling, sale, purchase, possession or consumption of Narcotics and Psychotropic Substances in the State of Telangana. In accordance with the Commissioner of Police, Cyberabad, Telangana, vide its letter numbers No. 22/NDPS-CCRB / CYB/2023-2024 dated 16.01.2024 and No. /NDPS-CCRB/CYB/2023-24 dated 10.07.2024, all the Station House Officers (SHOs) in the Cyberabad Commissionerate have been instructed to establish Anti-Drug Committees (ADCs) in all educational institutions.

These committees are to conduct extensive awareness programs within their jurisdiction to prevent and counter drug trafficking and to implement related programs effectively. As part of this initiative, the Anti-Drug Committee at the Off-Campus Centre of Symbiosis International (Deemed University) at Hyderabad was constituted vide Notification No. SIU/ U-28/2024/ 1468 dated 17th July, 2024.

The Anti-Drug Committee at the Off-Campus Centre of Symbiosis International (Deemed University) at Hyderabad will be as under:

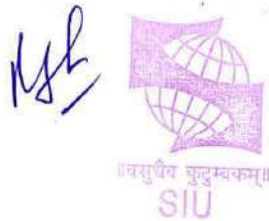
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| 1. Head of the Constituent by rotation, nominated by the Vice Chancellor | - Chairman |
| 2. Two Faculty members nominated by the Campus Director | - Members |
| 3. Two Non-teaching staff members nominated by the Campus Director | - Members |
| 4. Representative from Institute Security nominated by the Campus Director | - Member |
| 5. Representative from Local Police Station | - Member |
| 6. Hostel Wardens nominated by the Campus Administrator | - Members |
| 7. One representative from students each stream nominated by the Campus Director | - Members |
| 8. Representative from University medical unit / local Hospital | - Member |
| 9. One representative from Counselling and Psychological Services of the Institute / Health Department/ NGO | - Member |
| 10. Representative of Campus Administration at Symbiosis Off Campus Centre of SIU at Hyderabad | -Member Secretary |

The tenure of the Anti-Drug Committee of the Off-Campus Centre shall be for three (3) years. This committee will function for all the Constituent-Institutes at Off Campus Centre of Symbiosis International (Deemed University), Hyderabad.



Broad Guidelines for the Functioning of the Anti-Drug Committee:

1. The committee shall ensure that suitable warning hoardings/billboards/banners are displayed in prominent places within the campus, to exhort the students not to indulge in drugs consumption.
2. Before the commencement of the academic session in the Constituents, during induction, the committee shall arrange meetings of Hostel Wardens, representatives of students, parents/guardians, faculty, district administration including the Police, to discuss the measures to be taken to prevent drugs in the Off-campus Centre and steps to be taken to identify those indulging in or abetting drugs peddling/consumption.
3. The Anti-Drug Committee in consultation with Department of Student Welfare shall give wide publicity among students, through various means, about the Laws relating to drugs and the catastrophic consequences of drug consumption.
4. The Committee should conduct events like Anti-Drugs work shop, seminars, orientation programs, facilitate counselling awareness programs with Symbiosis Centre of Wellbeing (SCEW), educating ill effects of drugs, sessions, encouraging peer policing among students against drugs and reporting of any noticed use of drugs by students to authorities.
5. The committee in case of emergency may contact the helpline No. 8712671111 and Email ID: tsnabho-hyd@tspolice.gov.in. Such information shall be kept confidential as it is a classified.
6. The said committee will function in coordination with Campus Disciplinary Committee, Off Campus Centre of SIU at Hyderabad.
7. The Committee shall **submit half yearly report** to the Department of Student Welfare with a copy to the Campus Director and Registrar, SIU.



NASHA MUKTA HOSTEL COMMITTEE (NMHC)

There shall be a Nasha Mukta Hostel committee for each campus/ location to inquire and decide with all (major and minor) issue(s) related to the disciplinary matters of students, including those which are referred to it and/ or have not been disposed of summarily by the Disciplinary Officer / (Director(s) of the Constituent/ Campus Administrator).

(i) The composition of the 'Nasha Mukta Hostel Committee' shall be as under:

i	Nodal officer appointed by the Vice Chancellor	Chairperson
ii	All Wardens of the hostel- Appointed by Campus Administrators	Members
iii	One (1) Counsellor of the Campus to be Appointed by Head Symbiosis Centre for Emotional Wellbeing (SCEW) of the University	Member
iv	Six (6) resident students from the batch are to be appointed as representatives by the respective Director/Campus Administrators Ensure that each Constituent on the campus is represented. In case of UG, they should not be from the first or final year. In the case of PG student should be from the first year.	Members

(ii) The term of the office of the members shall be for a period of two (2) academic years.

- a. In case a vacancy is created due to retirement/ resignation/transfer/loss of studentship due to some reason / or any other reason of a member of the committee, the respective Director of the Constituent from where the member is leaving shall inform the same to the Head, DSW within five (5) working days. The DSW shall process the nomination and reconstitute the committee within fifteen (15) working days. The member so nominated shall hold the office for the remaining period of the tenure of the committee.
- b. The quorum for the meeting shall be at least six (6).

Powers, Functions and Procedures of the Nasha Mukta Hostel Committee**1. NODAL OFFICER**

- a. Overseeing the workings of the hostel committee.
- b. Dealing with grievances presented by the parents, resident students and other beneficiaries.
- c. Planning the schedule of activities in the hostel. A non-exhaustive list of activities is attached. (Part II)
- d. Ensuring regular updation of activities in NMBA mobile application
- e. Submission of quarterly ATR (proforma attached as Part IV) to the Department of Social Justice and Empowerment.

2. WARDEN

- a. Monitor hostel activities and behaviours of the residing students to identify any signs of substance use or risky behaviour.
- b. Deal with the grievances of the hostel residents with regard to the availability, consumption and distribution of narcotics in and around the educational institutions.
- c. Establish effective confidential referral systems in collaboration with campus health services/ counselling centres/helpline numbers to assist resident students with available treatment facilities and services in the district.
- d. The warden / security reserves the right to take photos, audio recording and video record the incidence(s) as a part of the investigation.

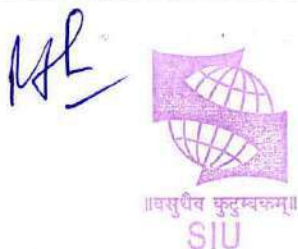
3. COUNSELOR

- a. Establish a mechanism for substance use-related counselling services within hostels.
- b. Visiting the hostel two days a week to counsel students on a priority basis on their struggles and vulnerabilities.
- c. Group counselling of 1st year hostellers every month.
- d. Awareness creation workshop on substance use disorders/consequences of substance use, etc.

4. STUDENT REPRESENTATIVES

- a. Establish peer support groups or networks within the hostel to provide a supportive environment.
- b. Serve as role models by demonstrating responsible behaviour and healthy choices, influencing peers positively.
- c. Participate in NMBA-related activities, such as discussions, workshops, and seminars, to deepen understanding and engagement in substance use prevention efforts.

The cases to be immediately reported to the Campus Disciplinary committee keeping Head Student Welfare in CC.



ANNEXURE IV

Summary of Fines

Note:

- Fines prescribed for any misconduct's deterrent, non-punitive, and proportionate
- The fines will be doubled for second time offence

Nature of misconduct and applicable DMC		Applicable Fines	Action to be initiated by
Academic Misconducts [DMC 1]	1(a) - Violation of Examination Rules	Late fees as prescribed in the Examination Rule Book	University Examination Department
	1(e) - Misuse of Learning Resources	As per Library manual and IT rules	Institute Disciplinary Committee (IDC) in consultation with Librarian In-charge/IT In-Charge for minor matters
Behavioural Misconduct [DMC 3]	a. Unauthorized use of Mobile phone during class	₹ 500	Institute Disciplinary Committee (IDC)
	b. Eating in Classroom / Auditorium / Conference rooms / Library / Labs, etc.	₹ 500	
	c. Violation of prescribed Dress code	₹ 500	
	d. Not carrying I-card	₹ 500	
	e. Any other misconduct	₹ 250	
	Gambling	₹ 2000	Campus Disciplinary Committee (CDC)
Dealing with Illegal or Unauthorized Possession or Use of Weapons [DMC 8]	8.1 Possession (with or without license) or distribution or sale or use of weapons or articles or substances usable as weapons, including, but not limited to, firearms, firecrackers, incendiary devices, ammunition, explosives, dangerous biological or chemical agents and knives/ sharp objects.	Forfeit the Deposits (institute and hostel)	Campus Disciplinary Committee (CDC)
	8.2 Not informing the concerned authorities in-spite of knowing presence of weapons, including, but not limited to, firearms, incendiary devices, explosives, and dangerous biological or chemical agents	If established, then deposit (institute and hostel) will be forfeited	Campus Disciplinary Committee (CDC)
Possession, Distribution, Or Sale of Or Use of Drugs / Banned Substances Electronic Cigarettes, Tobacco and Alcohol/ Alcoholic Beverages [DMC 9]	Electronic-Cigarettes (DMC 9.2 (i))	₹ 2,500	Campus Disciplinary Committee (CDC)
	Tobacco and Tobacco Related Cases (DMC 9.3 (i))	₹ 5,000	Campus Disciplinary Committee (CDC)
	Alcohol and Alcohol Related Cases (DMC 9.4 (i, ii, iii))	₹ 5,000	Campus Disciplinary Committee (CDC)
Unauthorized Access and Misuse of University Property, Facilities, And Intellectual Assets [DMC 10]	10.1 Unauthorized Access means entering upon, making use of, or otherwise engaging with any University or Constituent Unit property, facility, service, or information system without lawful authority or due permission of the Competent Authority.	₹ 1,000 IDC ₹ 2,000 CDC	Institute Disciplinary Committee (IDC) / Campus Disciplinary Committee (CDC)
Act of Violence, Threatening, Harassing, Or Assaultive Conduct [DMC 12]	12.1: Act of violence, threatening, abusive, harassing, or assaultive conduct means any behavior that causes or threatens to cause life-threatening injury or death, endangers the health, safety, or welfare of another person, or involves perceived or actual violence or threats of violence that disrupts the academic or administrative environment on University/ Constituent/Hostel (owned OR managed) premises or while participating in any University activities, including off-campus activities, whether or not under the influence of alcohol or banned substances.	₹ 2,000	Campus Disciplinary Committee (CDC)
	12.2 Directly or indirectly abetting, assisting, conspiring or engaging or participating with the main defaulter in the act.	₹ 2,000	Campus Disciplinary Committee (CDC)
Unauthorized Recording, Alteration, And Misuse of Images/Photographs of A Student(S)/ Person(S) [DMC 13]	13.1 Prohibition on Non-Consensual Recording	₹ 25,000	Campus Disciplinary Committee (CDC)
	13.2 Prohibition on Unauthorized Alteration	₹ 25,000	Campus Disciplinary Committee (CDC)
	13.3 Prohibition on Storage, Sharing, and Distribution	₹ 25,000	Campus Disciplinary Committee (CDC)
	13.4 Use of Images for Illegal or Malicious Purposes	₹ 25,000	Campus Disciplinary Committee (CDC)
Causing Disrepute to University/ Constituent/ Teaching & Non-Teaching Staff/other Students/ Faculty [DMC 14]	14.1 Engaging him/herself or inciting (directly or indirectly) other students to commit an act of omission or commission, including attempt to commit such acts, which disrepute the University/ Constituent/ teaching & non-teaching staff/other students/ faculty.	₹ 5,000	Campus Disciplinary Committee (CDC)

	14.2 Abuse of using social media platforms or personal communication/s or data communication networks that bring disrepute to the University/ Constituents, its officials, staff, and other students, OR make them subject to ridicule, OR lead to the instigation of any other members of the community or society, OR ridicule/ malign the University/ Constituent, directly or indirectly.	₹ 2,000	Campus Disciplinary Committee (CDC)	
	14.3 Students or persons from other Universities / Institutions visiting our University / Constituent for event/ involved in External Activities (Sports / Internship / Excursions / Study Tours / Cultural Events) and cause disrepute to the University and its employees/students, the SIU/Constituent shall forward the case with all the evidence to the concerned University authorities/Institution to which student or persons belongs for taking appropriate action against such student or persons for making good the damage if any, caused due to Act of Misconduct on the part of such student or persons.	₹ 5,000	Campus Disciplinary Committee (CDC)	
Abuse of Authority [DMC 15]	Abuse of Authority	₹ 5,000	Campus Disciplinary Committee (CDC)	
Dealing with Abuse of Electronic Communication [DMC 16]	16.1. Using University or personal communication/s, data communication networks for illegal or improper purposes or in violation of university regulations and policies, or related laws	₹ 25,000	Campus Disciplinary Committee (CDC)	
	16.2 Using social media platforms or personal communication/s or data communication networks which brings disrepute to the University/ Constituents, its officials, staff and other students, OR make them subject of ridicule OR leading to instigation of any other members of the community or society OR ridicule/ malign the University/ Constituent, directly or indirectly.	₹ 25,000	Campus Disciplinary Committee (CDC)	
	16.3 Using personal communication/s or data communication network to access banned and/ prohibited web resources including websites.	₹ 25,000	Campus Disciplinary Committee (CDC)	
	16.4. Using personal communication/s or data communication network to create online/ virtual identities including email, portals, apps as a means of impersonation inducing a belief of genuine origin while knowing that such online / virtual identities including email, portals, apps are not original.	₹ 25,000	Campus Disciplinary Committee (CDC)	
Unauthorized Media Communication / Media Invitation in The Name of The University [DMC 17]	Dealing with Media Contact	₹ 2,000	Campus Disciplinary Committee (CDC)	
Public Display of Affection [DMC 19]	Public Display of Affection	₹ 5,000 for repeated occurrence	Campus Disciplinary Committee (CDC)	
Violation of University Rules [DMC 22]	22.1 Any conduct or act Violation of Hostel Rules - Any misconduct in the Hostel as prescribed in the Hostel rules shall amount to violation of Code of Conduct.			
	Late entry to hostel after the laid down timings	₹ 500	Campus Disciplinary Committee (CDC)	
	Misuse of I Card	₹ 500	Campus Disciplinary Committee (CDC)	
	Absent in the Hostel without permission	₹ 500	Campus Disciplinary Committee (CDC)	
	Misuse of Mess Card	₹ 500	Campus Disciplinary Committee (CDC)	
	Duplicate mess card	₹ 500	Campus Disciplinary Committee (CDC)	
	Loss of Room/Cupboard/Drawers Keys - depending upon the types of keys (2 times the cost of damage/replacement/repairs)	Loss of Room/Cupboard/Drawers Keys - depending upon the types of keys (1.5 times the cost of damage/replacement/repairs)		Campus Disciplinary Committee (CDC)
	Using fake mail ID for getting night outs	₹ 5,000	Campus Disciplinary Committee (CDC)	
	Misbehaving/physical assault to the warden/security/staff	₹ 5,000	Campus Disciplinary Committee (CDC)	
	Noise, shouting, loud Music, in the room	₹ 1,000	Campus Disciplinary Committee (CDC)	
Any other damage to property / furniture / fixtures - Recovery of 1.5 times the cost of damage / replacement / repairs	Any other damage to property / furniture / fixtures - Recovery of 1.5 times the cost of damage / replacement / repairs		Campus Disciplinary Committee (CDC)	

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